
	<p>MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD Government of Maharashtra (undertaking) (CIN No. U40109MH2005SGC153646) EHV Projects Division – I 3rd floor, Administrative Building, 925, Kasbapeth, Juna Bazar Rd, Pune. Contact No. : 020-24579223, 24572129 Fax No. : 24573602 Email Id : ee6610@mahatransco.in</p>	
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EE/EHVPD-I/PN/T/895

Date: 04/08/2025

ENQUIRY

Subject: -Enquiry for the work of Upgradation by Buy Back of 2 Nos. of Computers and 3 Nos. of Printers at Sub Division Offices and Technical Section, along with Procurement of Office Furniture & Water Cooler with purifier at EHV PD-I, Pune.

Dear Sir,

Sealed and super scribed quotations are invited for the above for the above work as per enclosed Schedule 'A', so as to reach this office **on or before** Dt. 19.08.2025 upto 13.00 Hrs. You are requested to quote your reasonable rate for the above work. The terms and conditions are as follows.

INSTRUCTIONS TO BIDDERS:

Please super scribe the offer with the following details :-

- Quotation for :-
- Due Date :-
- Name of the Bidder :-

- The offer should be submitted in two separate sealed envelopes contained in one main envelope super scribing the subject.

Envelope 1: Should contain associated documents/Certificates/proof of qualifying pre-requisite Broachers attested certificate etc. such as,

- Copy of valid shop act & establishment registration/intimation **Or** NOC of Grampanchayat **Or** Udyog Adhar.
- Copy of Pan card.
- Valid registration under GST.
- ITR for last Three i.e. FY 2021-22 , 2022-23 & 2023-24
- Details of Make (brand name) & features of specification, photos of model along with illustrated printed catalogue of the offered.
- Certificate of authorized dealership if any.
- Work experience certificate for any of this similar type of work like upgradation/supply of computer/laptop/Printer./Supply of office furniture/supply of Water Cooler with purifier executed under MSETCL /MSFDCL /MSEPGCL or any Government organization..

Note:- * If validity of any license/certificate expires during order period, you will have to renew the same & submit the copy to this office. Payment will be affected for valid period only.

* In case if any point is not applicable, then please attach the document (Specify on the Letter head of the agency as "Not Applicable").

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Envelope 2: Price bid documents: This should contain only price bid in given schedule, not in any other format.

- 1) After verifying full documents /certificated pre-qualification as above in envelope 1,if it is found that bidder fulfills the desired prerequisites, then only envelope 2. will be opened. If the same is not meeting the prerequisites, Envelope 2 shall not open.
- 2) Quotations with incomplete details submitted without sealing or superscripting not submitted in prescribed format etc are liable to reject. Offer on fax or e-mail will not be accepted. This office will not be responsible for delay in postal transit. The agency should not submit 'conditional quotation' such conditional offer shall be liable for rejection.
- 3) The right to place an order for part or to cancel any or all quotations without assigning any reasons is reserved with this office.

TERMS AND CONDITIONS:

1. **Scope of work :-** Upgradation by Buy Back of 2 Nos. of Computers and 3 Nos. of Printers at Sub Division Offices and Technical Section, along with Procurement of Office Furniture & Water Cooler with purifier at EHV PD-I, Pune as per specification mentioned in Schedule "A".
2. **Value of work :-**The total value is **Rs.4,98,414/-** (Amount in word Rs: Four Lakhs Ninety Eight Thousand Four Hundred and Fourteen Only) including GST.
3. **Rate Validity: -** The offer shall be valid for acceptance for a minimum period of 60 days from the date of submission of the offer. During this period no bidder shall be allowed to withdraw his offer. Such withdrawal during the said period shall result in the forfeiting of SD.
4. **Supervision of work :-** The work shall be under the supervision of undersigned or his representative for this work.
5. The rate in % should be quoted on firm quotation basis. Rates should be inclusive of all taxes & duties.
6. The Schedule "A" duly filled in with the rates quoted as percentage above/below / at par of our estimated rates will be submitted by registered post or in person to the Office of the Executive Engineer, EHV Projects Division-I,Pune .
7. **Security Deposit :-** The successful Bidder shall have to pay 10% of the contract value or in the form of bank guarantee or FDR towards security deposit within 07 days from the date of receipt of LOI or it will be deducted from RA bill along with interest as per SBI BPLR for concerned period. No interest will be allowed on this S.D. On the breach of contract during contract period, S.D. will be forfeited without assigning any reason. The amount will be refunded in the

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normal course, after expiry of the contract guarantee/warranty period subject to deduction, if any. If bidder fail to apply within stipulated period, the action as per company's rules will be taken

