



**MAHARASHTRA STATE ELECTRICITY  
TRANSMISSION CO. LTD.**

**THE RIGHT TO INFORMATION ACT, 2005**

**OBLIGATIONS OF  
PUBLIC AUTHORITIES**

JANUARY, 2009

**Organisation, Functions and Duties**  
**[Section 4(1)(b)(i)]**

Sl. No.	Name of the Organization	Address	Functions & Duties
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1	<b>Maharashtra State Electricity Transmission Co. Ltd.</b>	Head office - 'PRAKASHGANGA', C-19 , E- Block, Bandra Kurla Complex, Bandra ( E ) Mumbai - 51.	<ol style="list-style-type: none"> <li>1) The Company shall be primarily in the business of transmission of electricity and it shall be vested with the transmission assets, interest in property, rights and liabilities of the Maharashtra State electricity Board (The “Board” ) necessary for the business of transmission, as per the Government of Maharashtra’s decision to reorganize the Board under the provisions of Part-XIII (Reorganisation of Board) of the Electricity Act, 2003 (and the transfer schemes notified there under) and the resolutions, circulars, ordinances and notifications issued in this regard. The Company shall act as Transmission Licensee under the Provisions of Section 14 of the Electricity Act, 2003 and the company shall also act as State Transmission Utility if notified by the State Government under the provisions of Section 39 of Electricity Act, 2003.</li> <li>2) To undertake planning and coordination activities in regard to intra-State Transmission, works connected with the intra-State transmission, in the State of Maharashtra, Load Dispatch functions, to introduce open access in transmission on payment of transmission charges and such other functions as may be assigned to the company by law or otherwise by Government or Government Authority concerning the operation of the Power System and to ensure development of an efficient, co-ordinated and economical system of intra-State transmission lines for smooth flow of electricity from a generating station to load centers and to provide non-discriminatory open access to its transmission system as per the provisions of the Electricity Act, 2003.</li> <li>3) To plan, acquire, develop, establish, construct, take over, erect, lay, operate, run, manage, hire, lease, buy, sell, maintain, enlarge, alter, work and use, renovate, modernize, electrical transmission lines and/ or net works through various voltage lines and associated sub-stations, including cables, wires, accumulators plants, motors, meters, apparatus, computers and materials connected with transmission, ancillary services, telecommunication and telemetering equipment.</li> </ol>
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The organization Chart of the Company

**Manpower Strength (30.09.2008)**

<b>Pay Group</b>	<b>Sanctioned</b>	<b>Working</b>	<b>Vacancies</b>
<b>I</b>	1104	877	227
<b>II</b>	2479	1659	820
<b>III</b>	5764	4258	1506
<b>IV</b>	5409	3654	1755
<b>Total</b>	<b>14756</b>	<b>10448</b>	<b>4308</b>

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**Powers and Duties of Officers and Employees**

**[Section 4(1)(b)(ii)]**

**Corporate Office:**

<b>Sr. No.</b>	<b>Name of Officer</b>	<b>Designation</b>	<b>Duties</b>
1.	Shri Sanjay Sethi, IAS	Managing Director	All issues of the Transmission Company like Technical ,Purchase, Administration & HR, Project & Finance etc.
2.	Shri Pramod Khandalkar	Director (Finance)	All issues related to Finance & Accounts, management of funds etc.
3.	Shri Anjan Roy	Director (Operations)	All issues related to Operations & Maintenance of transmission system, (Sub-Stns. & Trans.Lines), Load Dispatch Centre, Procurement of Material.
4.	Shri Wasudev Aswar	Director (Projects)	All issues related to Project activities of Constructions of Sub-Stns. & lines
5.	Shri Girish Limaye	Executive Director (Projects)	All issues related to Project activities of EHV Network .
6.	Shri S.D. Shrouty	Executive Director (Operations)	Operation and Maintenance of Transmission System (S/Ss and Trans Lines) of 66 k/v and above and procurement of material.
7.	Dr. Sapna Purohit	Executive Director (HR)	HR & Administration, Corporate Communication, Publicity and IR
8.	Shri M.R. Khadgi	Chief Engineer (STU)	Issues related to Transmission of electricity through Intra State Transmission System, Planning & Co-ordination relating to Intra State Transmission System with Central Transmission Utilities, State Govt., Generating Companies, Regional Power Committees, Licensees etc., To provide non discriminatory open access its transmission system.
9.	Shri M.L. Sanap	Chief Engineer (Trans. Projects)	Transmission project activities Sub-Stations and Lines and Monitoring..
10.	Shri A.M. Kawale	Chief Engineer (Trans. O&M)	Operation and Maintenance of Transmission System (S/Ss and Trans Lines) of 66 k/v and above. Augmentation of Transformer Capacity in EHV Substations. Energy Audit in EHV System and transmission loss reduction measures. Maintaining proper voltage profile in the state.
11.	Shri S.T.Shinde	Chief Engineer (Procurement)	Procurement of materials & Store Management.

