



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

CIN No. U40109MH2005SGC153646  
**EHV PROJECTS CIRCLE, KALWA**

**Office of the Superintending Engineer  
EHV Projects Circle, Kalwa**

**Thane Belapur Road, MSETCL Complex, Airoli Naka, Navi Mumbai 400 708**  
[email: sehveckalwa@gmail.com](mailto:sehveckalwa@gmail.com) / [se7600@mahatrasco.in](mailto:se7600@mahatrasco.in)

**Ref. No. SE/EHV/PC/KLW/Tech/ Dt. 00093**

**Date:**

**21 JAN 2026.**

**Enquiry**

**Sub.: -** Enquiry for purchase of items for Division offices of Kalwa, Kalyan & Circle office under EHV Project Circle Kalwa General Asset Budget for the FY 2025-26.

Dear Sir,

Sealed quotations are hereby invited by this office for purchase of office wooden table, cupboards for Division offices of Kalwa, Kalyan & Circle office under EHV Project Circle Kalwa GAB for FY 2025-26.

Please offer reasonable rates for the subject work as per the enclosed Scheduled -A. The quotation should reach this office .

Please note the following.

<b>Quotation Starts Date</b>	From Dt:21.01.2026 at 15:00 hrs
<b>Quotation Submission Date</b>	To Dt: 27.01.2026 at 15:00 hrs
<b>Quotation Opening of the Techno Commercial</b>	Dt: 28.01.2026 (if possible)
<b>Quotation opening of the price bid</b>	Dt: 28.01.2026 (if possible)
<b>Estimated Cost</b>	<b>Rs.26,085.77/- (Including taxes)</b>
<b>SD amount to be paid</b>	10% of order Value i.e. <b>Rs. 2608.5/-</b>
<b>EMD Amount</b>	Rs. 100/- (Refundable)
<b>Agreement amount</b>	Rs.500.00

**TERMS AND CONDITIONS**

1. **Scope of work: -**

- Total value of the Offline-enquiry is **Rs.26,085.77/- (Including taxes)** In words:Twenty six Thousand Eighty Five and Seventy Seven paisa only.
- Rates: The rates quoted should be firm and inclusive of material required, T&P labour, Taxes and installation.
- Contractor shall be required to pay the EMD amount Rs. 100.00/- at EHV Project Circle Kalwa on refundable basis with quotation.
- Shall be supply of various cupboards, office wooden table, as per attached schedule A herewith and the rates should be filled up for the particulars of work in Schedule – B. The work is to be carried out as per instructions of MSETCL concerned authority.

- e) Work Completion Period: Work should be completed within 30 days from the date of issue of LOA.
- f) Bidder cannot sublet the work.

2. Security Deposit:

- a) Bidder will have to pay Security deposit at the office of Superintending Engineer, EHV Projects Circle, M.S.E.T.C.L., Kalwa or in the form of cash Demand Draft of any schedule bank drawn in favour of "Superintending Engineer, EHV Projects Circle, M.S.E.T.C.L., Kalwa" only equal to 10 % of the value of the order i.e **Rs. 2608.5/-** and submit the same to this office within seven days from the date of receipt of work order. No interest will be allowed on this deposit. If on breach of contract during contract period, S.D will be forfeited without assigning any reason. The amount will be refunded after expiry of Guarantee period subjected to deduction, if any forfeited as per the terms and condition.
- b) Whenever there is paucity of funds, the priority of payments of bills of various agencies will be decided by the undersigned and all the rights in this regards are reserved with the undersigned and binding upon you. The contractor/Bidder is not entitled to claim any interest / compensation due to delay in their payments of bills on account of paucity of funds.
- c) The undersigned reserves the right to cancel the contract, after giving due notice to the contractor/Bidder, in the event of the breach of contract in any respect or undue delay in execution of work/starting of the work. If the contract is terminated because of the vendor, the security deposit will be forfeited.

3. Technical & financial Criteria:-

- Technical Bid:

- a) The rates quoted should be inclusive of all the taxes & all allied material etc.
- b) The Quotations not confirming to the specifications as desired below are likely to be rejected.
- c) The Quotations should be properly sealed and super-scripted with the Envelopes.
- d) The performance/experience certificate regarding execution of supply of furniture done not later than 5 year shall be issued by the officer not below the rank of Ex. Engineer in MSETCL or in outside firms not below the rank of Manager. The bidder shall also submit the copy of the work order mentioned in the performance/experience certificate.
- e) The bidder must have experience of having successfully completed similar works execution of supply of furniture done not later than 5 year shall be issued by the officer not below the rank of Ex. Engineer in MSETCL or in outside firms not below the rank of Manager during last five years (from the scheduled date of submission of tender) having similar completed works costing not less than the amount of each equal to 60% of the estimated cost in single order.
- f) The Bidder has to provide the certified office Furniture along with detail specification with price bid.
- g) Specification required for cupboard, Table: Attach the images of table
- h) Bidder must read/understand the material description mentioned in Schedule 'A'.
- i) Bidder must see the images unloaded regarding requirement of chairs.
- j) Rates should be firm and should include all charges such as duties, all types of taxes (Including GST), etc. complete.
- k) The undersigned reserves the right to reject any or all quotations without assigning any reasons.
- l) Taxes, if any, should be mentioned extra, if not mentioned, it will be considered as inclusive of all taxes & charges.
- m) Income tax, Insurance, Labour cess, GST or any other taxes as applicable will be recovered from the bill on the total value of the work done as per the prevailing rates.