8. Required labour, tools for this work shall be on contractor's account.
9. **Penalty :-** In case of failure to complete the work as per our description, contractor will be liable to pay penalty at rate 1/2% per week of order value subject to maximum 10% of order value
10. **Payment:** - Payment along with applicable GST shall be made after supply of material as per rate in Schedule "A" due recording and scrutiny of the bill will be done at the Office of Executive Engineer, EHV PD-1,Pune. The paying authority is the Executive Engineer, EHV Project Division-I, Pune. Payment will be made by cheque/ RTGS from EHV Project Division-I, Pune as per availability of funds.
11. **WORKMANSHIP AND MATERIAL :** All materials used in the manufacture shall be high graded, free from defects and imperfection, recent manufacture & unused. Materials shall, confirm to the latest specifications, where applicable & it should be as per MSETCL specification. All work shall be performed and completed in accordance with the best shop practice. Material Supplied by contractor should be inspected & approved by Executive Engineer OR his representative before starting the work. If Material is not as per MSETCL Standard & Specifications, then said material will be liable to reject.
Quality of work to be carried out should be strictly confirmed to our specification, otherwise same will be rejected and contractor has to do the same at his cost and risk only. All work shall be performed and completed in accordance with the best shop practice.
A. Material shall be inspected & approved by the EE or his representative/operating officer.
B. Work completion certificate shall be signed by agency & respective Subdivision office in charge / section head, after completion of work satisfactorily & as per specifications. All above documents shall be submitted along with the bill.
12. **Submission of Tax invoice (bills):-**
 - a. Duly recorded and certified Tax Invoice in triplicate shall be submitted along with the work completion report duly signed by each SDO / Section incharge under which the work has been executed satisfactorily and other related documents such as guaranty/ warranty certificates etc. The payment of same will be normally be made within a reasonable period from the date of receipt of the bill. GST No and PAN no should be mentioned on invoice.
 - b. Tax Invoice submitted without proper and complete details, will not be admitted for payment and shall be returned at the risk and cost of contractor. The delay caused in processing the bills shall be to the contractor's account. All ORIGINAL documents or certified Xerox copy shall be attached to bill.

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13. **Accident:-** The contractor shall ensure the safety of all the workmen, material and equipment's at work site. The contractor shall be responsible for providing of all safety notices to his labour during working. If any accident occurs to any person, labour compensation if any is to be paid by the contractor only.
14. Any breakage/damage occurred to MSETCL material/equipment/theft of material if any, asset during the work shall be recovered from your bills as per rules.
15. The contractor shall not be entitled to claim any interest on amount payable to him.
16. You shall not entrust the work on sub-contract/transfer or assign the contract or any part thereof to any third party. In case any deviations observed it will be treated as breach of contract and the contract will be terminated at your entire risk and cost.
17. **Agreement:-** Contractor have to execute an agreement on Rs. 500/- Bond paper within 07 days from date of receipt of L.O.I & cost of agreement to be borne by the agency.
18. Contractor should be fully aware of the MSETCL's General Condition for execution of work and same is applicable to this contract also. Any of the condition will not exempt you from your liability to be abiding by the same.
19. **Tax Deduction:** - Income Tax (Or whichever is applicable as per the Govt. statutory rules) at source will be deducted from the contractor's bill. The Income Tax registration no. if allotted should be informed to this office. The Xerox Copy of PAN card should be attached with the bill.
20. In case of difference of opinion, misinterpretation of any of the condition of the contract. In connection with or arising out of the condition or during the work period, the decision of the undersigned shall be final and binding on you.
21. **Risk & Cost:-** In case you fail to complete the work entrusted to you partly or fully, the undersigned reserves the right to get the balance work carried out through other agency and difference in cost will be recovered from your bill and S.D. If the balance remained to be recovered the same shall be recovered from your any balance payment in all over MSETCL.
22. **Jurisdiction :-** All disputes, differences related to the tender contract shall be subject to the exclusive of jurisdiction of Pune District court.
23. **WARRANTY:** The material supplied should be warranted as below:
For Computer /Desktop: Minimum 03 years onsite warranty from date of installation at Site.
For Printer:- Minimum 03 years onsite warranty from date of installation at Site..
For Water Cooler & Purifier:- Minimum 01 years onsite warranty from date of installation at Site.
Furniture (High Back Chair, Executive visitor chair, Plastic chair): Minimum 03 years onsite warranty from date of installation at Site.
Any defects developed in supplied material should be attended at your own cost. The date of joint work completion report/date of installation at site shall be considered as the start date for the guarantee /warranty period.

