



OFFICE OF THE CHIEF ENGINEER (TRAINING & SAFETY)

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No.CE/T&S/NSK/Depttl.Exam/TimeTable/ **No 2861** Date: **25 नवम्बर 2010**  
**NOV 2010**

**C I R C U L A R**

Sub: Time Table of various Departmental Examinations from **January,2011 to June,2011**


Invitation of applications form ,for enrollment of depttl. Exams.

As per approval of Executive Director(HR), MSEDCL, Mumbai ,the Time Table of various departmental Examinations from **Jan 2011 to June, 2011 is given as under.**

Applications are invited from the eligible employees who intend to appear to respective examination. All Depttl. Examinations will be held at Eklahare, Nashik Road.

Sr. No	Name of Examination	Date of Exam.	Last date for submission
1	78 <sup>th</sup> Professional Exam.	22,23.01.2011	10.01.2011
2	110 <sup>th</sup> Lower GAD Exam.	26.02.2011	10.02.2011
3	84 <sup>rd</sup> Lower Accounts Exam.	26,27.03.2011	10.03.2011
4	92 <sup>st</sup> Higher GAD Exam.	23,24.04.2011	10.04.2011
5	84 <sup>th</sup> Higher Accounts Exam.	28,29,30.05.2011	10.05.2011
6	92 <sup>nd</sup> Marathi Language Exam.	25.06.2011	10.06.2011

The detailed subjectwise/topicwise/paperwise/examinationwise/datetime wise time table and prescribed application form is also appended herewith. The same is available on website [www.mahadiscom.in](http://www.mahadiscom.in) & website of MSETCL,MSPGCL.

  
Chief Engineer(T&S)Eklahare

Copy s.w.rs to :

The Executive Director (HR)M.S.E.D.C.L., M.S.E.T.C.L., M.S.P.G.C.L. Mumbai

■ For kind information please.

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**78<sup>th</sup> Professional Examination:-**

Date of Exam.	Time of Exam.	Paper No.	Subject/topic
22.01.2011	10.00to 13.00	I	Indian Electricity Rules 2005 Electricity Act 2003 (with books)(100 marks)
22.01.2011	14.00to 17.00	II	Indian Telegraph Act 1885&Electricity Act 2003 (with books) ( 100 marks )
23.01.2011	10.00to 13.00	III	Elements of Commercial Accounts & Cost Accounts(without books)( 100 marks )
23.01.2011	14.00to 17.00	IV	Labour Laws & GAD matters, MSEB Service Regulations, CPF Regulations & Board's Standing Orders(with books) (100 marks )

Note: 1)For Civil Engineer,Paper I & II each will be of 50 marks and of 1.30 hrs.duration.Paper III & IV will be of 100 marks and of 3.00 hrs.duration.

2)It is necessary for Junior Engineer(T&D)to pass in Paper No.I (Electricity Act 2003 and Electricity Rules there under).

3)No Professional Examination has been prescribed for Sub. Engineer (T&D) and Junior Engineer(Civil),however they will be permitted to appear to the Professional Examination on receipt of application on prescribed form from them.

**111<sup>th</sup> Lower GAD Examination:-**

Date of Exam.	Time of Exam.	Paper No.	Subject/topic
26.02.2011	11.00 to 14.00	Only one paper	GAD Matters, Store Matters, Commercial matters. (with books)(100 marks)

**84<sup>rd</sup> Lower Accounts Examination:-**

Date of Exam.	Time of Exam.	Paper No.	Subject/topic
26.03.2011	14.00 to 17.00	I	Establishment Matters and Precise writing (with books)(100 marks)
27.03.2011	10.00 to 13.00	II	Office Procedure, Consumer Bill & C.P.F.Regulations (with books) ( 100 marks )
27.03.2011	14.00 to 17.00	III	Book Keeping & Elementary Costing ( 100 marks )

**As per Administrative Circular No 212 dated 21.2.2009,the exemption in Paper III of Lower Accounts is given to the employee who is having B.Com. Degree.**

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Note: In case of candidate who has appeared to Lower GAD Examination in the past should attach a copy of the switchover order from the Competent Authority i.e. Appointing Authority along with the application form. If necessary permission has not been granted solemn affirmation of the candidate as per C.S.No.6 dtd.23 July 1973 should be sent/attached with the application form. Such candidates will be allowed to appear for the examination provisionally. Their results will not be declared until the copy of switchover order is not received by this office. If the columns are not applicable "Not applicable" remark may be given.

