

<u>NOTIFICATION FOR INTIMATION OF ONLINE TEST OF VARIOUS POSTS</u> <u>ADVERTISED VIDE ADVT. NO. 07/2015 & 01/2016</u>

Advertisements No. 07/2015 & 01/2016 were published respectively in the month of December 2015 & January 2016 for filling in various posts.

2. Taking into consideration the pre-requisites as mentioned in the advertisement, candidates have been short-listed for selection process. The list of candidates short-listed for selection process is given at the end of this notification.

3. On Line test of shortlisted candidates is scheduled on **11.08.2016**. Details of Venue, Time, Roll No, etc for the test are given on the call letters. Call Letters for On-Line Test are being sent on the e-mail ID provided by the candidates in the Application Form.

4. In case of non-receipt of the call letter, please write an e-mail to calletter_helpdesk@mahatransco.in The said e-mail ID will remain active till 10.08.2016 (up to17.00 hours)

5. The <u>Personal Interview for the post of Executive Engineer (Civil),</u> <u>Senior Manager (F&A) and Manager (F&A) shall be held on 12.08.2016</u> at <u>Mumbai.</u> At the time of personal interview candidates should bring the call letter along with all original certificates with one set of attested copies thereof which is compulsory. It is the responsibility of the candidates to produce all required documents. Details of Venue, Time, etc shall be provided on call letters. Call letters for Personal Interview shall be provided at the time of On-line test.

6. As regards to Personal Interview for the post of Deputy Chief Security Officer & Junior Vigilance / Security Officer separate notification shall be published.

Instructions for appearing of Online Test:-

7. Links for downloading information handout is given at the end of this notification. Information handout contains general instructions, test structure and other instructions, etc for the on-line test. Candidates are requested to download the same and read it carefully before appearing for examination.

8. Candidates are informed to bring hard copy/print out of call letter alongwith **currently valid Photo identity proof (as mentioned below) in original and a photocopy** of the same ID proof, <u>which is essential</u>. The call-letter alongwith photocopy of photo identity proof duly stapled together is required to handover to the invigilator before starting of online test.

9. The currently valid photo identity proof may be 'PAN Card /Passport / Driving Licence / Voter's Card/ Bank Passbook with photograph / Photo Identity proof issued by a Gazetted Officer on official letterhead / Photo Identity proof issued by a People's Representative on official letterhead / Valid recent Identity Card issued by a recognised College / University / Aadhar Card / E-Aadhar with a photograph / Employee ID / Bar Council Identity card with photograph.

Please Note - Ration Card will not be accepted as valid ID proof.

10. **IDENTITY VERIFICATION:-** In the examination hall, the call letter along with a photocopy of the candidate's photo identity (as mentioned in 9 above) should be submitted to the invigilator for verification. The candidate's identity will be verified with respect to his/her details on the call letter, in the Attendance List and requisite documents submitted. If identity of the candidate is in doubt the candidate may not be allowed to appear for the Examination.

11. Candidates name as appearing on the call letter shall exactly match with the name as appearing on the photo identity proof.

12. **For Female candidates:-** Their names as appearing on the Call Letter (provided by them on the application form) should exactly match with the name as appearing on the Photo Identity Proof. Female candidates who have changed first / middle / last name post marriage must take special note of this. If there is any mismatch between the name indicated in the Call Letter & Photo Identity Proof that female candidates will not be allowed to appear for online test. In case of candidates who have changed their name will be allowed only if they produce Gazette notification/their marriage certificate/affidavit.

13. Candidates will have to appear for examination at Examination Centre at their own risks and MAHATRANSCO will not be responsible for any injury or losses, etc of any nature.

ALFA ORDER LIST CANDIDATES CALLED FOR SELECTION PROCESS

• INFORMATION HANDOUT

Place: Mumbai **Date:** 29.07.2016 S/d Chief General Manager (HR)