

	MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO LTD. Office of the EXECUTIVE ENGINEER EHV O&M DIVISION, Pimpri-Chinchwad Near 220 KV S/S Chinchwad Bijlinagar, Chinchwad, Pune – 411 033. Email ID :- ee61b0@mahatransco.in (CIN No. U40109MH2005SGC153646)	
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No.: EE/PCDN/Pune/Tech./ 96

Date : 29.01.2026

Sub: E-enquiry for hiring of vehicle (Bolero/Tata Sumo Vista/Maruti Suzuki ECCO/ ERTIGA/ equivalent) for Staff of EHV Substation Maintenance Subdivision, Pimpri Chinchwad under EHV O&M Pimpri Chinchwad Division, Pune

Dear Sir,

Sealed and super scribe quotations are invited for the above work as per enclosed Schedule `A". You are requested to quote your lowest rate for the above work. The terms and conditions are as follows.

TERMS AND CONDITIONS:

- 1) The rate should be quoted on firm quotation basis. The rate should be inclusive of driver's salary, Maintenance charges, cost of fuel, Oil, Lubricant etc. Taxes should be quote separately. If taxes not quoted separately rate will be considered as inclusive of taxes.
- 2) Your sealed quotations should reach this office (EHV O&M Pimpri-Chinchwad Dn, Pune) on or before dt **09.02.2026 , 16:00 Hrs.**
- 3) Quotation shall be sent under sealed cover duly subscribed as QUOTATION FOR YOUR ENQUIRY NO ----- as above.
- 4) **Two bid systems should be followed for submitting the offer.**

A) The offer should be submitted along with the following documents :

1. The Certification of Taxation/Road Tax
2. Insurance Policy Certificate of vehicle
3. Certificate of Vehicle fitness
4. Certificate of Vehicle Registration
5. Certificate of Tourist Permit
6. Xerox copy of Driving license
7. PAN Card Xerox.
8. Pollution Test Certificate.
9. Receipt of Professional Tax
10. Shop act License or NOC of Grampanchayat or Udyog Aadhar Certificate.
11. GST Registration if applicable.

B. Commercial bid:-

1. Techno-commercial bid will be opened for all received bids. After verification of all documents /certificates submitted in technical bid for prequalification as mentioned above, if it is found that, the enquiry fulfills the desired prerequisites; the price bid (envelope) will be opened .If the same is not found to be meeting the prerequisite, the commercial bid shall not be opened..
2. The technical documents should be submitted in separate envelop as the technical bid & commercial/price bid should be submitted in separate envelope separately. Otherwise, same will be liable for rejection.
3. Quotations with incomplete details submitted without sealing or superscripting not submitted in prescribed format etc are liable to reject. Offer on e-mail will not be accepted. This office will not be responsible for delay in postal transit. The agency should not submit 'conditional quotation' such conditional offer shall be liable for rejection.
4. This office reserves all rights to reject any or all quotations/bid without assigning any reasons thereof.

