

 <p><b>MAHATRANSCO</b> Maharashtra State Electricity Transmission Co. Ltd.</p>	<p align="center"><b>MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LIMITED</b> Government of Maharashtra (Undertaking) (CIN No- U40109MH2005SGC153646) Office of the Executive Engineer 400kV R.S. Division, Lonikand-II Sambhaji Nagar, At post-Lonikand, Tal-Haveli, Dist-Pune Maharashtra-412216 Phone no.-8208454909 Email:ee6190@mahatransco.in</p>	
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EE/400kV/RSO&M/Div/Lonikand-II/223

Dt: 04.07.2025

**e-Enquiry**

To,

**Website Publication**

**Sub:** - Calling quotation for Garden maintenance f already planted trees, garden & flower beds at 400kV R.S. Division, Lonikand-II.

**Dear Sir,**

You are requested to submit your offer in sealed quotation for the work for providing services for housekeeping work of Division office, control room & 11 nos of BCR at 400kV R.S. Division, Lonikand-II as per enclosed '**Schedule A**' so as to reach this office on or before **dtd. 19.07.2025 at 18:00 Hrs** considering given terms & conditions. Quotation should be submitted in sealed envelope super scribed with following particulars & address to **The Executive Engineer, 400kV R.S. Division, Lonikand-II, Sambhaji Nagar, At post-Lonikand, Tal- Haveli, Dist-Pune.**

1. Quotation for: -
2. Due date: -
3. Name of bidder: -

➤ Consisting of two separate envelopes with

1. Envelope containing associated documents- This contain document as mentioned below.
  - a) PAN Card
  - b) Submit GST registration certificate
  - c) Valid registration under shop & establishment act or NOC of Grampanchayat for shop.  
The NOC of Grampanchayat should be valid & recent one.
  - d) The bidder must have experience of successful completion of similar nature work in MSETCL/MSEDCL/any power utility or in private sector of India. **Please submit work order copy for similar nature work.**
  - e) The bidder should submit experience certificate for satisfactory completion of above-mentioned work duly signed by the officer not below the rank of Executive Engineer or equivalent.

2. Envelope containing price bid documents- This should contain only price bid.

The prescribed form i.e. form for quoting % rate for item included in Schedule A duly filled in with the % rates (above/below) written in words & figures duly signed should be submitted.

Please clearly mention on envelope as for associated documents & for price bid document along with bidder/agency name.

Both these envelopes should be enclosed in big size envelope which is sealed & super scribed.

- After verifying the full documents in envelope-1, if bidder fulfills the desired pre-requisites, envelope-2 will be opened. If not then envelope 2 will not be opened & same is rejected/disqualified.

- Quotations with incomplete details or submitted without sealing or super scribed or not submitted in prescribed form etc are liable to reject. Offer on fax or e-mail will not be accepted. This office will not be responsible in delay in postal transit.
- The documents of an offer shall be written legibly & free from erasures, overwriting or conversion of figures correction where unavoidable shall be made by crossing out, rewriting, initialing & dating.
- The right to reject all or any of the quotation without assigning any reason, whatsoever for the rejection of any quotation or all the quotations or to place an order for full quantity or part thereof or to finalize the order on time preferred basis or to split the order quantity wise is reserved with the undersigned.
- Bidder should not submit the conditional quotation, such offer shall liable for rejection.

#### **TERMS & CONDITIONS:**

1. **Name of work:** - Work of Garden maintenance of already planted trees, garden & flower beds at 400kV R.S. Division, Lonikand-II.
2. **Scope of work:** - The scope of work is as detailed in Schedule A. The work should be carried out as per instructions of Engineer Incharge or his representative.
3. **Estimated amount:** - **Rs. 2,31,478/-** (including GST & all taxes).
4. **Security deposit:** -
  - A. Successful bidder will have to pay security deposit of 10% of the proposed value of work order or SD applicable as per rules of MSETCL to this office within 14 days from the date of receipt of the LOI in the form of D.D/FDR/Bank Guarantee of nationalized or Scheduled Bank or may pay through online transaction to account No. 20077001846, IFSC Code MAHB0000717 of Bank of Maharashtra. If you fail to do so, the security deposit will be recovered with interest @ 18% p.a. or as prevailing rate.
  - B. The refund of S.D. application should submit within 6 months after completion of contract. If you fail to apply within stipulated period, the action as per MSETCL Co.'s rules will be taken.
5. **Agreement:** -Contractor shall have to enter in to agreement on bond paper of Rs. 500/-as per rule. The cost of the bond paper will be borne by contractor.
6. **Validity of Work Order:** - The validity of work order is 12 Months or exhaustion of work order amount, whichever is earlier.
7. **Work completion period:** - The total work completion period is one month from the date of issue of LOI.
8. All General /Technical / Commercial terms and conditions of the contract of the MSETCL Company are applicable to this contract.
9. **Payment:** - You have to submit the Tax Invoice in triplicate to this office. Payment will be made after completion of work. The payment of the same will be normally made as per availability of funds after submitting the bill & necessary certificate submitted by Engineer- In charge of 400kV Lonikand-II. (GST no. should be mention on bill)