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24. **Transportation** – Transportation will be the responsibility of agency. All the required material for above service will be arranged by contractor. Supply installation and Commissioning of all material mentioned in Schedule "A" are to be delivered at the office Address mentioned in Annexure "A". Transportation charges will not be paid separately by MSETCL.
25. **Supply of Material:-** The total time allowed for completion of entire work as covered under this contract shall be 01 (MONTH) Calendar Month from the date of receipt of work order.
26. All material should be Sealed & to be opened in front of MSETCL Officials.
27. Sample Photos are attached with the Enquiry for reference.
28. "The water cooler should have a minimum storage capacity sufficient to cater to at least 60 persons, and the water purification system should have the capacity to purify water adequate for the daily consumption of minimum 60 individuals."

Thanking you,

Encl: schedule "A"
Annexure "A"

Yours' faithfully,

Sd/-
(Mahendra Katenge)
Executive Engineer
EHV Projects Division-I Pune

Copy s.w.r.to.

The superintending Engineer, EHV Project Circle Pune

Copy to:-

1. The Manager (F&A), EHV Projects Division-I, Pune.
2. Notice Board/ Mahatransco portal

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Schedule "A"

SN	Particulars of Item	Unit	Qty.	Ex. Works	Rate including GST 18%	Buy back value	Final rate after buy back	Amount
1	Upgradation by Supply Installation & Commissioning of Desktop having specification as below:- Processor : Intel Core i5 12th Gen or higher, Memory :- 8 GB RAM or more Storage : 1 TB HDD or Higher , Operating System :- Windows 11 Professional , Connectivity:- 10/100/1000 on board integrated Gigabit port, Wi-Fi 6E AX211+ BT 5.3 Bluetooth Ports:- HDMI and USB, USB Type C, Audio ports for microphone and headphone Display:- Minimum 21.5" 1920x1080 resolution or more Keyboard: Wired Mouse:- Wireless Optical Internal Speaker (Dual):- Yes 3 Years Onsite Warranty. (Win 11 pro lisense included) Other: Mouse, Keyboard, Monitor, and CPU of same brand Office:- Any open source (WPS/Libera etc),) Preferable make/brand:- Lenovo/HP/Dell(Business/C ommercial series)	Nos	2	52974.58	62510	1000	61510	123020
2	Upgradation by Supply Installation & Commissioning of All in one Laser Jet Printer. Preferable make/brand:- HP Laserjet Pro MFP M126NW Printer with 3 years onsite warranty	Nos	3	15423.20	18199.38	200	17999.38	53998.13

3	360° Revolving High Back Chair* with Hand rest and cushion Make :Reputed & standard brand	Nos	10	8032.75	9478.65	-	-	94786
4	Plastic Moulded Visitor Chair with Hand rest Make :Reputed & standard brand	Nos	30	512.71	605	-	-	18149.93
5	Executive Visitor Chair with Hand rest and cushion Make :Reputed & standard brand	Nos	24	4631.36	5465	-	-	131160.12
6	Supply Installation & Commissioning including necessary minor fitting and equipment : Water Cooler minimum 40 Ltr storage capacity with in build RO+ UF Water Purifier minimum 15 Ltr Cooling Pr/Hr with output of purified water minimum 30 Ltr.Per Hour Specification:- 1. Water Cooler minimum 40 Ltr storage capacity with in build RO+ UF Water Purifier minimum 15 Ltr Cooling Pr/Hr with output of purified water minimum 30 Ltr.Per Hour 2.Floor Mount 3.Fully S.S.Material (304 SS food grade panel) 4. 2 Tap (Cold & Normal) 5.Pure water flow rate minimum 25-35 Ltr Pr/Hr 6.Low maintenance 7. 5 Filtration stage machine(Water Purifier) 8.Sediment & Carbon compulsory used. 9.RO+UF+TDS Controller technology. Make :Reputed & standard brand	Nos	1	65507.69	77299.07	-	-	77299.07
Estimated amount including all taxes and charges								498413.71
Say								498414/-

In words Amount in word Rs: Four Lakhs Ninety Eight Thousand Four Hundred and fourteen only including GST.

Sd/-

(Mahendra S Katenge)
Executive Engineer
EHV Projects Dn.I, Pune.

