

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
HUMAN RESOURCES DEPARTMENT
(CIN No. U40109MH2005GC153646)

Employment Advertisement No. 08/2022

1. COMPANY PROFILE :

Maharashtra State Electricity Transmission Company limited (MAHATRANSCO), a wholly owned corporate entity under the Maharashtra Government, was incorporated under the Companies Act, in June, 2005 after restructuring of the erstwhile Maharashtra State Electricity Board to transmit electricity from its point of Generation to its point of Distribution. It owns and operates most of Maharashtra's Electric Power Transmission System. MSETCL operates a transmission network of 49,813 Circuit KM of transmission lines and 706 EHV Substations with 1,33,583 MVA transformation capacity. This infrastructure constitutes most of the inter regional as well as intra-regional electric power transmission system in the State. Today, MSETCL is the largest state transmission utility in the country.

2. POST, VACANCY AND CASTE CATEGORY:

2.1 MSETCL invites applications from experienced, dynamic, talented and professional candidates for following posts on **Contract or Deputation Basis**:

Post Code	Name of the Post	No of vacancies	Category	Place of posting
1.	Chief Legal Advisor	01	OPEN	Corporate Office, Mumbai

3. PERIOD OF CONTRACT OR DEPUTATION:

3.1 The tenure/period of Deputation or Contract as the case may be shall be for a period of 3 years from the date of joining which can be extended up to 2 years depending on the performance of the incumbent or till attaining the age of 67 years whichever is earlier.

3.2 The continuation of selected candidate in service will be subject to his / her performance assessment which will be conducted after completion of every year.

4. PAY SCALES :

4.1 The selected candidate will draw salary in the pay scale of **Rs. 92380-3980-112280-4405-204785.**

- 4.2 In addition to above, the selected candidate will be entitled for DA, HRA, Medical Benefits, CPF, Gratuity etc. as per Company's rules. Candidate shall also be provided Office Quarter as per Company's Rules in lieu of HRA, if required by the candidates and if available.
- 4.3 The approximate monthly gross emoluments shall be **Rs. 1,73,150/-** (without office accommodation).
- 4.4 In addition to this, he/she would be entitled to Dearness Allowance as applicable on the Basic pay and revised from time to time and other allowances/perquisites applicable to the post.
- 4.5 Residential accommodation can be provided as per Company's rules, if available. In that case House Rent Allowance (HRA) will not be entitled.

5. QUALIFICATION & EXPERIENCE:

- 5.1 The candidate should possess following educational qualification and experience:

Qualification	<p><u>Essential:</u> Degree in Law of recognized University with minimum 50% Marks.</p> <p><u>Desirable:</u></p> <ul style="list-style-type: none"> • First Class in Degree of Law. • Masters Degree in Business Law or Business related equivalent.
Experience	<p><u>Essential:</u> Minimum 07 years' experience as an Advocate. Out of total 07 years' experience, minimum 03 years' experience of actual practice / litigation in High Court as an Advocate Or a serving/ retired District Judge and its equivalent.</p> <p><u>Desirable in order of preference:</u></p> <ol style="list-style-type: none"> 1. Experience in Transmission Sector 2. Experience in Power Sector 3. Experience of State/Central PSU or State/Central Government
Skill Set	<ul style="list-style-type: none"> • Must possess experience of independent handling & management of legal matters. • Proficiency in drafting legal documents including agreements and deeds. • Dealing with laws relating to Electricity, Company, Arbitration, Contract, Income Tax, Sale of Goods, etc. • Proficiency in Computer (Documents/Spreadsheets)

- 5.2 A Degree should be from a University or Institute in India, established or incorporated under Central Act or a State Act or any other qualification recognized as equivalent thereto.
- 5.3 The *experience means Post Qualification experience*, i.e. experience acquired by the candidate after possessing the essential qualification prescribed for the post.

5.4 The Qualification, Experience and other Eligibility Criteria shall be considered as on 20.07.2022.

6. AGE LIMIT :

6.1 The upper age limit for applying the post is 62 years for all candidates.

6.2 As per सामान्य प्रशासन विभाग, महाराष्ट्र शासन, शासन निर्णय क्रमांक एसआरव्ही २०२१/ प्र.क्र.६१/ कार्या-१२ दि. १७.१२.२०२१, the candidate who has crossed the prescribed upper age limit during the covid pandemic i.e. from 01.03.2020 to 17.12.2021 shall be eligible to apply for the post.”