**92<sup>nd</sup> Higher GAD Examination:-**

Date of Exam.	Time of Exam.	Paper No.	Subject/topic
23.04.2011	14.00 to17.00	I	Noting & Drafting Procedure Relating to Pay, TA, etc. (with books)(100 marks)
24.04.2011	10.00to 13.00	II	Establishment/Commercial/Stores Matters etc. (with books) ( 100 marks )
24.04.2011	14.00to 17.00	III	Labour Laws & Electricity Acts and rules ( 100 marks )

**84th Higher Accounts Examination:-**

Date of Exam.	Time of exam.	Paper No.	Subject/topic
28.05.2011	10.00to 13.00	I	Advanced Accounting & Auditing(with books)(100 marks)
28.05.2011	14.00to 17.00	II	Stores & Works Accounting (with books) ( 100 marks )
29.05.2011	10.00to 13.00	III	Cost & Management Accounting ( 100 marks )
29.05.2011	14.00to 17.00	IV	Precis Writing, Service Regulations, Classification & Recruitment Regulations, Seniority Regulations & CPF Regulations (with books) (100 marks )
30.05.2011	10.00to 13.00	V	Industrial Laws & G.Os. (with books) (100 marks )
30.05.2011	14.00to 17.00	VI	Electricity Act 2003 & MSEB Office Procedure(with books) (100 marks )

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As per Administrative Circular No 212 dated 21.2.2009, the exemption in Paper I & III of Higher Accounts is given to the employee who is having below mentioned Qualification.

Paper No.	Qualification for eligibility of exemption.
I	1.B.Com.Book-keeping & Accountancy/Accounting & Auditing 2.Final C.A./I.C.W.A. 3.Post Graduation in Accounting & Auditing. 4.M.B.A.(Finance)
III	1.Degree with Cost Accounting 2.Final C.A./I.C.W.A. 3.Post Graduation in Cost Accounting.

The employees concerned who desire to seek exemption, should send the zerox copy of Degree Certificate and mark sheet thereof. The zerox copy must have to be attested by Company's Pay Gr.I or II officer with remark as "Verified from the original Degree certificate and Mark sheet and found correct" with his signature/stamps etc.

Employee who have given exemption in Paper I and III in Higher Accounts Examination earlier, in that case employees concerned should have write the information of exemption in detail along with reference no. and date against appropriate column. If proper reference regarding exemption is not given by the employee, the request for exemption will not be entertained, which may also be noted.

**92<sup>nd</sup> Marathi Language Exam.(For employees of Class I,II & III who have not passed SSC/HSC Examination, and non Marathi Speaking employees) . For Pay Gr IV employees only Oral Exam .**

**92<sup>nd</sup> Marathi Language Examination:-**

Date of Exam.	Time of Exam.	Subject/topic
25.06.2011	10.00 to 13.00	Oral Marathi Language Examination (50 marks)
25.06.2011	14.00 to 16.00	Written Examination ( 50 marks )

The employees who intend to appear to respective examination should submit their applications in their own hand writing in the prescribed form, which is available on Internet website [www.mahadiscom.in](http://www.mahadiscom.in) below to this letter. Each candidate/examinee should write his full name ,and C.P.F.Account no. on the application form.

Each and every column of the application form should be filled in neatly and properly. No column should be left blank. The applicant should mention all details of the examination i.e. Exam. No., Seat/Roll No., of the examination in the application form, without fail in which he has got exemptions in one or more papers to avoid back references and keeping their results in abeyance for want of required information. The zerox copies of earlier results may also be attached with the form. Applicant should take care that their applications are received in this office on or before the date mentioned against respective examination, in this circular.