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- **Allocation of Computers, Printers, Office Furniture & Water Cooler with purifier under EHV PD-1,Pune along with office delivery address for installation.**

Annexure "A"

Sr No	Particular	Qty	Requirement for
1	Upgradation by Supply Installation & Commissioning of Desktop having specification as below:- Processor :Intel Core i5 12th Gen or higher, Memory :-8 GB RAM or more Storage :1 TB HDD , Operating System :-Windows 11 Professional , Connectivity :- 10/100/1000 on board integrated Gigabit port, Wi-Fi 6E AX211+ BT 5.3 Bluetooth Ports :- HDMI and USB, USB Type C, Audio ports for microphone and headphone Display :- Minimum 21.5" 1920x1080 resolution or more Keyboard : Wired Mouse :- Wireless Optical Internal Speaker (Dual) :- Yes 3 Years Onsite Warranty. (Win 11 pro lisense included) Other : Mouse, Keyboard, Monitor, and CPU of same brand Office:- Any open source (WPS/Libera etc).) Preferable make/brand :- Lenovo/HP/Dell(Business/Commercial series)	2	Required for below office: 01 No at Technical Section at EHV Project Div.1,Pune Office Address :-3 rd floor,Administrative Building 925,Kasbapeth Pune-411011
			01 No at EHV SS Project S/Dn Baramati. Office Address :-'Urja Bhavan' Administrative Building,1 st floor,Baramati,bhigwan road Tal.Baramati Dist:Pune -413102
2	Upgradation by Supply Installation & Commissioning of All in one Laser Jet Printer. Preferable make/brand:- HP Laserjet Pro MFP M126NW Printer with 3 years warranty	3	Required for below office: 01 No at EHV Line Project Sdn,Pune Office Address :-3 rd floor,Administrative Building 925,Kasbapeth Pune-411011
			01 No at EHV Line Project Sdn,Baramati 01 No at EHV SS Project S/Dn Baramati Office Address :-'Urja Bhavan' Administrative Building,1 st floor,Baramati,bhigwan road Tal.Baramati Dist:Pune -413102

3	360° Revolving High Back Chair* with Hand rest and cushion	10	06 Nos Technical Section at EHV Project Div-I Pune 01 No IIR Section at EHV Project Div-I Pune 01 No F&A Section at EHV Project Div-I Pune Office Address:-3rd floor,Administrative Building 925,Kasbapeth Pune-411011
			01 No at EHV Line Project Sdn,Baramati 01 No at EHV SS Project S/Dn Baramati Office Address:-‘Urja Bhavan’ Administrative Building,1st floor,Baramati,bhigwan road Tal.Baramati Dist:Pune -413102
4	Plastic Moulded Visitor Chair with Hand rest	30	Required for below office: at EHV PD-I,Pune Office Address:-3rd floor,Administrative Building 925,Kasbapeth Pune-411011
5	Executive Visitor Chair with Hand rest and cushion	24	12 Nos Technical Section at EHV Project Div-I Pune 02 No IIR Section at EHV Project Div-I Pune 04 No F&A Section at EHV Project Div-I Pune Office Address:-3rd floor,Administrative Building 925,Kasbapeth Pune-411011
			04 No at EHV Line Project Sdn,Baramati 04 No at EHV SS Project S/Dn Baramati Office Address:-‘Urja Bhavan’ Administrative Building,1st floor,Baramati,bhigwan road Tal.Baramati Dist:Pune -413102
6	Supply Installation & Commissioning including necessary minor fitting and equipment : Water Cooler minimum 40 Ltr storage capacity with in build RO+ UF Water Purifier minimum 15 Ltr Cooling Pr/Hr with output of purified water minimum 30 Ltr.Per Hour	1	At EHV PD-I,Pune Office Address:-3rd floor,Administrative Building 925,Kasbapeth Pune-411011

Sd/-
(Mahendra S Katenge)
Executive Engineer
EHV Projects Dn.I, Pune.

FORM FOR QUOTING % RATE FOR ITEM INCLUDED IN SCHEDULE A FOR

Name of Work: Enquiry for the work of Upgradation by Buy Back of 2 Nos. of Computers and 3 Nos. of Printers at Sub Division Offices and Technical Section, along with Procurement of Office Furniture & Water Cooler with purifier at EHV PD-I, Pune.

Estimated Cost: Rs. 4,98,414/- including GST

I am ready to execute the work to

_____ % At Par (In words _____ % above)

_____ % below (In words _____ % below)

the estimated cost.

