

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

(CIN No.U40109MH2005SGCI53646)

Government of Maharashtra (Undertaking)
EXECUTIVE ENGINEER, PAC DIVISION-1, PUNE

Adm.Bldg., 2nd Floor, Block No.307,Rasta Peth, Pune-411 011.Tel.No. 020-26061007 (Office).

Email Id: ee6510@mahatransco.in



No. EE/PAC Dn-1/Dy.EE/T-15 / No. N

E-ENQUIRY

Date: 0 3 FEB 2025

To,

MSETCL Web Portal,

Sub: - E-Enquiry for Supply of Executive chairs and office chairs pertaining to PAC Division -1 Pune

Sir,

Sealed & super scribed quotations are invited from the reputed experienced/Registered contractor for the work as described in Schedule 'B' enclosed herewith.

Name and contact no of person of PAC Dn-I MSETCL Pune: Mrs. Rupali Muley, DyEE-7447441624

TERMS AND CONDITIONS:

1. The prescribed form i.e. Schedule 'A' duly filled in, with the rates written in words & figures & signed, should be sent by registered post or in person to the Executive Engineer, MSETCL, PAC Division-1, Block No. 307, Admin. Bldg. Rasta peth, Pune -11 on or before up to 17.00 Hrs. dtd. 14.02.2025.

2. Please superscribe the offer with following details.

Quotation for : Supply of Executive chairs and office chairs to PAC Division -1 Pune.

Due Date : 14.02.2025.

Name of Bidder: -----

3.Scope of Work: Supply of Executive chairs and office chairs for PAC Division-1, Pune as per Schedule – A enclosed herewith.

Period Of Contract: The Period of contract will be Two months (60 days) from date of issue of work order.

- **4. Security Deposit:** The successful Bidder shall pay 10 % of the contract value towards security deposit within 10 days from the date of acceptance of his offer. The amount will be refunded in the normal course, after expiry of the contract period subject to deduction, if any, forfeited as per the terms & conditions. As per MSETCL circular no.2578 dtd 28.07.14 if security deposit is not paid within 10 days, 18% interest will be charged of the work order value. No interest will be allowed on this deposit. If on the breach of contract during contract period S.D. will be forfeited without assigning any reason.
- **5. Rate Validity:** The offer shall be valid for acceptance for a period of 120 days from the last date of submission of quotation.
- **6. Acceptance Of Enquiry:** The Company does not bind itself to accept the lowest or any bid neither will any reason be assigned for the rejection of any bid. It is also not binding on the Company to disclose any analysis report on Enquiry.
- 7.Discarded To Enquiry Conditions: The Company reserves to itself the right to reject the Enquiry.
- **8. Work Completion Period:** Supply should be completed within 1 months from the date of issue of work order

- 9. Sample Approval: Before finalization of purchase order for supply of chairs, Sample should be got approved by Executive Engineer PAC Division-1, Pune or his representative. In case of any deviation from Schedule A specification, material will be rejected and order will be issued to next lowest agency conforming to specifications.
- 10. Signing Of Contract: The contractor shall enter into an agreement of Rs. 500/- with the MSETCL within 30 days from the date of receipt of the work order. Until the agreement is executed, the MSETCL will not be liable to pay, nor shall the contractor be entitled to claim amount due or payable under the contract. The necessary stamp duty for the agreement shall be borne by the contractor.
- 11. Warranty: Warranty/ Guarantee of material i.e. office Chairs as per schedule A supplied to MSETCL should be provided. Any defects developed during guarantee period should be rectified at the cost of contractor. The guarantee certificate for supplied material should be submitted along with bill.
- 12. Penalty: If the work is not completed within stipulated period the penalty @ ½% per week as applicable subject to maximum 10% of the order value of work, will be levied. Loss to MSETCL property or equivalent etc. due to your negligence will be penalized & will be recovered from the bill.
- 13.Failure Of Execution Of Work: The work of supply of Executive chairs and office chairs is to be carried out as per requirement and specifications mentioned in Schedule "A'. Work will have to be executed as per the instruction of Executive Engineer or his representative. For failure to execute the work as per given Schedule "A" against the order in full, within the stipulated period, the Company shall be at liberty, without further

notice or reminder to the contractor to get the same work done on account of and at the risk of the contractor and the prefer a claim for the difference in price and for all expense whatsoever incurred in getting the said work done and the same shall be recovered from any payment due to the Contractor from bills or deposit .

