



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

**From**

**Name of Office:** The Superintending Engineer, PAC Circle, Chhatrapati Sambhajnagar.

**Office address:** Protection Automation Communication Circle, Chhatrapati Sambhajnagar, Block No.03, Ground Floor, Administrative Building, Near Harsool T-Point, Jalgaon Road, Chhatrapati Sambhajnagar-431008.

**E-mail Id :** setccabd1@gmail.com, se2500@mahatransco.in

SE/PAC/CSN/TS/No.

**00495**

Date:

**19 SEP 2025**

**E-ENQUIRY**

**To,**

**M/s.**

**Subject:-** E-Enquiry for providing outsource Services towards ITI certified Assistant Technician, Senior Technician, LDC (HR), Peon and Vehicle Driver against sanctioned outsource post and regular post under PAC Circle Chhatrapati Sambhajnagar.

**Dear Sir,**

This office is inviting sealed firm quotations in 2 bids system (Technical and Commercial) for above subjected works for following enquiry through quotation process of MSETCL from authorized contractors /bidders who are registered vendors of MSETCL for following work .Please Quote Your Lowest Rates in Line With Annexure – A enclosed herewith. Subject following terms and conditions:

**Terms and Conditions:-**

Bidder should submit 2Nos. of sealed envelopes i.e.

- 1) First envelope containing Technical Documents must be Superscripted as **Technical Bid** for Work of Providing the Outsource Services towards ITI certified Assistant Technician, Senior Technician, LDC (HR), Peon and Vehicle Driver against sanctioned outsource post and regular post under PAC Circle and PAC Division Chhatrapati Sambhajnagar.
- 2) Second envelope containing Commercial offer in line with Annexure "A" must be Superscripted as **Commercial Bid** for Providing the Outsource Services towards ITI certified Assistant Technician, Senior Technician, LDC (HR), Peon and Vehicle Driver against sanctioned outsource post and regular post under PAC Circle and PAC Division Chhatrapati Sambhajnagar.
- 3) Quotation should reach this office up to **Dt...25/09/2025 at 05:00PM** and will be opened on the same day if possible.
  - Technical Bid will be opened first, thereafter only Technically Qualified bids will be eligible for commercial bid opening. Technically disqualified bids will not be opened.
  - Single Bids will not be considered.
  - Rate should be valid for 365 Days.
  - Rates should be quoted in figures clearly
  - The following Technical Documents should be attached along with technical bid:-
    - 1) Shop Act Registration/NOC from Grampanchayat
    - 2) GST Registration
    - 3) Labour License
    - 4) PAN Card
    - 5) Income tax Registration & return for last 03 year
    - 6) Proof of EPF Registration



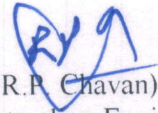
- 7) Proof of ESIC Registration
  - 8) Proof Maharashtra Labour Welfare Registration
  - 9) Experience Certificate having similar works executed in MSETCL.
  - 10) Undertaking 1,2 ,3& 4 on your company letter head
- 4) In case of any dispute the decision of the undersigned will be final & binding upon you. The undersigned reserved the rights for cancellation of any or all quotations without assigning any reason.
- 5) Submission At :

Superintending Engineer,  
Block No.03, Ground Floor, Administrative Building,  
Near Harsool T-Point, Jalgaon Road, Chhatrapati Sambhajnagar -431008.  
Email Address: setccabdl@gmail.com, se2500@mahatransco.in

Thanking You ,

Encl: Annexure-A, B and undertakings1, 2, 3 & 4

Yours faithfully,



(R.P. Chavan)  
Superintending Engineer,  
PAC Circle, MSETCL  
Chhatrapati Sambhajnagar.

Copy S.W.R to:-

The Chief Engineer, EHV PC O&M Zone, MSETCL, Chhatrapati Sambhajnagar.