6.3 Date of birth as per SSC/School leaving certificate should be mentioned in the Application Form. The age will be considered as on 20.07.2022.

7. METHODOLOGY OF SELECTION:

7.1 Normally Personal Interview will be conducted for selection. However, which selection process is to be adopted will be at the absolute discretion of the Company and the decision of the Company in this regard shall be final.

7.2 The application received till 20.07.2022 will only be considered. The candidates who are eligible shall be called for Personal Interview.

7.3 The list of candidate selected will be displayed on the Company's website.

8. Application Fee:

8.1 The candidates should pay **Rs. 800/-** as application fee.

8.2 The Backward Caste category candidate willing to apply for the post will also have to pay requisite application fees of Rs.800/-.

8.3 The Candidates shall furnish application fee in the form of **Demand Draft (Having CTS Code)** payable to the “**Maharashtra State Electricity Transmission Company Ltd.**” drawn on any **Nationalized Bank payable at Mumbai**. The candidate should write his / her Full Name & Post Applied on the backside of Demand Draft.

8.4 Fees in the form of Cheque/Postal Order/Money order/Cash or any other form other than Demand Draft will not be accepted.

8.5 The Demand Draft submitted without CTS code will not be accepted and application may be rejected on the ground of non-submission of application fees in prescribed manner.

8.6 In case candidate pays less fees than applicable fees, he/she shall be held not eligible.

8.7 The fees once paid will not be refunded for any reason.

9. How to apply:

- 9.1 Application must be submitted in the Proforma given at the end of this advertisement, in same order preferably typewritten on fullsize paper. All items of the application should be filled in properly.
- 9.2 The envelope containing duly filled in and signed application, DD and copies of testimonials should be superscribed as **“Application for the post of Chief Legal Advisor against Advertisement No. 08/2022”**
- 9.3 Application duly filled in & signed, Original Demand Draft and attested copies of certificates in support of age, qualifications, Post Qualification experience specifically showing date of joining and relief, posts held, etc. should be sent / submitted well in advance to **“The Chief General Manager (HR), Maharashtra State Electricity Transmission Company Ltd, Prakashganga, E-Block, Plot No, C-19, 7th floor, HR Department, Bandra-Kurla Complex, Bandra (E), Mumbai-400051”** to reach on or before **20.07.2022**.
- 9.4 The candidates are advised to keep one set (photocopy) of all the documents (including copy of application form, DD) with them as a proof.
- 9.5 Applications received after due date (for whatsoever reason) shall not be entertained. The Company is not responsible for postal delay or non-receipt of application within stipulated time. No correspondence in this regard will be entertained.
- 9.6 Incomplete application, application without signature, photograph & without Original Demand Draft are liable to be summarily rejected. The duly self-attested copies of certificates should be submitted.
- 9.7 While applying for the post, if required, candidates may attach a separate sheet duly signed in the same format as given in the **application form showing the detailed experience such as Court of Law, designation/post held, etc for various positions of working indicating specific period therein.**
- 9.8 While applying for the post, if required, candidates may attach a separate sheet duly signed in the same format as given in the application form showing the detailed experience such as name of Organization, designation / post held, nature of work, etc. for various places of working indicating specific period therein.
- 9.9 Any request for change of address and enclosing supporting documents later on will not be entertained.

10. Important Dates:

Last Date of Receipt of applications	20.07.2022
Tentative Date of Selection Process	August/September 2022