Dated

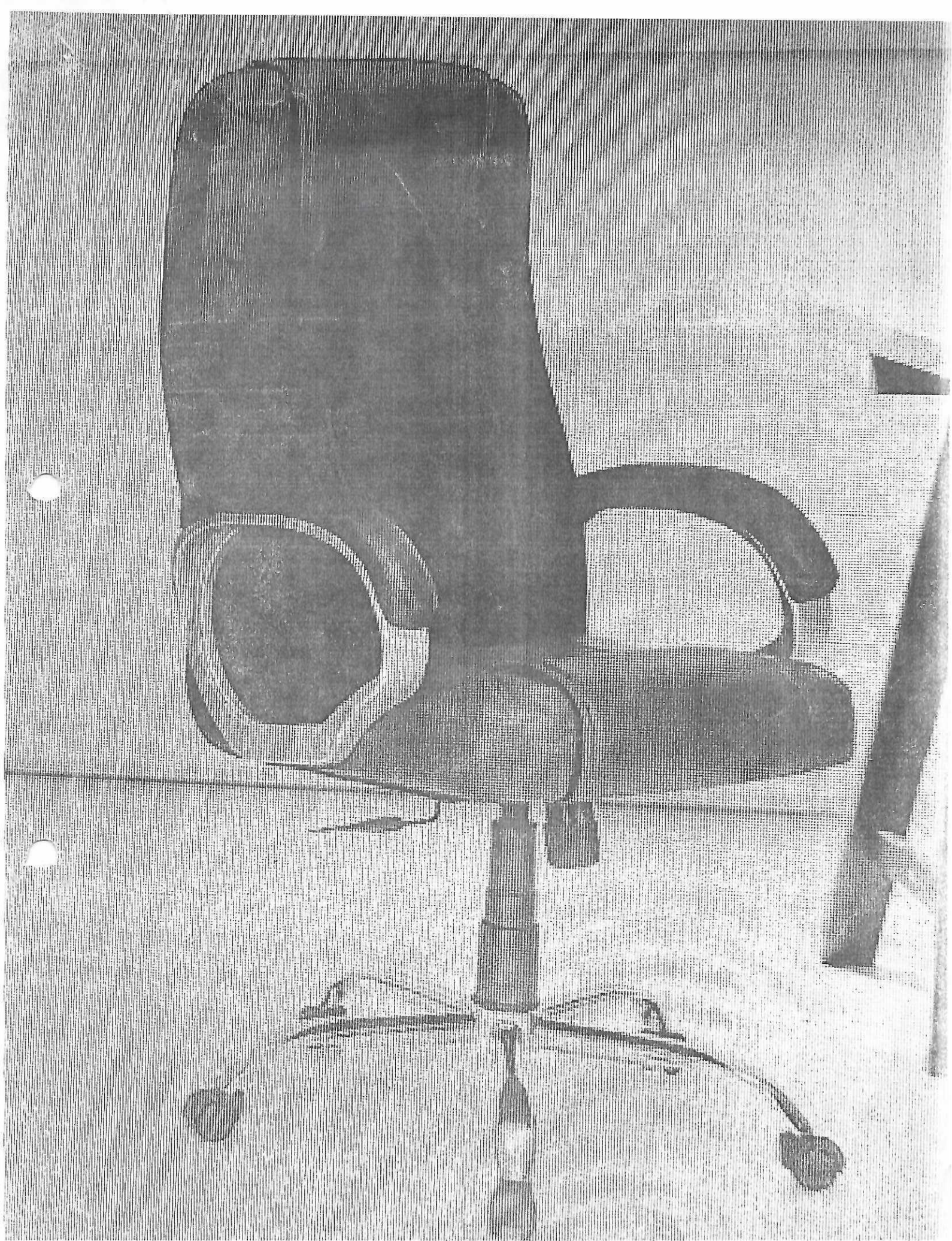
Signature of Contractor with Seal

Name -----

Address-----

Note : The rate should be inclusive of all taxes and charges .