## Field Offices :

<b>Sr. No.</b>	<b>Name of Officer</b>	<b>Designation</b>	<b>Duties</b>
1.	Shri Modi C. B.	CE, EHV CC O&M Zone, Aurangabad	<ol style="list-style-type: none"> <li>1. Tripping and remedial measures to avoid recurrence.</li> <li>2. Commissioning, operation &amp; maintenance of EHV substations &amp; constructional activities of S/Stns &amp; Lines .</li> <li>3. PLCC system.</li> <li>4. Constructional activities of EHV S/s already in service. <ul style="list-style-type: none"> <li>• Augmentation of Transformer capacity.</li> <li>• Addition of Transformer capacity</li> <li>• Addition of new Bays.</li> </ul> </li> <li>5. Energy received at EHV S/s and Energy delivered to DISCOM.</li> <li>6. Coordination with other power units tie like PGCIL, etc in the matter related to protection, communication , metering etc.</li> <li>7. Purchase of various items ( including proprietary ) related to EHV substations.</li> <li>8. Civil Maintenance work.</li> </ol>
2.	Shri Kamble B.M.	CE, EHV CC O&M Zone, Pune	- Do -
3.	Shri Yempal O.K.	CE, EHV CC O&M Zone, Nashik	- Do -
4.	Shri Ahfaz Mohd.	CE, EHV CC O&M Zone, Nagpur	- Do -
5.	Shri Gapale A.L.	CE, EHV CC O&M Zone, Karad	- Do -
6.	Shri Sonkawade L.S.	CE, EHV CC O&M Zone, Vashi	- Do -
7.	Shri Bodle D.S.	CE, EHV CC O &M Zone, Amravati	- Do -
8.	Shri Kelkar S.G.	CE, SLDC, Kalwa	Grid network system operation & load dispatch within state including reports and schedules.

**Procedure Followed in Decision-making Process**  
**[Section 4(1)(b)(iii)]**

[G.O. 1 \(F&A\)](#)

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**Norms set for the Discharge of Functions**  
**[Section 4(1)(b)(iv)]**

[Administrative Circular No. 44 dt 19/04/2007\(SOP\)](#)

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**Rules, Regulations, Instructions, Manual and Records, for  
Discharging Functions**  
**[Section 4(1)(b)(v)]**

1. [MSEB Employee's Service Regulations, 1963](#)
  2. [MSEB Employee's Seniority Regulation, 1961](#)
  3. [MSEB Employees' Classification & Recruitment Regulations, 1962](#)
  4. [Administrative Circulars](#)
  5. [Electricity Rules 2003](#)
  6. [MERC SOP Regulations 2005](#)
  7. [MERC Open Access Regulations 2005](#)
  8. [MERC Terms & Conditions of Tariff](#)
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**Categories of Documents held by the Public Authority  
under its Control**  
**[Section 4(1)(b)vi]**

**Documents held by Public Authority**

1. Files
2. Service Books
3. Log Books
4. M.Bs.
5. Minutes
6. Vouchers
7. Musters

The above documents are preserved for specific period.