General Terms & Conditions

- 1 **AGREEMENT:** Within 07 days from the date of receipt of the LOI, the contractor shall enter into an agreement of Rs. 800.00/- with the MSETCL. The cost of stamp paper is to be borne by the contractor. After submission of agreement, the contractor will be called for scheduling the date of signing & execution of agreement in the office of Executive Engineer, EHV O & M Division Pimpri Chinchwad, Pune. Until the agreement is executed, the MSETCL will not be liable to pay, nor shall the contractor be entitled to claim amount due or payable under the contract. The necessary stamp duty for the agreement shall be borne by the contractor
- 2 **SECURITY DEPOSIT:-** The contractor will have to pay **Security Deposit of 05% of the work order value** within 7 days from the date of issue of LOI in the form of FDR/B.G of any Nationalized/ scheduled Bank in the favour of "MSETCL" at the office of The Executive Engineer, EHV O&M Dn Pimpri Chinchwad Pune, valid for one year or online payment NEFT/RTGS. If you fail to do so, the SD will be recovered from your first bill with interest i.e. 18% applicable. The Security deposit will be refunded only after satisfactory completion of the work period. Also, you will have to apply for refund of SD within 6 months after completion of work period. If you fail to apply within stipulated period, the action as per CO's rules will be taken.
Please note that, the % of SD Clause of the work order may vary as per rules & guidelines issued by MSETCL / Govt from time to time. Same will be binding on you.
- 3 The contract amount will be limited to **Rs. 6,00,000/- (Inclusive of taxes)** & Monthly expenditure limit shall not exceed Rs. 50,000/- including Driver's Salary, Maintenance charges, cost of fuel, Oil, Lubricant & all taxes etc. Period will 12 months or exhaust of order amount whichever is earlier.
4. The normal duty hours will be from 09.00 to 19.00 hrs. however O.T. will be paid as per terms & conditions. The starting & end km should be recorded daily taking Pimpri Chinchwad S/Dn office as head quarter in vehicle diary duly signed by the authority using the vehicle.
5. If validity of any license/certificate expires during order period, contractor will have to renew the same & submit the copy to this office. Payment will be affected for valid period only.
6. The driver must be polite, punctual in attendance & free from illicit habits. **Details of driver such as Name, address, Phone No., License No., Batch No., & validity should be given to office.**
7. The vehicle should be in good working condition.
8. If the vehicle could not be available on any day, replacement vehicle must be arranged by agency.
9. In case any accidents or any mishap takes place to the vehicle during its utilization, all liabilities of vehicle as well as driver person, goods etc. will be at your risk & cost & the MSETCL will not be responsible for any liabilities & compensation.
10. The jurisdiction for running of the hired vehicle will be anywhere in Maharashtra State for official use.
11. The right to place an order for part or to cancel any or all quotations without assigning any reasons is reserved with this office.
12. The MSETCL's general conditions for work contract are also applicable & will be binding on you.
13. All disputes or differences arising under out of or in connection with this contract, if concluded, shall be subject to exclusive jurisdiction of PUNE Court only.

Encl: Schedule 'A'

Thanking you,

Yours faithfully

Sd/-

(Deepak D Madane)

Executive Engineer

EHV O&M Dn Pimpri-Chinchwad Pune

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.
Pimpri-Chinchwad Division,Pune.

Sub.: Hiring of vehicle (Bolero/Tata Sumo Vista/Maruti Suzuki ECCO/ERTIGA/equivalent) for Staff of EHV Substation Maintenance Subdivision Pimpri Chinchwad under EHV O&M Pimpri Chinchwad Division, Pune

SCHEDULE 'A'

Sr. No.	Description of Vehicle	Unit	Rate
1.	Providing of (Bolero/Tata Sumo Vista/Maruti Suzuki ECCO/Ertiga/equivalent) for staff of EHV Substation Maintenance Subdivision under Pimpri Chinchwad including Driver's Salary, Maintenance charges, cost of fuel, Oil, Lubricant etc. for 10.00hrs.per day (Duty Hrs.9.00 to 19.00)	Per working day	
2.	Over time charges (beyond 10 Hrs)/ Hr	Per Hr.	
3.	Running beyond 2000 Km during month	Per Km	
4.	Halting Charges Rs/halt	Per halt	

Note:-

1. For a particular day O.T. charges will be paid as per terms & condition.
2. The rates are firm for this order & will not change though there is any variation in fuel cost by the govt. authority.
3. Running of vehicle shall be limited to 2000 Kms./month for which above rates shall be applicable.
4. The Order will be limited upto Rs.6.00 Lakh/- & Monthly expenditure will be limited to Rs. 50,000/- including driver's salary, fuel charges & all taxes etc

Sd/-
(Deepak D Madane)
Executive Engineer
EHV O&M Dn Pimpri-Chinchwad Pune