- Copy to: 1) The Superintending Engineer, EHV O&M Circle, MSETCL, Chhatrapati Sambhajnagar.  
2) The Manager (F&A)/(HR), EHV O&M Circle, MSETCL, Chhatrapati Sambhajnagar.  
3) The LDC (HR), PAC Circle, MSETCL, Chhatrapati Sambhajnagar.  
4) MSETCL Web



**Undertaking – 1**

**Validity of offer**

I/We hereby declare that I am /We are participating in E-Enquiry No. \_\_\_\_\_ published by the **Superintending Engineer PAC Circle Chhatrapati Sambhajanagar.**

I / We agree to execute this contract detailed as per the Terms & Conditions of the tender booklet attached with this E-Enquiry which I / we have carefully read and which I / we have thoroughly understood and to which I / we hereby agree.

I / We hereby declare that I am / we are the authorized signatory for this E-Enquiry on behalf of the firm.

I / We take sole responsibility arising out of any dispute from this issue.

I / We hereby agree to keep this offer open& valid for 120 ( one hundred twenty ) calendar days from the date of commercial opening of the tender.

Yours faithfully,

**Seal and Signature of the Bidder**

**Date :**

**Address:**



**Undertaking – 2**

**‘Not Debarred/Blacklisted by any of the Government/Semi-Government/Other Public Sector Utilities’**

I/We hereby declare that I am /We are participating in Enquiry No. \_\_\_\_\_ published by  
The **Superintending Engineer PAC Circle Chhatrapati Sambhajinagar.**

As on date of submission of this E-Enquiry , I/ we hereby declare that my / our firm is not debarred/ blacklisted by any of the Government / Semi-Government / Other Public Sector Utilities, anywhere.

The above declaration is true to the best of my/ our knowledge and belief.

I/ We hereby agree that in case my / our firm is found debarred/ blacklisted by any of the Government/ Semi-Government/Other Public Sector Utilities, anywhere, my/ our offer is liable for rejection at any stage of the tendering process as per tender terms & conditions.

Further, I/ whereby understand and agree that incase my/ our firm is found debarred/ blacklisted by any of the Government/ Semi-Government/Other Public Sector Utilities, anywhere, my/ our work / purchase order is liable for termination at any stage of execution process and my / our firm shall be solely responsible for the consequences arising out of it.

**Authorized  
Signatory**

Seal of the Firm



**Undertaking – 3**

**Contact & Correspondence details**

1	The name and full postal address for correspondence of the Firm / Company participating in this E-Tender	
2	The name and full postal address for correspondence of Proprietor / Partners / Director of the Firm / Company	
3	Name and Contact Number of the Contact Person	

Note – It will be the sole responsibility of the bidder to update / renew communication details (correspondence address, e mail, contact numbers, name change of an individual, firm, changes in Memorandum / Article of Association etc.) The Company accepts NO responsibility in case of any delay / loss thereof because of non-updating.

**Seal and Signature of the Bidder**

**Date :**

**Address:**



## Undertaking – 4

### Liabile for penal action under IPC

Affidavit (on Company Letter Head)

I

..... age  
..... address

..... (Authorized signatory to offer bid & sign this contract), hereby submit, vide this affidavit in truth, that I am the sole owner / authorized signatory of the firm

..... which is bidding for this Enquiry No. .... published by **Superintending Engineer PAC Circle Chhatrapati Sambhajinagar.**

and I am submitting the documents – technical & commercial – for the purpose of scrutiny of this bid.

I hereby agree that:-

1. I am liable for action under Indian Penal Code for submission of any false / fraudulent paper / information submitted with this offer.
2. I am liable for action under Indian Penal Code if during contract period and defect liability period, any false information, false bill of purchases supporting proof of purchase, proof of testing submitted by my staff, subletting company or by myself, I will be liable for action under Indian Penal Code.
3. I am liable for action under Indian Penal Code if any of the document / paper are found false / fraudulent during contract period and even after the completion of contract (finalization of final RA bill).

