



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

Name of Office : 400KV RS O&M Dn. Karad.  
Office Address : Administrative Building, Ground Floor,  
Vijaynagar, Post -Supane, Tal – Karad Dist – Satara,  
Pin No. 415114  
Contact No. : 02164-255182 Fax. No. 02164-255182  
Email ID : ee3130@mahatransco.in  
Website : www.mahatransco.in.  
CIN No. : U40109MH2005SGC153646

**EE/400KV/RS/O&M/DN/KRD/T/No. 428**

**Date: 04.08.2025.**

**To Whom So Ever It May Concern**

1. E-Enquiry No. :- 428 Dtd. 04.08.2025
2. Name of the work :- Work of Day to day Cleaning & sweeping works of 400KV Control Room Building & outside premises of 400KV Control Room Building at 400KV RS Karad.
3. Estimated cost :- Rs.02,25,988/- Including all.
4. E-Enquiry start date :- 05.08.2025 onwards.
- 5.E-Enquiry end date :- 11.08.2025 upto 18.00 Hrs.
6. Last date & time of submission :- 11.08.2025 upto 18.00 Hrs.
- 7.Jurisdiction :- Division.
8. Name of Jurisdiction :- 400KV RS(O&M) Dn. Karad.
9. Department :- Technical department.

**Sd/-  
Executive Engineer  
400KV RS (O&M)Dn.Karad**



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**(E-Enquiry)**

**Sub :** E-Enquiry for the work of Day to day Cleaning & sweeping works of 400KV Control Room Building & outside premises of 400KV Control Room Building at 400KV RS Karad.

Dear Sir,

Sealed & superscripted quotations are invited for above subjected work and as per enclosed Schedule 'A'. You are requested to quote your reasonable rates for the above subjected work. The terms & conditions are as follows:

**TERMS & CONDITIONS:**

- NAME OF THE WORK:-** Work of Day to day Cleaning & sweeping works of 400KV Control Room Building & outside premises of 400KV Control Room Building at 400KV RS Karad.
- DUE DATE:-** The quotation completed in all respect, duly sealed & super scribed should be submitted to this office either personally or by post on or before **Dtd.11.08.2025 upto 18:00 Hrs** positively.
- DOCUMENTS TO BE SUBMITTED ALONG WITH OFFERS :-** Please submit the following documents along with offer :
  - Income Tax Return for Last Financial years i.e. 2024-25.
  - Registration under PAN & GST.
  - Registration under Bombay Shop & Establishment Act/NOC from local Grampanchayat.
  - Certificate of Experience of the work done for above subjected work i.e. work of day to day cleaning & sweeping from an authority not below the rank of Executive Engineer equal or above for an amount of **Rs.56,497/- i.e. (25% of the estimated cost)** during last five years of MSETCL, MSEDCL **OR** State power utility, PGCIL in single order.
- ESTIMATED COST :-** The estimated cost is limited upto **Rs.02,25,988/-** including of all.

**Detail Scope of the work :-** Day to day cleaning & sweeping of following:

A) Following Offices :

- 1) 400KV Control Room.
- 2) Office of the Addl.Ex.Engr.(Maint.) unit, Karad.
- 3) Office of the Addl.Ex.Engr.(Testing) unit, Karad.

4) Office of the Addl.Ex.Engr.(Lines) Sub-Dn., Karad & Alkud.

5) Office of the Ex.Engr. 400KV RS (O&M) Dn., Karad.

**B) 1)** Day to day cleaning of 400KV control room and surrounding area near control room.

**(a)** Cleaning/sweeping of 400KV control room,(Including tables & chairs) Poarch, passage, staircase, balcony, Incharge room, battery room, PLCC room, Testing room, LT, Distribution room etc.) neatly using phynel cleaning liquids, Detergents, Hydrochloric Acids as and when required including cost of Brooms, dusters etc including disposal of garbage etc complete as directed by Engineer In-charge.Cleaning of Control room outside area around the garden & Datta temple.