- 14. Submission Of Tax Invoice/E-Invoice: The tax invoice should be submitted to the Office of Executive Engineer PAC Division-1, Pune as per Schedule 'A'. After receipt of tax invoice, payment will be effected accordingly subject to availability of funds.
- 15. Right of acceptance/rejection: The undersigned reserves the right to accept or reject the order without assigning any reason thereof. The undersigned reserves the right to alter, modify or cancel the above order at any stage if found necessary.
- **16.Conditions of Contract:** All General / Technical / Commercial terms & conditions of the contract of the Company are applicable to this contract & will be binding on you.
- 17. In case of any dispute whatsoever, regarding interpretation of the terms and conditions, or quality, the decision of the Executive Engineer, PAC Division-1 Pune will be final and binding on the contractor.
- 18.Income Tax: Income Tax will be deducted from the contractor's bill.
- 19. All other Standard Terms and conditions prescribed by M.S.E.T.C.L., regarding supply and work, which are not stated here, are also applicable to this contract.
- 20. Jurisdiction: All disputes, differences related to the tender contract shall be subject to the exclusive jurisdiction of Pune District Court.

- 21. Quality Of Work: Quality of material supplied should be strictly confirmed to our specification, otherwise it will be rejected and contractor has to redone the same at his cost and risk only.
- 22. The provision made in various Acts in force applicable to this contract is obligatory on the Contractor while executing the work.

Yours faithfully,

Mr. Girish Malode Executive engineer PAC Division-1, Pune

Copy to:-The Manager, F & A, (EHV O & M) Circle, Pune.



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SCHEDULE "A"

Subject: E-Enquiry for Supply of Executive chairs and office chairs pertaining to PAC Division -1 Pune.

Sr. No.	Particular	High Back Executive Chair	Mid Back Executive Chair	Office Chair	
1	Back Height	High	Mid	Low	
2	Stand plating	Chromium plated	Chromium plated	Chromium plated	
3	Seat Height adjustment	Yes	Yes	No	
4	Back Cushion	Leather	Leather	Leather/ Mesh	
5	Revolving/ still	Revolving	Revolving	still	
6	Hand cushion	Padded	Padded	Padded/ Non padded	
7	Warranty	1 Year	1 Year	1 Year	
8	Make	Godrej/Neelkamal/ Cellbell/ or equivalent reputed brand	Godrej/Neelkamal/C ellbell/ or equivalent reputed brand	Godrej/Neelkamal/Cellb ell/ or equivalent reputed brand	
9	Colour	Black/ Brown	Black/ Brown	Black	
10	OEM offered product is to be ISO 9001 certified	Yes	Yes	Yes	

Sr.No	Particulars	Quantity	Per unit rate	GST	Total
1	Supply of Executive Chair with High Back	1			
2	Supply of Executive Chair with Mid Back	6			
3	Supply of Office Chair	14			

Mr. Girish Malode Executive engineer PAC Division-1, Pune



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SCHEDULE "B"

Subjet: E-Enquiry for Supply of Executive chairs and office chairs pertaining to PAC Division -1 Pune.

Following documents certificate/ as a proof of qualifying pre-requisites, broachers, attested certificates etc. need to submitted along with the quotation, otherwise the quotation will not be Accepted.

Sr. No.	Name of Documents			
1	Full name and address of the company/ firm.			
2	Permanent address of the contractor/ proprietor of the firm and proof for the same.			
3	Proof for valid registration under Shop & Establishment Act 1948 with attested True copy. OR NO of Gram Panchayat for shop establishment (The NOC should valid for current year).OR Udyog Adha			
4.	PAN card copy			
5	GST Registration Certificate			
6.	Certificate of Authorized Dealership			
7.	Experience Certificate/work Order for supply of Executive Chairs and Office chairs in MSETCL or any other organization.			

Mr. Girish Malode Executive engineer PAC Division-1, Pune