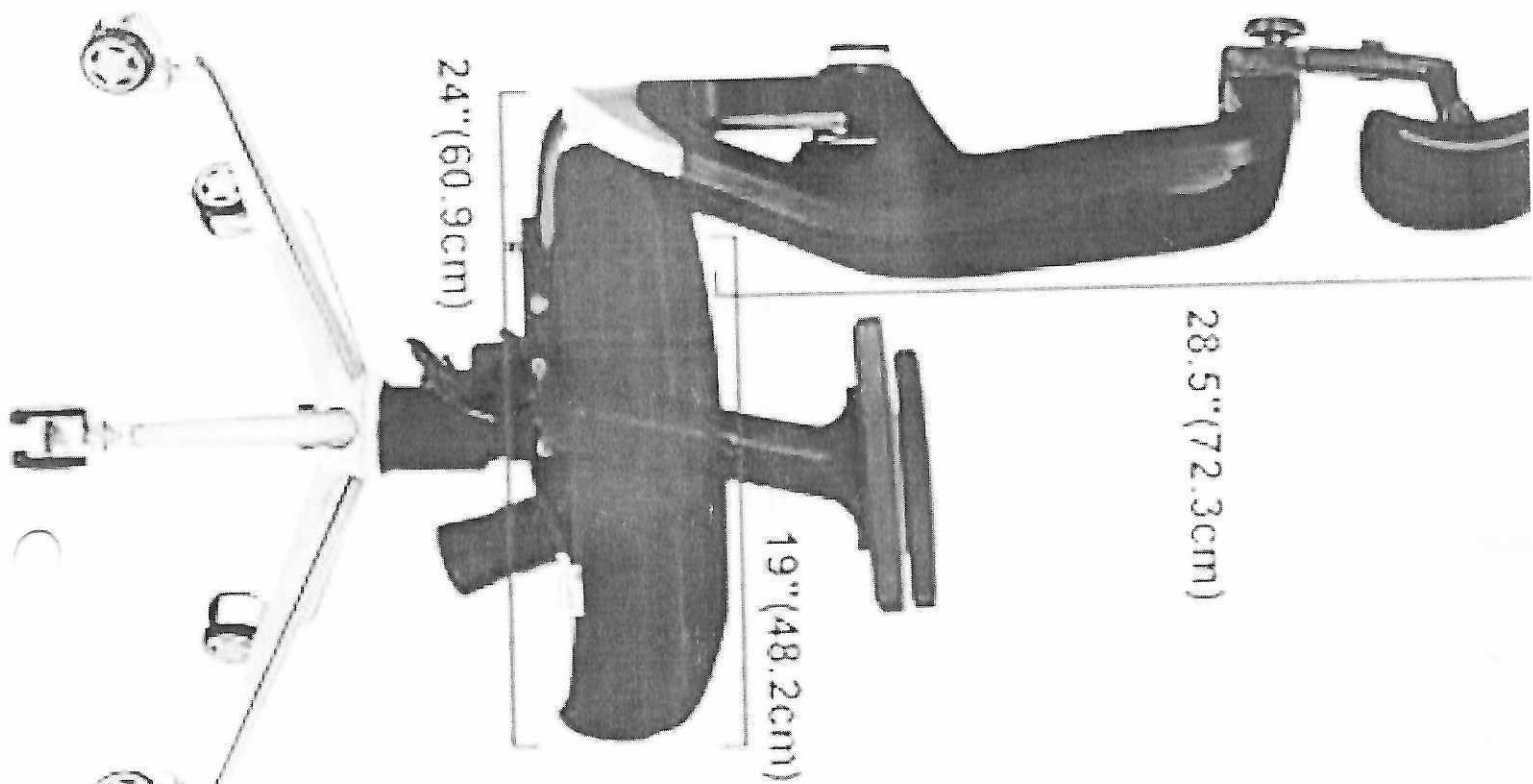
Sd/-
(Mahendra S Katenge)
Executive Engineer
EHV Projects Dn.I, Pune.



