

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.

AREA LOAD DESPATCH CENTRE, AMBAZARI



Office of The Superintending Engineer

**Load Dispatch Centre, Ambazari, MSETCL,
8th mile, P.O.Wadi, Amraoti Road,
Nagpur- 440023**

Tele. : 07104-220611, 221242 Website : www.mahatransco.in
Fax : 07104-220275 Email : sealcd8100@mahatransco.in



स्वातंत्र्याचा अमृत महोत्सव

NO: SE/ALDC/NGP/Maint/No.165

Date:19/03/2025

To,

Enquiry

Subject: - Enquiry for Supply of 01 No. of Executive Chair, 01 No. of Midback support chair with head rest
And 06 Nos. of Midback support office chairs at ALDC, Ambazari, Nagpur.

Dear Sir,

Please quote your lowest rates for supply of 01 No. of Executive Chair, 01 No. of Midback support chair with head rest and 06 Nos. of Midback support office chairs at ALDC, Ambazari, Nagpur, subject to following terms and conditions stipulated below. The quotation may please be submitted in a sealed envelope super scribed **“QUOTATION FOR SUPPLY OF 01 No. of Executive chair, 01 No of Midback support chair with headrest and 06 Nos of Midback support office chairs at ALDC Ambazari, Nagpur”** so as reach this office **on or before 25/03/2025 up to 05:00 PM**. In case of hand delivery, quotations should be handed over to the receipt clerk of this office.

Terms and Conditions

Scope of Works: -

- The quotations shall be submitted as per the specification in Annexure “A”
- Submission of the quote implies that these conditions of inquiry have been read by the contractor and is aware of the scope of the works. The final acceptance of the offer rests with the Superintending Engineer, ALDC Nagpur who reserves the right to accept or reject any or all quotations without assigning any reason therefore.

Submission of Quotation

- The quotation received within the stipulated date and time will be opened at the office of Superintending Engineer ALDC Ambazari, Nagpur.
- Quotation received in open covers/letters/fax/telegram/email will not be considered.
- The quotations received after the stipulated date and time or quotations received with conditions will not be accepted. Quotations not submitted in the prescribed format will be rejected. Quotations which propose any alternations in the conditions specified will be rejected.

- 1) Rates:** - The rates quoted should stand firm for two months, otherwise & variation in the rates should be quoted. Rates should include general packing and forwarding charges.
- 2) Quality:** - All rates quoted should be for good quality material for which samples will have to be got approved before supply by vender whose bid stands for order.

- 3) **Taxes:** - The rates quoted should be inclusive of all taxes otherwise extra taxes applicable if any should be clearly mentioned in bid.
- 4) **Delivery Period:** - Delivery should be within 45 days from the date of receipt of order. Time being essence of contract, the supplier should strictly adhere to delivery period.
- 5) **Warranty Period:** The warranty period is of 10 years from the date of delivery of material. Any required repair in warranty period shall be carried out by you free of cost excluding of spares.
- 6) **Penalty:** - In case the material/parcel is not delivered within stipulated period as above, you will be liable to pay a penalty to the company at the rate of ½% per week on the less supplied items, up to maximum of 10% reckoned on the total value of the order.
- 7) **Packing and Forwarding:** Goods should be dispatched properly packed at the office of **The Superintending Engineer, Load Dispatch Centre, Ambazari, MSETCL, 8th mile, opposite Ordinance Factory 2nd gate, P.O.Wadi , Amravati Road, Nagpur- 440023.**
- 8) **Security Deposit:** You will have to pay 10% amount of the order value as a Security Deposit in the form of cash/DD in the office of **The Superintending Engineer, ALDC, Ambazari, Nagpur**, before starting the work, which shall be refunded after completion of entire supply of material satisfactorily.
- 9) **Agreement:** As per rule of MSETCL & Erstwhile MSEB you (the proprietor of firm) will have to enter into an agreement with the company for the above works as early as possible and within 15 days from date of receipt of order and until such agreement is executed with the company, the company shall not be liable to pay nor you shall be entitled to claim any amount due for payment, if any under this contract. The cost of stamp paper Rs.500.00 value shall be borne by you.
- 10) **Terms of Payment:** - 100% payment shall be made within 30 days as far as possible, on receipt of goods as per specification and in good condition & after executing full order. Bills should be submitted in triplicate. Payment shall be made on the availability of funds & chronology if any.
- 11) **Jurisdiction of contract:** All questions, disputes or differences arising under or out of or in connection with the contract, shall be subject to exclusive jurisdiction of Nagpur Courts.
- 12) Taxes will be deducted as per rules if applicable.
- 13) **General:** - The undersigned reserves the right to reject any or all the quotations without assigning any reason there of.
- 14) **Termination of contract:** - The undersigned reserves the right to terminate the order at any stage without assigning any reason thereof.
- 15) You will have to submit following documents.
 - a) **Copy of PAN card**
 - b) **G.S.T / registration Certificate.**
 - c) **Copy of registration of firm under Bombay Shop and Establishment Act to carry out above works.**
- 16) Notwithstanding anything stated here, the MSETCL`s general terms and condition of contract
Shall be applicable to the contract as far as they are applicable to this contract.
- 17) The quantities of material enumerated in here attached Annexure “A” are approximate, however this may vary at the time of issue of order.

Thanking you

Yours Faithfully

S/d
**Superintending Engineer,
ALDC, Ambazari, Nagpur**

Copy to: -
Manager (F&A), ALDC Ambazari

ANNEXURE “A”

Subject: - Enquiry for Supply of 01 No. of Executive Chair, 01 No. of Midback support chair with head rest
And 06 Nos. of Midback support office chairs at ALDC, Ambazari, Nagpur.

Sr. No.	Particulars	Qty.	Rate in Rs.(Each)	Amount in Rs. (Including GST)
1	Mid Back Ergonomic Fabric Office Chair Make & Model: -HNI Fluence/ Featherlite Amaze / Godrej Interio Greta or any other reputed make having ANSI/BIFMA certification. Specifications: - Medium Back, Wide back rest, Syn1 Mechanism, 1D Armrest, Adjustable Soft PU Lumbar Support, Nylon Base, 360-degree swivel twin wheel Nylon Castors. Fabric: - Black	06		
2	High Back Ergonomic Fabric Office Chair with Head rest Make & Model: -HNI Fluence/ Featherlite Amaze / Godrej Interio Greta or any other reputed make having ANSI/BIFMA certification. Specifications: - High Back with adjustable cushioned Head Rest, Wide back rest, Syn1 Mechanism, 1D Armrest, Adjustable Soft PU Lumbar Support, Nylon Base, 360-degree swivel twin wheel Nylon Castors. Fabric: - Black	01		
3	High Back Executive Chair: Make & Model: -HNI Fluence HB Leatherette / Featherlite Tycoon 366 HB/ Godrej Interio Greta or any other reputed make having ANSI/BIFMA certification. Make: Featherlite / HNI or Equivalent, Model – Fluence HB Specifications: - High Back with adjustable cushioned Head Rest, Wide back rest, Syn1 Mechanism, 1D Armrest, Adjustable Soft PU Lumbar Support, Nylon Base, 360-degree swivel twin wheel Nylon Castors. Fabric: - Leatherette	01		
	Total Amount (Including GST)			

Total Amount (In Words):

Note: 1) Specify the Warranty period in Annexure ‘A’.

2) Please attached the following enclosures:

- Broucher of the product.
- ANSI/BIFMA certificate of the quoted Brand.

S/d
Superintending Engineer
ALDC Ambazari, Nagpur