11. GENERAL CONDITIONS:

- 11.1 Candidate must be an **Indian Citizen**.
- 11.2 Before filling up the application form candidates should ensure that they fulfill all eligibility criteria as mentioned in the advertisement. Their admission to all the stages of the recruitment process will be purely provisional subject to verification and satisfying the prescribed eligibility criteria as mentioned in this advertisement.
- 11.3 Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for Selection Process.
- 11.4 The call letters to shortlisted candidates will be forwarded through e-mail id mentioned in their application forms.
- 11.5 The short listed candidates will have to appear for the selection process at their own cost. Traveling expenses will not be reimbursed.
- 11.6 If the candidate knowingly or willfully furnishes incorrect or false particulars or certificates/documents or suppresses material information, he/she will be disqualified at any stage of recruitment process and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- 11.7 It is responsibility of the candidate to submit all the required documents/certificates for proving his/her eligibility. Failure to produce the same may lead to disqualification.
- 11.8 It shall be sole responsibility of the candidate to prove his/her eligibility with respect to qualification, total experience, Specific experience, etc as required for the post applied. In case applicant failed to do so, his / her candidature/ appointment will be liable to be cancelled at any stage of the recruitment process, if appointed, shall be liable for dismissal from Company's service.
- 11.9 If candidate knowingly or willfully furnishes incorrect or false particulars or certificates/documents or suppresses material information, he / she will be disqualified from the recruitment process. Also, if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
- 11.10 The recruitment in MSETCL is done strictly as per merit. Canvassing in any form will disqualify a candidate.

11.11 The candidates shall produce following certificate showing knowledge of Marathi :

Certificate of Secondary School Certificate Examination Board or recognized University showing passing of Secondary/School Certificate Examination or Matric or Higher Examination of University with Marathi Language.

OR

Certificate stating the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College/Institute affiliated to recognized University and countersigned by the Principal of the said College / Institute.

- 11.12 Knowledge of Marathi is desirable. The candidates selected and not possessing the knowledge of Marathi will have to pass Departmental Marathi Language Examination within period of three years from the date of joining the Company.
- 11.13 Employees working in Govt. / Semi. Govt. Undertaking will have to produce No Objection Certificate at the time of interview if short listed for interview.
- 11.14 Company reserves the right to modify or to cancel the Advertisement fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.
- 11.15 Candidate will have to appear for Personal Interview at his / her own risks and MAHATRANSCO will not be responsible for any injury or losses, etc. of any nature.
- 11.16 Any dispute pertaining to this recruitment process shall be within jurisdiction of the High Court, Bench at Mumbai.
- 11.17 The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.

Date: 29.06.2022

Sd/-
Chief General Manager (HR)

APPLICATION FORM

(Before filling the form, please read the instructions mentioned in advertisement carefully)
(Tick ✓ wherever applicable)

APPLICATION FOR THE POST OF **CHIEF LEGAL ADVISOR**
(Advt. No. 08/2022)

Please affix your
recognizable recent
Passport size
photograph here and
sign across in full

1. **Name in full** (Surname first) (IN CAPITAL LETTERS)
(Leave one square blank between any two parts of the name)

2. **Address for Correspondence:**

P	I	N																	

3. Email Id: _____
Office Ph. No: _____ Residential Ph. _____ Mobile No. _____
(With STD Code) (With STD Code)

4. Has candidate changed his/her Name: Yes No
(If yes, do you possess Authentic Certificate Showing Change of Name?) - Yes No

If Yes:
Old Name: _____
New Name: _____

5. Gender: Male Female
6. Marital Status:- Married Unmarried

7. Date of birth:

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DD MM YY
(as per SSC Certificate/School Leaving certificate)

8. Age as on :

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(20.07.2022) Years Months Days

9. Domicile of Maharashtra State:- Yes No

10. Knowledge of Marathi: - Yes No

11. Demand Draft (**Having CTS Code**) details (drawn on Nationalised Bank payable at Mumbai in favour of “**Maharashtra State Electricity Transmission Co. Ltd.**”

Name of Issuing Bank & Branch, City	Date of Issue	D.D. No. (6 digit)	MICR No. (9 digit)	Amount Rs.

12. Educational Qualifications as on **20.07.2022**: (Attach attested certificates):

Name of the Exam. Passed (H.S.C. and onwards)	Name of Institute/University	Year of passing	% of Marks	Division/Grade

13. **Post Qualification Experience:**

A) Post Qualification Experience as Judge:

i) Whether serving as District Judge or on equivalent post :- Yes No

ii) Whether Retired as District Judge or from equivalent post : Yes No

B) Total Post Qualification experience as on **20.07.2022: Details of posts held from time to time:**

Sr. No.	Name of the Court of Law	Position Held	Period		Total Experience			Type of Litigations handled
			From	To	Years	Months	Days	
			Total Exp.					

