
	<p align="center">MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD. Government of Maharashtra (Undertaking) (CIN No. U40109MH2005SGC153646) EHV Project Cum O&M Zone, Pune Administrative Building, 3rd floor, Block No.402, Rasta Peth, Pune-411 011 ☎ 26066106,26061132 (P) E-Mail : cepune@mahatransco.in</p>	
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No. CE/EHV/PC (O&M) Zone/Pune/IT/

No. 1718 -

Date:

02 SEP 2025

E-ENQUIRY (Through MSETCL web page)

Subject: E-Enquiry for 'Supply of new scanner for F&A Section EHV PC O&M Zone,Pune'.

Dear Sir/Madam,

Sealed and Super scribed quotations are invited for the 'Supply of new scanner for F&A Section EHV PC O&M Zone,Pune' as per 'Scope of work' (Annexure-A) & 'Schedule-A'. You are requested to quote your lowest rate for above work.

The terms & conditions are as follows: -

1. Prescribed Format:

Rates should be quoted in prescribed format which is mentioned in 'Schedule-A' & as per 'Scope of work' (Annexure-A) & duly **signed & stamped** on the **letter head** of the agency.

2. Security Deposit: -

The successful Bidder shall pay 10% of the contract value towards 'security deposit' (S.D.) with the acceptance of LOI/Work Order within 7 days from issuance of LOI/Work Order. After expiry of the contract period, interest free 'Security deposit' will be refunded in normal course, subject to any deductions/penalty (if applicable) & as per MSETCL terms & conditions. In case of breach of contract during contract period, S.D. will be forfeited without assigning any reason.

3. Scope of Work: -

Agency has to execute the work as per 'Scope of work' (Annexure-A). Technical specifications, other important terms & conditions should be read carefully.

4. Sealed & Super Scribe Envelope:

This bid follows two (2) packet Bid system.

i) **Technical Bid**

ii) **Price Bid**

So, agency will make **one big** sturdy envelope with '**sealed & super scribed**' as:

Quotation for 'Supply of new scanner for F&A Section EHV PC O&M

Zone,Pune.'

Name of the Bidder:

In above **big** Envelope, agency will **put total two(2) 'small envelopes'** as follow:

- a) **Technical Bid Documents:** (List of 'Technical Bid Documents' is mentioned below.)

This envelope will contain 'Technical Documents'. & this envelope will be **sealed & super scribed** as:

Technical Documents – 'Name of the Bidder'

b) **Price Bid Documents:** (List of 'Price Bid Documents' is mentioned below.)

This envelope will contain 'Financial Documents'. & this envelope will be **sealed & super scribed** as:

Price Bid Documents– 'Name of the Bidder'

Please note that Big envelope, & both small envelopes should be properly sealed & super scribed as mentioned. Please note that , agency should put correct documents in **concern** envelope only, otherwise bid will be rejected accordingly.

All the documents should be '**attested**' by agency with the seal & sign.

5. **Required Valid Documents:** In above envelope, agency will put following self-attested documents:

a) **Technical Bid Documents:** (Small envelope No.1)

- i. Copy of '**Experience Certificate**' for similar work (work order amount Minimum Rs.50 (Fifty) thousand) within last 3 years (Year 2022/2023/2024/ as on date) of any sector (MSETCL/MSEDCL/MSPGCL or any 'Government/Semi-government/Private' establishment)
- ii. Copy of Registration under 'Shop Act' **or** 'NOC of Gram panchayat' **or** 'Udyam aadhar' **or** 'Certificate of Incorporation'.
- iii. Copy of PAN card
- iv. Copy of GST Registration certificate
- v. **Turnover Certificate:** Agency should have **minimum** annual **turnover** of **Rs. 1 Lacs** for the FY 2025-2026 **OR** FY 2024-2025 **OR** 2023-2024. Report issued by *certified* Chartered Accountant (C.A.) to be attached by agency on the letterhead of C.A. with details of C.A. license / registration number, stamp & sign of C.A.

b) **Price Bid Documents:** (Small envelope No.2)

- i. **Schedule-A** on the letterhead of the agency with seal & sign.

6. Conditional bids will directly be **rejected**.

7. Do not include this '**Enquiry**' in any envelope.

8. **Your duly filled with sealed and super scribed quotation should reach this office on or before date 11.09.2025 at 18.00Hrs. without fail. Date of opening of quotation (Technical) is 12.09.2025 at 11.00Hrs. (Probable). Quotations received after due date & time will not be considered. Price Bid will be opened depending on results of Technical Bid.**

9. **Acceptance of Work:** -

The successful Bidder shall accept the offer within 7 days from issuance of LOI/Work Order OR it will be presumed that concern bidder is not interested for same work.

10. **Agreement on Stamp Paper:** -

The successful Bidder shall execute Agreement on **Rs.500/- (Rs. Five hundred only/-)** stamp paper in 'MSETCL format' within 7 days from the issuance of Work Order/LOI. Bidder shall bear Cost of the 'stamp paper & execution of agreement'.

11. Disputes: -


Any disputes related to the contract shall be subject to the exclusive jurisdiction of Pune District Court only. The MSETCL's general '*Terms & Conditions*' shall be applicable & binding on bidder for this work contract. (For Queries please Contact: 9322948870)

12. The right to place a 'work order/LOI' or to 'cancel' this work without assigning any reason is reserved with this office.