[\(Kindly refer to Administration Circular No. 191\)](#)

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**Arrangement for Consultation with, or Representation by,  
the Members of the Public in relation to the Formulation of  
Policy or Implementation thereof**  
**[Section 4(1)(b)vii]**

S. No.	Function/service	Arrangements for consultation with or representation of public in relations with policy formulation	Arrangements for consultation with or representation of public in relations with policy implementation
NOT APPLICABLE			

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**Boards, Councils, Committees and other Bodies  
constituted as part of Public Authority**  
**[Section 4(1)(b)(viii)]**

<b>Sr. No.</b>	<b>Name of Director</b>	<b>Official Address</b>	<b>Residential Address</b>
1.	Shri R.M. Premkumar, IAS Chairman	MSETCL Plot No. C-19, E-Block, “Prakashganga”, Bandra-Kurla Complex, Bandra (E), Mumbai – 400 051	101, Praneet Dr.Jayant Palekar Marg,Worli, Mumbai -400030
2.	Shri Sanjay Sethi, IAS Managing Director	- Do -	
3.	Shri P.G. Khandalkar Director (Finance)	- Do -	Flat 1-A, “Soudamini” MSEB Staff Qtrs, Haji Ali, Mumbai-34
4.	Shri Anjan Roy Director (Operations)	- Do -	Flat 4-B, “Soudamini” MSEB Staff Qtrs, Haji Ali, Mumbai-34
5.	Shri W.R. Aswar Director (Projects)	- Do -	Flat C-1, “Soudamini” MSEB Staff Qtrs, Haji Ali, Mumbai-34
6.	Shri Avinash Patil Director	- Do -	903, Suvda Apartment, infront of Traffic Head Qtrs, Mumbai

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**Directory of Officers and Employees**  
**[Section 4(1)(b)(ix)]**

**[Directory of Officers and Employees](#)**

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**Monthly Remuneration received by Officers and Employees, including the System of Compensation as provided in Regulations**

**[Section 4(1)(b)(x)]**

**Monthly Remuneration received by Officers and Employees,**

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**Budget Allocated to Each Agency including Plans etc.**

**[Section 4(1)(b)xi]**

**Annual Plan**

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**Manner of Execution of Subsidy Programmes**

**[Section 4(1)(b)xii]**

No subsidy programmes / Activities / Schemes being implemented by this department

Name of programme/ activity	Nature/scale of subsidy	Eligibility criteria for grant of subsidy	Designation of officer to grant subsidy
<i>NOT APPLICABLE</i>			
Name of programme/ activity	Application Procedure	Sanction Procedure	Disbursement procedure
<i>NOT APPLICABLE</i>			

**Particulars of Recipients of Concessions, Permits or  
Authorization Granted by the Public Authority**

**[Section 4(1)(b)xiii]**

**Institutional Beneficiaries**

Name of programme/scheme				
Si. No	Name & address of recipient institutions	Nature/ quantum of benefit granted	Date of grant	Name & Designation of granting authority
<b>Not applicable</b>				

**Individual Beneficiaries**

Name of programme/scheme:				
Si. No	Name & address of recipient institutions	Nature/ quantum of benefit granted	Date of grant	Name & Designation of granting authority
<i>Not applicable</i>				

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**Information Available in Electronic Form**

**[Section 4(1)(b)xiv]**

Electronic format	Description (site address/location where available etc.)	Contents or title	Designation and address of the custodian of Information (held by whom?)

*Note : No such facility of library / information center / Reading room for public maintained by this office. However the information required by the public is made available during officer hours i.e. 10.00 AM to 5.00 PM*

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**Chapter - II**  
**Particulars of Facilities available to Citizens for**  
**Obtaining Information**  
**[Section 4(1 )(b)xv]**

<b>Facility</b>	<b>Description (Location of Facility / Name etc.)</b>	<b>Details of Information made available</b>
Notice Board	Entrance hall of the office	News paper clippings, Select list of recruitment, tender notice, Birth day
News Paper Reports	Entrance hall of the office	Power / Transmission related articles
Public Announcements	Information dissemination is being carried out from time to time	Through newspapers & Mahatransco web sites.
Information counter	Public Relation Officer, Asstt. Public Relation Officer	Corporate communication related issues, Circulars, Newsletters Brochure
Publications	Released information as and when need arises	Newsletter.
Office library	Facility is not available in the office	Nil
Websites	<a href="http://www.mahatransco.in">www.mahatransco.in</a>	All information about MSETCL
Other facilities [name]	Fax, e-mail facility available in the office	

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**Chapter - II**  
**Names, Designations and other Particulars of Public  
Information Officers [Section 4(1)(b)xvi]**

Public Information Officers

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**Other Useful Information**  
**[Section 4(1 )(b)xvii]**

Nil

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