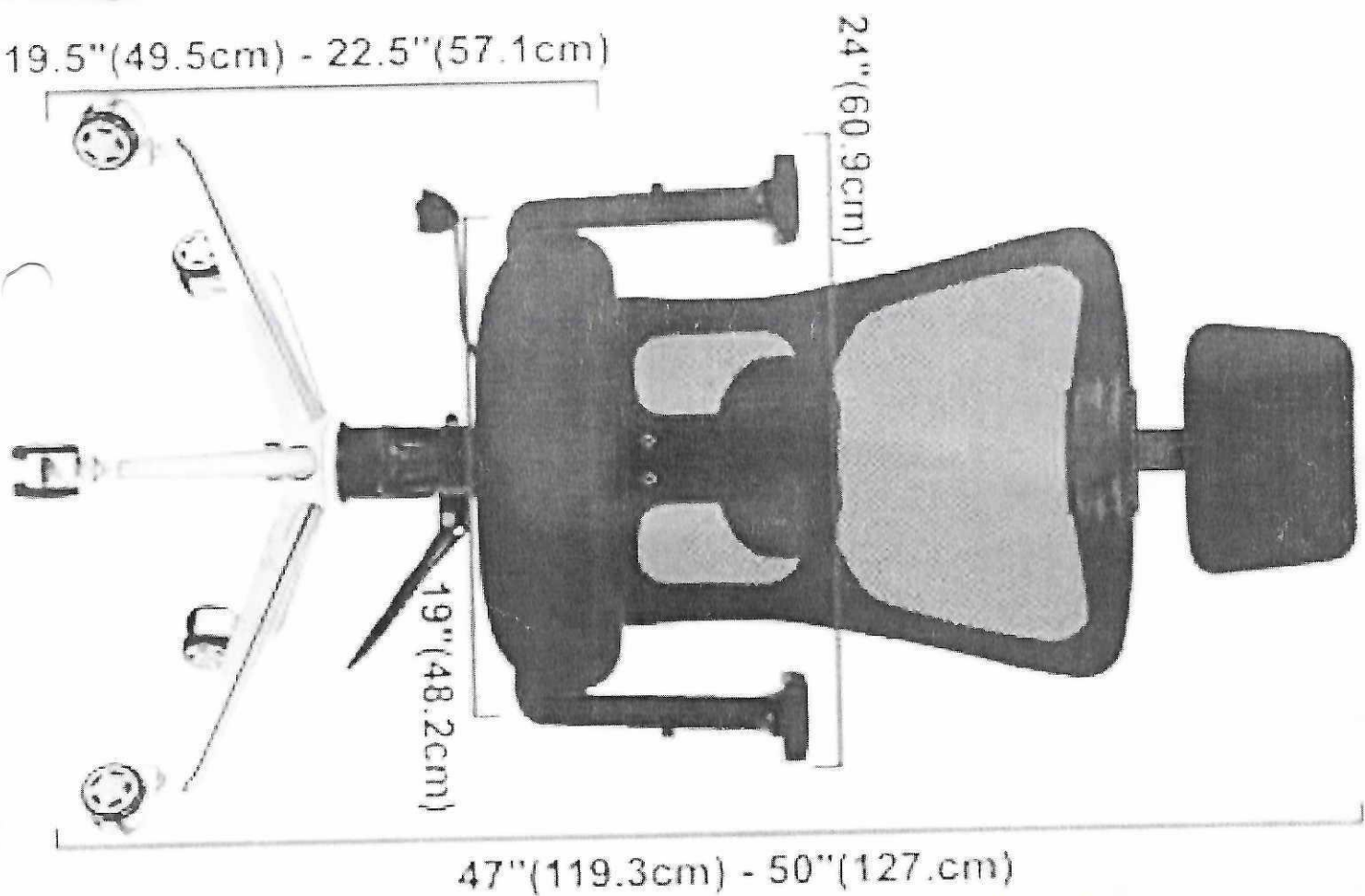
360° Revolving high Back chair with hand Rest & Arm -



360° Revolving high Back chair with hand rest & cushion.



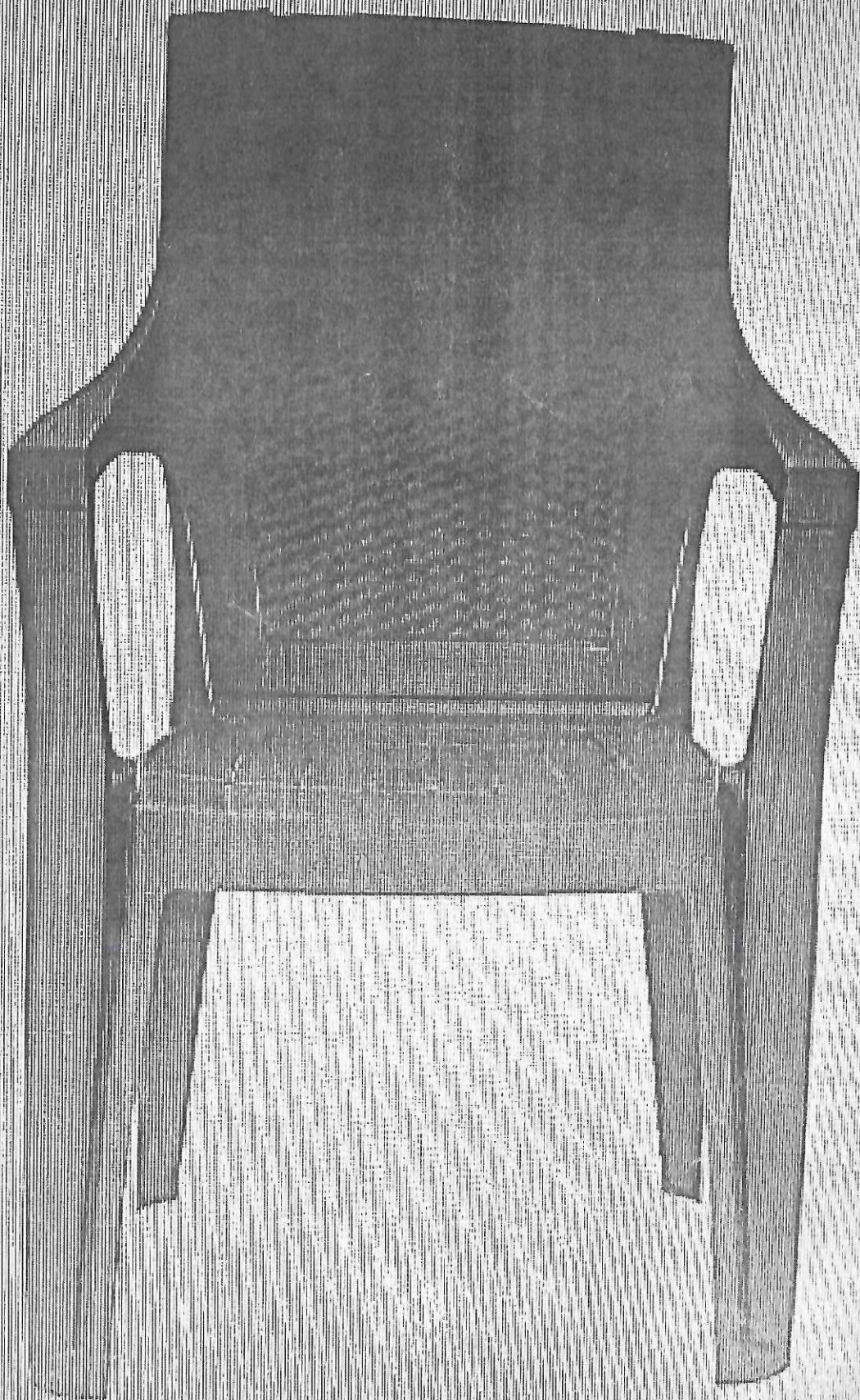
19.5" (49.5cm) - 22.5" (57.1cm)



