

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.
INTRA OFFICE COMMUNICATION

Name of Office	: Executive Engineer, EHV Projects Division, Kolhapur
Office address	: Tarabai Park, Kolhapur.
Contact No.	: 0231- 2665320 (P), 0231- 2655937 (O)
E-Mail	: ee3610@mahatransco.in

Ref.:EE/EHV Projects/Dn./Kop/E-Enquiry/

NO - 0516 I

Date: **E2 JUL 2025**

Sub: E-Enquiry for work of Annual Maintenance Contracts for Computers, Printers & its accessories and Local Area Network (LAN) at EHV Projects Division, Kolhapur.

Dear Sir,

Please send your sealed quotation for following work under given terms and condition, so as to reach this office on or before **Dt. 10.07.2025 up to 16.00 Hrs.**

Sr. No.	Description of work	Qty.	Unit	Rate per No.
1	Annual Maintenance of Local Area Network (LAN), Computers and Printers including the following activities, 1) Installation or up-gradation of Software, Problem related to hardware, formatting etc. 2) Troubleshooting of Network Problems 3) IP Settings 4) Outlook Configuration 5) SAP Configuration	16 (15 Nos. of PC & 1 No. of Laptop)	Nos.	
2	Printers			
	i) Toner Refilling			
	a) Laser Jet HP 1020	20	Nos.	
	b) Canon LBP 2900	10	Nos.	
	ii) Providing New Toners			
	a) Laser Jet HP 1020 (Compatible)	5	Nos.	
	b) Canon LBP 2900 (Compatible)	2	Nos.	
	iii) Toner Repairs			
	a) Toner Drum Replacement	10	Nos.	
	b) Toner Wiper Blade Replacement	5	Nos.	
	c) Magnetic Roller	5	Nos.	
3	Keyboard USB	5	Nos.	
4	Mouse USB	5	Nos.	
5	UPS 600 VA	5	Nos.	
6	UPS battery 12V 7AH	5	Nos.	

Sr. No.	Description of work	Qty.	Unit	Rate per No.
7	Ink Canon 790			
	i) Cyan	2	Nos.	
	ii) Magenta	2	Nos.	
	iii) Yellow	2	Nos.	
	vi) Black	6	Nos.	
8	Ink Canon 70 Black	6	Nos.	
9	Ink Epson 003			
	i) Cyan	1	No.	
	ii) Magenta	1	No.	
	iii) Yellow	1	No.	
	vi) Black	6	Nos.	
10	Print head for Canon G2010 Colour	2	Nos.	
11	Print head for Canon G2010 Black	2	Nos.	
12	Mouse Pad	4	Nos.	
13	External USB Port (HUB)	2	Nos.	
14	SSD SATA - 240 GB	3	Nos.	
15	RAM - 8 GB DDR4	2	Nos.	
16	Ext. Hdd 1tb	2	Nos.	
17	Graphics Card 4 GB	1	No.	

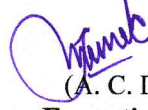
TERMS AND CONDITIONS :

- 1) **Destination of Work** - EHV Projects Division, Kolhapur & Subdivision offices, Bapat Camp, Kolhapur.
- 2) **Offer** - Quotation in sealed envelope should be superscripted with the above referred enquiry Number and Name of work.
- 3) **Rate** – Rates should be inclusive of material required if any, labour charges etc. The taxes applicable if any should be quoted separately.
- 4) **Quantity** - The quantity shown in the above table is tentative & subject to variation on either side.
- 5) Please indicate in quotation PAN No. & WCT No., **GSTIN**.
- 6) **Validity** - The offer should be valid for our acceptance for a period of 60 days from the due date of opening.
- 7) Quotation received late with incomplete details against above clauses will not be considered.

- 8) Submission of offer: The vendor should submit signed & sealed offer before due date alongwith necessary documents at office address: **Office of Executive Engineer, EHV Projects Division, Kolhapur, Vidyut Bhavan, Admn. Building, 2nd Floor, Tarabai Park, Kolhapur. 416003.**

Thanking You.

Yours faithfully,



(A. C. Dhamale)

**Executive Engineer,
EHV Projects Dn. Kolhapur.**

Copy s.w.r.to :

The Superintending Engineer, EHV Projects Circle, Kolhapur.

Copy to :

- 1) The Manager (F&A), EHV Projects Division, Kolhapur.
- 2) The Addl. Executive Engineer, EHV Line / S/stn. Projects S/Dn./S&I S/Dn., Kolhapur.
- 3) The Head Clerk, EHV Projects Division, Kolhapur.

M/F.