Commercial:

- a) The bidder should be registered under GST Act.
- b) The Bidder should valid provide proof of registration of firm under Bombay shop & establishment act, PAN No.
- c) IT-returns of Assessment year 2022-23, 2023-24 & 2024-25.
- d) Copy of PAN Card (Please Attach).
- e) If any of the above documents are not applicable then submit Eligible/ Non eligible documents list.

4. Taxes & Duties: - The rates are inclusive of all taxes, transportation & duties.

5. The Bidders rate quoted should be in percentage (%) based on estimate cost. Rates should be valid for 30 days.

6. Bidder requested to provide their product images in quotation documents.

7. Inspection of material: - The sample of material should be got approved within a week of receipt of work order from the Executive Engineer /ADEE EHV Project Circle/Division Kalwa/Kalyan well in advance before actual delivery.

8. Delivery Period: All the material will be supplied and installed within 05 days from the date of receipt of supply order. The material should be delivered as per Schedule -C Address at EHV Project Circle Kalwa office, EHV Project Division Kalwa office, EHV Project Division Kalyan office & their respective Sub-division offices as per as per instructions of MSETCL concerned authority. The specification of the material will be verified and approved by Executive Engineer /DyEE EHV Project Circle Kalwa well in advance before actual delivery. If the material not found correct as per our requirement, same will be rejected and you have to replace them free of cost.

9. Payment :100% payment will be made after satisfactory delivery of material at Circle Office and its respective division offices within, reasonable time period. The payment will be made by Cheque / RTGS at EHV Project Circle Kalwa.

10. Bill : The bill of work as per schedule 'A' should be submitted in triplicate along with advance stamped receipt at EHV Project Circle Kalwa after satisfactory completion of work. Guarantee of material is must with the bill. GST tax Reg. No. & Pan No. should be quoted on bill including supporting vouchers after supply of material in good conditions.

11. The MSETCL shall not be responsible for any delay in payment of bills if the supplier fails to comply any of the instruction given in this order:

12. If agreeable to the terms and conditions of this order, you will acknowledge your acceptance within 7 days of receipt of this order, three days will be considered as transit period failing which it will be presumed that the order has been accepted by you.

13. Submit the necessary supporting documents along with.

14. Material Specification: Material should be supplied as per order specification & defect if any should be removed replaced at your cost.

15. Company's Property: Any damage or loss to the Company's property due to your personnel negligence during the execution of the contract, you will have to make it good at your own cost.

16. Dispute: In case of any dispute arising out of your contract, it will be in the jurisdiction of Thane only.
17. T&P: All tools, plants & machinery required will have to be arranged by you free of cost.
18. Taxes, as applicable will be deducted from the bill.
19. Guarantee: In lieu of security deposit for Product Guarantee Should be submitted against quality of material & workmanship for 24 months and more from the date of completion of work. If any defects/ fault arises to be done within this period it will have to be repaired/ replaced free of cost by you and immediately. The Guarantee certificate should be submitted along with bills.
20. Booklet: The work shall be governed as per the Company's prevailing rules, the conditions and rules made under the Company's booklet of "Tender & Contract" for works, shall be applicable to this order also.
21. Penalty: In case, material is not delivered within stipulated time-period as specified in the order, you will be liable to pay a penalty to the Company @  $\frac{1}{2}\%$  of the order value per week of delay up to a maximum of 10% reckoned on the total value of the order. Due consideration will be given in the levy of penalty of applied before due date of reason absolutely beyond the control of contractor for satisfaction of the competent authority or the MSETCL.
22. Other standard terms and conditions of MSETCL for supply orders will be applicable in this case also.
23. The above quotation will be finalize on the basis of requirement of specification only also the higher version configuration within the estimate cost will also be accepted.
24. Right to ask deviation from vendors for fulfillment of techno-commercial bid at any stage to all or any one or to reject the techno/commercial bids without any reasons for all the bidders without assigning any reason thereof is reserved by the undersigned.
25. If bidder fails to submit the deviation in time the offer will be liable for rejection or decision of the undersigned is applicable.
26. Termination of Quotation:- The undersigned reserves the right to terminate this quotation/order at any stage without assigning any reason.
27. Bidder should not submit "Conditional offer", such conditional offer shall be liable for rejection.
28. If the bidder has any doubt regarding meaning of any portion of the enquiry conditions/ specification, he should get clarified from the office of the undersigned.
29. Dispute: In case of any disputes, the decision of the undersigned shall be final and binding on the bidder.
30. The MSETCL's general/Technical/Commercial condition for work contract are also application and will be binding on bidder, Right to reject any or all quotations without assigning any reason is reserved by the undersigned.
31. The manpower required for this job will have to be arranged by you.
32. All expenditure on material shall be borne by you.