10. **GUARANTEE PERIOD:** - The successful bidder will have to provide Guarantee for the provided material for a period of 12 months from the date of delivery at concerned office of MSETCL. Any defects developed during the guarantee period of 12 months from the date of delivery at concerned office of MSETCL, shall be rectified or made good by you at your own cost.
11. **Penalty:** - If you fail to carry out the work in stipulated time as mentioned above, you will be liable to pay penalty of 1/2% of the total work order value per week or part thereof, of delay subject to maximum of 10% of the executed work order value or total work order value for the entire scope of work whichever is higher.
12. Any type of damage occurred during the execution of work due to bad workmanship the contractor has to make it good and the cost of the same will be on contractor's account.
13. **Workmen's Compensation Under Act – 1923 (VII of 1923):** You will be responsible for & will pay any compensation to your workmen under Workmen's Compensation Act 1923 for injuries caused to your workmen.
14. You will have to arrange for insurance at your cost for the men, material vehicle etc. associated with the contract till the work are satisfactory completed. The company will not be responsible for any accident or loss, damage, theft, mishap. You will have to lodge, pursue & settle any or all such claims through Insurance Co. without involving MSETCL in the process.
15. **Supervision of work:** - The work shall be under overall supervision of Maintenance Incharge under 400kV R.S. Division, Lonikand-II & shall be subject to the approval from Executive Engineer.
16. **Packing, Forwarding & Transportation etc:** The Contractor shall be fully responsible for packing, forwarding, transportation by railways or any other authorized mode of transport, clearance of equipment and further transportation at site to place of works/storage yards etc, in respect of material in his scope/possession.
17. The contractor shall also be fully responsible for safe transportation of owner supplied material to be issued from his stores by owner for the works against contract.
18. If any accident occurs to any of your worker/your supervisor/or outsiders during work execution will be on your account. The Company will not be responsible for such accident/ compensation payment etc.
19. **Taxes:** - Income tax & other necessary taxes will be deducted at source from your bill.
20. In case of any negligence in work observed, the amount equivalent, to the loss will be recovered from Contractor's bill and if the negligence is repeated the contract will be cancelled and the Security Deposit paid by the contractor will be forfeited.
21. If it is found that performance of work is unsatisfactory, the contract is liable for termination without giving any prior notice and at your entire risk. The security deposit paid by you shall be forfeited. You shall not entrust the work on sub-contract /transfer or assign the contract or any part thereof to any third party. In case any deviations observed it will be treated as breach of contract and the contract will be terminated at your entire risk and cost.
22. In case of the difference of opinion about the interpretation of terms and conditions between you & M.S.E.T.C.L. the decision of the undersigned will be final & binding upon you.

23. This office reserves all the rights to reject any or all quotation without assigning any reasons thereof.
24. For legal disputes, if any, jurisdiction shall be exclusively of Pune courts.

Thanking You,

**Sd/-**  
**Sanjaykumar Ramteke**  
**Executive Engineer**  
**400kV R.S. Division, Lonikand-II**

### Schedule “A”

**Sub:** -Garden maintenance of already planted trees, garden & flower beds at 400kV R.S. Division, Lonikand-II.

S.N.	Particulars	UOM	QTY	Ex. Rate Without GST	Total Unit Rate with GST @ 18%	Total Amount
1	<p><b>Garden Maintenance work of already planted trees, garden and flower beds.</b></p> <p>The work includes</p> <p>a) Daily watering of plants, marking plant beds, giving manure and fertilizers to plants, trimming of plants to shape as and when required, replacing of perished plants by new plants.</p> <p>b) Cleaning: - Desilting the trenches, cleaning entire garden area and area alongside the access road (1.5 mtr area each alongside access road from both sides). Make it free from any kind of grass/shrubs etc. Disposing the debris of the removed grass/shrubs etc every month and as directed by Engineer in – charge or his representative.</p> <p>c) Maintenance: - Day to day maintenance of already developed garden, lawns, trees in the area of around 1700.00 sqm which includes area around Control room, access roads from main gate towards 400kV and 220kV yard by watering them and sweeping the surrounding area.</p> <p>d)Fertilizing: - Applying minimum 2 bags of sanjivani manure, 1/3 bags of fertilizers per month and using pesticides of approved make as when required and as directed by Engineer in – charge or his representative.</p> <p>e) Providing of T&amp;P: All tools and plants such as lawn mower, cutting machines, scissors, water supply hose pipe spades etc are to be supplied by contractor. Water will be supplied by M.S.E.T.C.L at free of cost.</p> <p>f) Total area to be maintained: i) Area surrounding the control room and fountain, parking area, existing garden near the fountain.</p>	Month	12	16347.32	19289.84	231478.05

	ii) Access roads from main gate to control room, 400kV yard to control room and 220 kV yard to control room.					
<b>Say Amount in Rs.</b>						<b>2,31,478/-</b>
<b>In words: - Two Lakh, Thirty-One Thousand, Four Hundred &amp; Seventy-Eight only including GST &amp; all taxes.</b>						