Date :-


Place :-

(Seal of the Company)(Signature of contractor)



**Annexure "A"**

Sr. No.	Name of Location	Working Zone	Qty in Nos
1	Vehicle Driver (with T&P)	Z-I with ESIC	1
2	LDC Cum Computer Operator -under PAC Circle & PAC Division, CSN	Z-I with ESIC	2
3	Peon under PAC Circle CSN	Z-I with ESIC	1
4	Assit. Tech under PAC Circle CSN (with T&P)	Z-I with ESIC	2
6	Sr.Tech. Under PAC Circle CSN (with T&P)	Z-II with ESIC	1
7	Assit. Tech under PAC Circle CSN (with T&P)	Z-II with ESIC	2
		Total	9

  
**Superintending Engineer**  
**PAC CIRCLE, MSETCL**  
**Chhatrapati Sambhajanagar**

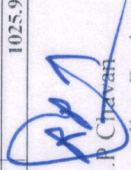


**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LIMITED**  
**PAC Circle Chhatrapati Sambhajinagar**

**Annexure - B**

**Rate Analysis Outsource Services : LDC Cum Computer Operator, Vehicle Driver, Peon Assistant Technician Senior Technician**

Sr. No.	Particulars	Skilled : Driver	Skilled : LDC / LDC / Typist / Steno Typist	Skilled : Senior/Assistant Technician	Unskilled : Peon	Skilled Senior/Assistant Technician
		<b>Zone-I With ESIC</b>	<b>Zone-I With ESIC</b>	<b>Zone-I With ESIC</b>	<b>Zone-I With ESIC</b>	<b>Zone-II With ESIC</b>
1	Basic Salary	13842.00	13842.00	13842.00	11925.00	13133.00
2	Special Allowance	3614.00	3614.00	3614.00	3614.00	3614.00
3	<b>Total (A) (BP + DA)</b>	<b>17456.00</b>	<b>17456.00</b>	<b>17456.00</b>	<b>15539.00</b>	<b>16747.00</b>
4	HRA @ 5% (On Basic + DA)	872.80	872.80	872.80	776.95	837.35
5	<b>Sub Total</b>	<b>18328.80</b>	<b>18328.80</b>	<b>18328.80</b>	<b>16315.95</b>	<b>17584.35</b>
	Supplementary Allowance ( Fixed as per IR Cir 40 Date 14.10.2024 )	2326.00	2326.00	2326.00	2004.00	2207.00
	Gross Salary ( Basic+DA+HRA+Supplementary Allowance )	20654.80	20654.80	20654.80	18319.95	19791.35
8	EPF : <b>12.00%</b> of (Basic + DA) i.e. on Sr. No. 03 : Detailed Bifurcation : i) A/c No. 1 : PF Contribution Account : 3.67% ii) A/c No. 10 : EPS Account : 8.33%	1800.00	1800.00	1800.00	1800.00	1800.00
9	PF Admin Charges on (Basic + DA) @ 1% i.e. on Sr. No. 03 : Detailed Bifurcation : i) A/c No. 2 : PF Admin Account : 0.50% ii) A/c No. 21 : EDLIS Account : 0.50% iii) A/c No. 22 : EDLIS Admin Account : 0.00%	150.00	150.00	150.00	150.00	150.00
7	<b>BONUS @ 8.33% on Total (A) i.e. Sr. No. 03</b>	1454.08	1454.08	1454.08	1294.40	1395.03
12	Earned leave contribution (01 E.L. for 21 Days Working) on Basic + DA @ 5.75%	1003.72	1003.72	1003.72	893.49	962.95
6	ESIC @ 3.25% (On Basic + DA+ HRA+Supplementary allowance)	671.28	671.28	671.28	595.40	643.22
11	T&P (On Basic + DA) @ 3% (in lieu of uniform and washing allowance)	523.68	0.00	523.68	0.00	502.41
10	Employee Comp (Where applicable) on (Basic + DA+HRA+Supplementary Allowance) @ 1%	0.00	0.00	0.00	0.00	0.00
16	Contractor Profit as per Ltr. No. CE/0540 Dt. 24.03.2022	872.80	872.80	872.80	776.95	837.35
17	Total Allowances	6475.57	5951.89	6475.57	5510.24	6290.96
	Cost Per Person without GST	27130.37	26606.69	27130.37	23830.19	26082.31
	GST @ 18%	4883.47	4789.20	4883.47	4289.43	4694.82
	Gross Cost	32013.83	31395.89	32013.83	28119.62	30777.12
	<b>Cost Per Person with GST</b>	<b>1067.13</b>	<b>1046.53</b>	<b>1067.13</b>	<b>937.32</b>	<b>1025.90</b>

  
**R.P. Chavan**  
 Superintending Engineer  
 PAC Circle Chhatrapati Sambhajinagar.