13. MSETCL standard Terms & Conditions that too existing & amended time to time shall be applicable on this contract. In addition to this, any government norms that too existing & amended time to time shall be applicable on this contract.

Thanking You.

Enclosed: 'Schedule- A' and 'Scope of Work (Annexure-A)'



(Anil Kolap)
Chief Engineer
EHV PC O&M Zone Pune

On the letterhead of the Agency (Stamp & sign is required at the bottom))

Schedule-A (Supply Portion)

(Can be printed in Landscape Style)

Sr.No.	Description of Item	Quantity	Unit	Unit Exclusive Rate (without GST Rate for one item)	GST Amount @ 18%	Total Amount (INR)
	A (As per Scope of work)	B	C	D	F = E*18%	G = D+F
1	Dedicated Scanner	1	Number			
Grand Total						


(Anil Kolap)
Chief Engineer
EHV PC O&M Zone Pune

Annexure-A (Scope of Work)

- 1) Supply of all Assets:
 - a. Configuration should be as per Table-A '**Technical Specifications**'
- 2) **Business/commercial series:** Any Scanner provided must be of business/commercial series only. No education, non-business & non-commercial systems will be accepted. **E.g. in case of Cannon, Cannon Imageformula DR-C240 model will be accepted. This case is illustrative purpose only.**
- 3) All Spare parts, assembly should be from Single OEM only for each separate item. Means, e.g. If agency is supplying '**Cannon**', then it should be a single model package from '**Cannon**' & no other spare parts to be provided than dell. Here brand is specified for illustration purpose only.
- 4) No assembled items to be provided. Products should be brand new. Agency should register warranty on Web Portal of OEM or provide valid originality authentication method.
- 5) Any supplementary hardware has to be provided by Agency at his own cost. Any kind of installation shall be done by agency.
- 6) Any components during service period should be OEM original. No duplicate spares shall be used.
- 7) **Standby spare:** In case of any issue to the asset within warranty period & if original asset is taken for repair, then Agency will provide same quality asset within 24 Hrs (after informing to them via phone/SMS/Email/letter etc. or any convenient communication mode to the MSETCL) till original asset is returned. This service will be on cost of agency. In case of delay for standalone spare, Rs.500/- per day penalty will be imposed by MSETCL from Security Deposit (S.D.) of the agency. This service will be for infinite time within warranty period.
- 8) **Timeline for repair:** If asset taken for replacement or repair (by the agency), it should be returned to MSETCL (after full repair/ replacement) within 10 days. In case of delay after 10 days, Rs.500/- per day penalty will be imposed by MSETCL from Security Deposit (S.D.) of the agency.
- 9) **Warranty:** Warranty three years (3) will be onsite by agency. Means, concern agency will take out the asset from zone office for repair & take back the asset to the zone office for repair on his own cost. Number of iterations will be infinite. MSETCL will not contact to OEM service centre in any case.

Table-A - 'Technical Specifications'

Sr.No.	Technical Specifications
1	Dedicated Scanner: <ol style="list-style-type: none">1. Preferable make: Canon/HP/Epson or equivalent make (Business / Commercial Model)2. Scanner with Desktop sheetfed scanner3. Automatic or manual sheet feeding, Double feed detection, Advanced text enhancement4. Skip blank page, Prescan, Auto paper detection5. Deskew, Batch separation, Colour drop-out, Colour enhancement, Text orientation recognicton6. Continuous scanning, Edge enhancement, preset gamma curve, Scan area settings, Multistream settings, Folio scanning

	<p>7. Remove-background, More reduction, Background smoothing, Full auto mode.</p> <p>8. Hi-Speed USB 2.0</p> <p>9. Feeder capacity: Minimum 60 sheets</p> <p>10. Speed: Minimum 45ppm/90ipm</p> <p>11. Minimum 600 dpi in scanning resolution</p> <p>12. Light Source: LED (red, green, and blue)</p> <p>13. Scanning Side: Simplex / Duplex</p> <p>14. Scanning Modes: Black and white, Error diffusion, Advanced Text Enhancement II , Minimum: 256-level Greyscale / Minimum: 24-bit Colour</p> <p>15. Minimum Scanning Resolutions 100 x 100dpi, 150 x 150dpi, 200 x 200dpi, 240 x240dpi, 300 x 300dpi, 400 x 400dpi, 600 x 600dpi</p> <p>16. Minimum Scanning Speed: (A4 / L, Portrait, 200dpi) Black and White 45ppm (simplex) / 90ipm (duplex) 256-level Grayscale 45ppm (simplex) / 90ipm (duplex) 24-bit Colour 30ppm (simplex) / 60ipm (duplex)</p> <p>17. Minimum Other spares: Flatbed Scanner Unit 102/Barcode Module/2D codw Module/Exchange Roller Kit (feed roller, retard roller, document holding guide)/Carrier Sheet (A4)</p> <p>18. Standard AC adapter</p> <p>19. Standard USB adapter</p> <p>20. Compatible with Windows 7 / 10/ 11</p> <p>21. OEM Software Should be provided.</p> <p>22. Warranty: Onsite 3(Three) Year</p>
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