**Sd/-**  
**Sanjaykumar Ramteke**  
**Executive Engineer**  
**400kV R.S. Division, Lonikand-II**

**Form to be filled by bidder: -**

**Form for quoting % rate for item included in Schedule 'A'**

**Name of work: -** Work of providing services for housekeeping work of Division office, control room, and 11 nos. BCR at 400kV R.S. Division, Lonikand-II

**Estimated Cost: - Rs. 2,31,478/-**

I, am ready to execute the work to \_\_\_\_\_% **above** (In words \_\_\_\_\_) Or \_\_\_\_\_% **below** (In words \_\_\_\_\_) the estimated cost. Or on **AT PAR** of the estimated cost.

**Date: -**

**Signature of Bidder: -**

If the percentage variation is more than 5% detail justification of rate analysis should be submitted along with your offers.

**FORMAT OF AGREEMENT**  
**(Submitted by successful bidder after LOI)**

This agreement made at **Pune** on dtd. \_\_\_\_\_ between M/s. \_\_\_\_\_ (here in after referred to as 'the Contractor' which expression unless excluded or repugnant to the context shall include its successors or permitted assigns) on the one part and the Maharashtra State Electricity Transmission Co. Ltd. (hereinafter referred to as 'the Company' which expressing shall unless excluded or repugnant to the context include its successors or assigns) of the other part. Whereas **Executive Engineer, M.S.E.T.Co. Ltd., 400kV R.S. Division, Lonikand-II** invited offer according to the powers delegated to him as per rules **Work Order for**

\_\_\_\_\_ under EHV O & M Circle, Pune. Hereinafter referred to as the said work) in accordance with the terms and conditions. Specifications connected thereto have been accepted by the **Executive Engineer, M.S.E.T.Co. Ltd., 400kV R.S. Division, Lonikand-II** on behalf of the 'Company' being the Competent accepting authority and in pursuance thereto a contract is included with 'the Contractor' on the terms and conditions specified in the rate order bearing reference. **W. O. No: EE/RS/Div/Lonikand-II/Tech./\_\_\_\_\_ dtd. \_\_\_\_\_** and more exhaustively described in the printed booklet,' Original Tender and contract for \_\_\_\_\_ and connected schedule thereto forming part of the tender documents submitted by the contractor.

**NOW THIS AGREEMENT WITNESSETH AND ITS IS HEREBY AGREED AND DECLARED AS UNDER :**

In consideration of the value of the (Work's contract) viz. **Rs. \_\_\_\_\_/- ( Rupees \_\_\_\_\_only)** placed with Contractor on terms and conditions specified in the contract. The contractor hereby covenants with '**The Company**' that he shall and will do and perform all works and this under the contract mentioned and described under the said specifications and also which are implied there from or may reasonably be necessary for the due completion of the '**said work**' within and at such time and in such manner and subject to the terms and conditions and stipulations contained and applicable in this contract and '**the Company**' shall arrange to pay the contractor, all the sum of money as and when due and payable to the contract under the provisions of this contract.

**AND DECLARES FURTHER THAT**

The contractor shall hereby undertake the said works **Work Order for**

\_\_\_\_\_ under EHV O & M Circle, Pune. their works in a complete and its manner as more clearly described under the scope if the work together with all auxiliary and connected works under this contract. The Contractor shall indemnify 'the Company' from all claims against any

injury caused to any person whether workmen or not, while in or upon the works of the site and' The Company' shall not be found to defend any claim brought under the "**The Workmen's Compensation Act**" and The Contract shall be liable for all such claims as more clearly described in the several conditions of contract. The validity of this agreement shall stretch over the entire period of the said contract, including authorized/approved extensions, if any from the date of its issue.

For M/s. \_\_\_\_\_

\_\_\_\_\_  
**Proprietor**  
**Signature of the Contractor**

Duly constituted for and on behalf of the contractor in the presence of

Full Name	Signature	Designation
1) _____	_____	_____
2) _____	_____	_____

Signed and delivered by

\_\_\_\_\_  
**Executive Engineer**  
**400kV R.S. Division, Lonikand-II**

in the presence of

Full Name	Signature	Designation
1) _____	_____	_____
2) _____	_____	_____