33. Other standard terms and conditions of MSETCL for order will be application in this case also. The Bidder have to submit contract agreement on Bond paper of **Rs. 500.00/-**. Notwithstanding anything stated herein, the M.S.E.T.C.L.'s General Terms and Conditions of Contract shall also be applicable to this work order.

Thanking you,

Encl: Scheduled –A , B & C.

  
(Prakash Kursange)  
Superintending Engineer ,  
EHV Projects Circle, Kalwa

Copy s.w.rs.to:-

The Chief Engineer, Project Cum O&M Zone, Vashi.

**Schedule A**

**Sub: - Purchase of cupboards, office Wooden table, etc. for Division offices of Kalwa, Kalyan & Circle office under EHV Project Circle Kalwa GAB for FY 2024-25.**

<b>Sr No</b>	<b>Service / Material No</b>	<b>Description of work</b>	<b>Unit</b>	<b>Qty</b>	<b>Unit Rate(E xclusive GST)</b>	<b>Rate inclusive of GST</b>	<b>Final Amount Inclusiv e GST</b>
1	500008900	<p><b>Gogrej cupboard (78"x36"x19" 20G D &amp; 22G OP Steel Cupboard 78"x36"x19" Steel Cupboard(Store Well) with 4 shelves making 5 compartment. Doors having 3 way locking system. Doors in 20G &amp; other parts in 22 G steel sheets.</b></p> <p><b>Almirah Steel shelving cabinet with locker.</b></p> <p>2) Almirah height (excluding the height of pedestal) <math>\pm</math> 5 mm-700mm, Almirah width <math>\pm</math> 5 mm-470mm, Almirah depth <math>\pm</math> 5 mm-302mm, thickness-0.8mm</p> <p>3) Guarantee -1year</p> <p>4) Consignee: - Executive Engineer, EHV Project Circle Kalwa.</p>	EA	2	7946.19	9376.50	18753.01
2	500002799	<p><b>4'x2.5'x2.5' office wooden table</b></p> <p><b>4'x2.5'x2.5' Wooden Computer Table with office table, drawer unit, key board locker unit, CPU stand size</b></p>	EA	1	6214.20	7332.76	7332.76
Total Amount (Including 18% GST)							<b>26,085.77/-</b>

**In words :Twenty six Thousand Eighty Five and Seventy Seven paisa only.**

**Note:-** The rate offered should be inclusive of statutory payment & all other applicable Government taxes if any.

  
**(Prakash Kursange)**  
**Superintending Engineer ,**  
**EHV Projects Circle, Kalwa**

**Copy to :-**  
The Sr.Manager ( F & A) EHV Project, Circle, Kalwa

**Schedule B**

**Sub: - Purchase of cupboards, office Wooden table, etc. for Division offices of Kalwa, Kalyan & Circle office under EHV Project Circle Kalwa GAB for FY 2024-25.**

Sr No	Service / Material No	Description of work	Unit	Qty	Unit Rate(E xclusive GST)	Rate inclusive of GST	Final Amount Inclusiv e GST
1	500008900	<p><b>Gogrej cupboard (78"x36"x19" 20G D &amp;22G OP Steel Cupboard 78"x36"x19" Steel Cupboard(Store Well) with 4 shelves making 5 compartment. Doors having 3 way locking system. Doors in 20G &amp; other parts in 22 G steel sheets.</b></p> <p>Almirah Steel shelving cabinet with locker.</p> <p>2) Almirah height (excluding the height of pedestal) <math>\pm</math> 5 mm-700mm, Almirah width <math>\pm</math> 5 mm-470mm, Almirah depth <math>\pm</math> 5 mm-302mm, thickness-0.8mm</p> <p>3) Guarantee -1year</p> <p>4) Consignee: - Executive Engineer, EHV Project Circle Kalwa.</p>	EA	2			
2	500002799	<p><b>4'x2.5'x2.5' office wooden table</b></p> <p>4'x2.5'x2.5' Wooden Computer Table with office table, drawer unit, key board locker unit, CPU stand size</p>	EA	1			
Total Amount (Including 18% GST)							

**In words :**

**Note:-** The rate offered should be inclusive of statutory payment & all other applicable Government taxes if any.