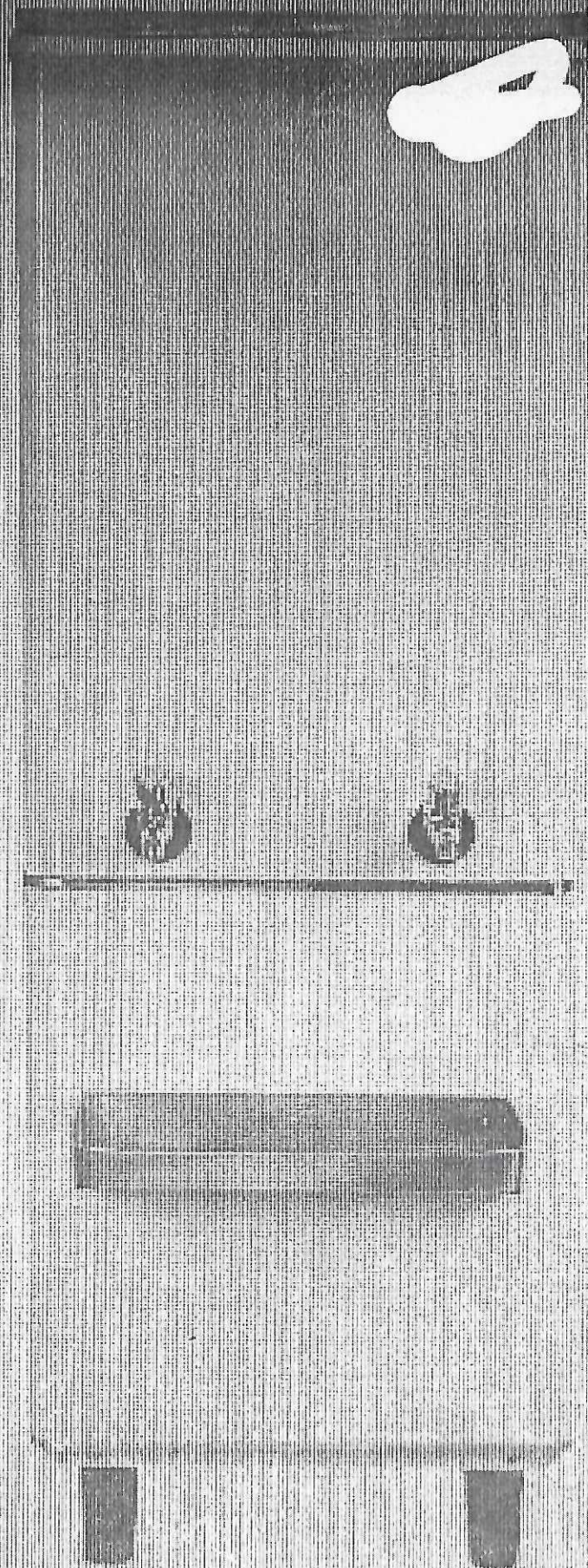
360° Revolving high Back chair with hard rest & cushion



Executive visitor chair with hand rest and cushion .



Plastic Chair with Hand Rest



Water Cooler with Partition.