C) Post Qualification Experience as an Advocate:

i) Total Experience as an Advocate:

Sr. No	Name of the Court of Law	Position Held (Advocate / Senior Advocate etc.)	Period		Experience			Type of Litigations handled
			From	To	Years	Months	Days	
			Total Experience					

ii) Specific experience of practice / litigation in High Court (Out of above total experience):-

Sr. No	Name of the Court of Law	Position Held (Advocate / Senior Advocate etc.)	Period		Experience			Type of Litigations handled
			From	To	Years	Months	Days	
			Total Experience					

Note:- If required, you may attach separate sheet of the above format. The sheet must be signed by the candidate.

D) Having skill set of whether:-

- a) Experience of independent handling & management of Legal Matters Yes No
- b) Proficiency in drafting legal documents including Agreements and deeds Yes No
- c) Dealing with laws relating to Electricity, Company, Arbitration, Contract, Income Tax, Sale of Goods, etc Yes No
- d) Proficiency in Computer (Documents/Spreadsheets) Yes No

E) Whether applying under Deputation:

a) Yes :-

b) No :-

If yes, give following details:

Name of the Institute, Organization, Department etc.	Present Designation	Present Pay Scale	Present Place / Department of working	Present Gross Salary	Remarks if any

F) Possessing Desirable Experience	Yes	No	If yes, No. of years of experience		
			Year	Month	Days
Experience in Transmission Sector					
Experience in Power Sector					
Experience of PSU or Central Government					

14. Full address alongwith Telephone Number, E-mail ID of present office / Department:

15. Present Designation: _____

16. Present Scale of Pay:

17. Present Gross Emoluments (Specify Basic Pay, D.A., Other Allowances etc. excluding perquisites) **(Applicable for other than Departmental Employees)**:

Basic Pay	DA	Details of other allowances excluding perquisites		Total (1+2+4)
		Name of Allowance	Amount	
(1)	(2)	(3)	(4)	(5)
		a)		
		b)		
		c)		
		d)		
		e)		

18. Details of affiliation with Professional Bodies/Institution/Society:

Name of the Body	Membership No.	Since When

19. List of Publications / academic honours received:

DECLARATION

- i) I declare that all the above information and particulars are correct and that I will stand disqualified if any information is found to be incorrect at any stage.
- ii) I declare that, the documents/certificates submitted by me alongwith application form are authentic and if any document/certificate is found to be fake / forged at any stage, I shall be disqualified at any stage of recruitment process and if appointed shall be liable for dismissal from the Company's service.
- iii) I declare that I have _____ Number of living children as on today, out of which number of children born after **28.03.2005** is _____. I am aware that if any total numbers of living children are more than two due to the children born after **28.03.2006**, I am liable to be disqualified for the post applied.
- iv) I declare that I am ready to serve anywhere in the Company.
- v) I undertake to abide by all the conditions & methodology of selection mentioned in the advertisement.

Place: _____

Signature: _____

Date: _____

Full Name _____

20. <u>Check List :</u>	Write <u>Yes or No</u> (whichever is applicable)
(i) Whether attested copies of following documents are attached:	
(a) S. S. C. / School leaving certificate for Date of Birth	
(b) Mark sheet of Degree/Post Graduate Degree etc.	
(c) Degree/Provisional Degree Certificate of Post Graduate Degree.	
(d) Post Qualification Experience certificates indicating Post Held, date of joining and relief (as mentioned in application form) issued by the Competent Authority.	
(e) Certificate indicating actual period of Practice / Litigation as an advocate in Court as mentioned in the experience criteria.	
i) Certificate indicating actual period of Practice / Litigation as an advocate in High Court as mentioned in the experience criteria.	
ii) Certificate indicating position held as District Judge and its equivalent.	
(ii) Original D.D. (Having CTS Code) in favour of “Maharashtra State Electricity Transmission Co. Ltd.” , payable at Mumbai on any Nationalised Bank for appropriate amount	
(iii) Full Name & Post Applied at the backside of Demand Draft is written	
(iv) Signed declaration (Given in the advertisement).	
(v) Pasted recent photograph at appropriate place & signed across in full	
(vi) Whether a sheet showing details of experience is attached	
(vii) Proof of Change of Name (If applicable)	
(viii) Proof of Knowledge of Marathi.	

Signature: _____

Full Name: _____