**(b)** Cleaning of windows of control room building ones in a week etc complete as directed by Engineer In-charge.

**(c)** Daily cleaning of sanitary blocks of 400 KV control room Karad. etc complete.

5. **VALIDITY OF OFFER :-** The offer should be valid for acceptance for a period of **180 days** from the due date of the same.
6. Quantity mentioned in **Schedule 'A'** are tentative & payment will be made on the basis of actual quantities executed by you.
7. The work shall be supervised by the Addl.Ex.Engineer, 400KV (Operation) unit Karad appointed by under signed & it should carry out to the full satisfaction of Engineer, in charge. In case of any dispute decision of undersigned shall be final and binding on the contractor.
8. The workers employed by you for the above work shall not be entitled for any facility/claim from MSETCL what so ever.
9. **TIME PERIOD FOR COMPLETION OF WORK:-**The work should be carried out on day to day basis for one year as per instruction from Addl.Ex.Engineer, 400KV (Operation) unit Karad. Failure to carry out the work satisfactorily, penalty as per rule per day shall be levied at the discretion of the competent authority.
10. **PENALTY :-** If the work is not completed within the stipulated time period the penalty will be charged as per prevailing rate i.e.1% of the order value per week of delay maximum upto 10% of the total order value.
11. MSETCL bears no responsibility of any kind i.r.o. the worker employed for this work & contractor shall be whole responsible to observe & follow all the statutory provisions regarding Labour Laws. The rates should be quoted considering applicability of all these aspects.
12. **GST:-** The prevailing rates of the GST will be applicable to this order.
13. Taxes as applicable will be deducted from your bill at source.
14. **DISCARDED OFFER CONDITIONS:-**The company reserves to itself the right to reject any or all offers which does not confirm to any of the conditions.
15. **PRICE:-** The rates quoted should be firm & price variation will not be applicable at any cost.

16. **EXECUTION OF WORK :-** In the event of the offer being accepted in the whole, the successful contractor shall execute the order immediately as per the order schedule within the time specified in the work order.
17. **SECURITY DEPOSIT:-** Every bidder whose offer is accepted either in whole or in part must deposit security amount within 07 days from the date of issue of the work order, by way of security for the due and proper fulfilment of his contract by Cash or DD payable to the MSETCL EHV (O&M) Circle, Karad. The Bank Guarantee of any nationalized bank will be accepted against Security Deposit. Security Deposit Payable at **05.00%** of the amount of the order.
18. **INCOME TAX & OTHER TAXES :-** Income Tax & other taxes as applicable as per the rules & prevailing rates will be deducted from the contractor's bill at source.
19. **BILLS :-** You will have to submit the bills in triplicate to this office as per the specifications mentioned in Schedule 'A'. The bills submitted should be in the name of Office of the **Superintending Engineer, EHV O&M Circle, Karad (GST No.27AAECM2936N1Z2)** at 400 KV RS Karad.
- a. After duly recorded by the concerned authority i.e.Addl.EE 400KV (Operation) unit Karad, the same will be reflected subject to availability of funds at Circle office. Please quote your GST No. & SAC Code for the Service availed by you on bill for smooth payment.
20. **PAYMENT :-** 100% payment against the bills for the work actually carried out will be given to you after deducting necessary taxes & duties as per Govt. Rule either by cheque or NEFT/RTGS.
21. The work should be strictly executed as per the Schedule enclosed & as per instructions of the concerned authority assign by the Ex. Engineer or his representative deputed for this work.
22. MSETCL reserve rights to add more terms during the contract period, if found necessary.
23. Undersigned reserves the right to accept any quotation or to reject/accept all the quotation without assigning any reason.
24. **JURISDICTION :-** In case of dispute, if any, the legal /differences arises, that will be subjected to jurisdiction of Karad court only.

Thanking you,

**Yours faithfully,**

**Sd/-**

**(C.L.Bharamgunde)**

**Executive Engineer**

**400KV RS (O&M) Dn. Karad.**

**Encl. :-** Schedule 'A'.



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**400KV RS (O&M) Dn. Karad.**

**Schedule 'A'**

**Subject :- Schedule & Approximate estimate for Day to day cleaning & sweeping works of 400KV Control Room Building & outside premises of 400KV Control Room Building at 400KV Karad.**

Sr. No.	Particulars	Service No.	HSN Code	Unit	Qty.	Rate per unit including GST @ 18% Rs.	Total Amount in Rs.
01	E-Enquiry for the work of Day to day Cleaning & sweeping works of 400KV Control Room Building & outside premises of 400KV Control Room Building at 400KV RS Karad.	50000289	998533	EA	12	18,832.33/-	2,25,988/-

**In words (Rs. Two Lakhs Twenty Five Thousand Nine Hundred and Eighty Eight Only Including all taxes & charges.**

**Detail Scope of the work :- Day to day cleaning & sweeping of following:**

**A) Following Offices :**

- 1) 400 KV Control Room.
- 2) Office of the Addl.Ex.Engr.(Maint.) unit, Karad.
- 3) Office of the Addl.Ex.Engr.(Testing) unit, Karad.
- 4) Office of the Addl.Ex.Engr.(Lines) Sub-Dn., Karad & Alkud.
- 5) Office of the Ex.Engr. 400KV RS (O&M) Dn., Karad.

**Scope of Work- –**

- 1) Day to day cleaning of 400KV control room and surrounding area near control room.
  - (a) Cleaning/sweeping of 400KV control room,(Including tables & chairs) Poarch, passage, staircase, balcony, Incharge room, battery room, PLCC room, Testing room, LT, Distribution room etc.) neatly using phynel cleaning liquids, Detergents, Hydrochloric Acids as and when required including cost of Brooms, dusters etc including disposal of garbage etc complete as directed by Engineer In-charge.Cleaning of Control room outside area around the garden & Datta temple.
  - (b) Cleaning of windows of control room building ones in a week etc complete as directed by Engineer In-charge.
  - (c) Daily cleaning of sanitary blocks of 400 KV control room Karad. etc complete.

**Sd/-**

**(C.L.Bharamgunde)**  
**Executive Engineer**  
**400KV RS (O&M) Dn. Karad.**



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**MEMORANDUM OF WORKS**

**Name of work :** E-Enquiry for the work of Day to day Cleaning & sweeping works of 400KV Control Room Building & outside premises of 400KV Control Room Building at 400KV RS Karad.

**Estimated Cost : Rs.2,25,988.00 (Tow Lakhs Twenty Five Thousand Nine Hundred and Eighty Eight Only/-) including all taxes and charges.**

**Notes :**

1. If the percentage variation of estimated rate is more than (+) 5% detailed rate analysis should be submitted.
2. If there is any discrepancy in figures and in words, the rate quoted in words will be considered.

C.L.Bharamgunde  
**Executive Engineer**  
400KV RS (O&M) Division, Karad.

This is to confirm that I have studied the tender specifications and description of items in detail, I have visited the site, made myself conversant with the site and working conditions.

**Note :** Bidders are requested to quote their rate considering the provision of GST as per prevailing Government rules. Bidders should quote their rate clearly mentioning that rates quoted by us are inclusive / exclusive of GST. If not mentioned it would be clearly understood that rates quoted are inclusive of GST.

I am ready to execute the above prescribed work with:-

1. \_\_\_\_\_ % below (In words \_\_\_\_\_)
2. \_\_\_\_\_ At Par \_\_\_\_\_  
of the estimated Cost.

I hereby undertake that, the rates quoted by us are inclusive of all taxes.

Dated:

Signature of Contractor : .....

Name : .....

Address : .....

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