Applications received after due date of submission, incomplete applications, will not be accepted and will be summarily rejected. They will not be considered for allotment of Roll Nos. This should be brought to the notice of all applicants and such applications should not be forwarded to this office. Application Fax copies are also not acceptable, which may also be noted,

Address for sending Applications:-

Deputy Manager (P-Exam.),  
Training, & Safety Department,  
M.S.E.D.C.Ltd., Chummery No. I,  
At & Post Eklahare, Nashik Road.  
Taluka & District Nashik – 422 105

All Department Heads, Superintending Engineers & Executive Engineers are requested to bring this circular to the notice of employees working upto Sub divisional Offices. Copies of the circular should be sent to Sub Divisional Offices and wide publicity should be given to it.

Residential accommodation arrangement 20 seats for female and 120 seats for male will be allotted on 1st come 1st serve basis, on remittance of Rs.25/- per day /per examinee. Reservation booking will be open 2 days before from the date of examination. For more details please contact Shri Arvind Thakare, Care Taker (Chummery No.1) on Mob No.9970006634.

Encl: Common Application prescribed form.



**MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO. LTD.**

Common Examination Form Applicable to all Departmental Examination (LOWER/HIGHER GAD/LOWER/HIGHER ACCTS / PROFESSIONAL EXAM /MARATHI LANGUAGE EXAM.), to all employees working in MSPGCL/ MSETCL/MSEDCL) . **Name of the Company:-**

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Name of Exam \_\_\_\_\_ Exam. No \_\_\_\_\_ Date of Exam. \_\_\_\_\_

Mention particulars of Exam. Name /Exam.No./dt.for which appearing)

**Note. Application to be filled in by the candidate in his own handwriting)**

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**PART-I (To be filled in by Exam.Cell )**

1. Sr.No. \_\_\_\_\_  
Roll /Seat No. \_\_\_\_\_

**PART-II**

1.Name in full Surname/Shri/Smt. :- \_\_\_\_\_  
First Name :- \_\_\_\_\_  
Father/Husband Name :- \_\_\_\_\_  
2. C.P.F.No. :- \_\_\_\_\_  
3. Present Designation :- \_\_\_\_\_  
4. Designation at the time of joining :- \_\_\_\_\_  
5. Date of joining in the Board \_\_\_\_\_  
6. Date of joining to the present post :- \_\_\_\_\_  
7. Cadre to which allotted (Accounts/GAD/Stores/Civil/Gen/Trans/Dist)-----  
8. Present place of working S/Dn -----Dn,-----  
Circle -----Zone-----  
9. Company to which attached(GENCO/TRANSCO/DISCOM)-----  
10. Examination Centre: Eklahare,**NASHIK**  
11. Educational Qualification :- \_\_\_\_\_

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**NAME & NO. OF EXAMINATION** \_\_\_\_\_

12. Details of passing Lower GAD/Accounts : A} Exam No.& Dt. \_\_\_\_\_

Exam B} Roll No. \_\_\_\_\_

C} Result O.O.No. & Date. \_\_\_\_\_

**PART-III**

13.

Attempt No.(in case of second and more attempts) give details:-

Attempt No.	Roll No.	Examination No.	Date of Examination

14. Whether appearing for all Papers (Yes/No) :- \_\_\_\_\_

(a) If no, papers to which appeared :- \_\_\_\_\_

15. Whether appearing for part thereof, if so, give details of exemptions.

(Attach Attested zerox copies of exemption order)[All columns should be filled in]

Exempted in Which Papers	No.of Exam	Roll No.	Marks Out of 100	Result Office Order No.& Date

16. Whether permission given for switchover from Accounts to GAD Cadre or vice versa ,if so, give details as below.

(a) Give details of Office Order No.& Date :- \_\_\_\_\_

(Also attach attested zerox copy of the switch-over order)

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**NAME & NO. OF EXAMINATION** \_\_\_\_\_

17.If permission as above is not granted, please mention whether necessary written undertaking as per G.O.7 and C.S.No.6 dtd.2.7.73 to GSO 110 is submitted

or Otherwise (Give details) -----

18. Date of submission of application :- -----

19. Remarks, if any :- -----

**DECLARATION**

I hereby declare that the information given above against each column is correct according to my knowledge and belief. The zerox copies of exemption orders are also attached and duly attested by Pay Gr. I officer. If any discrepancy or incorrectness is found in the information, action as deemed fit may be initiated against me.

Date:

Name & Signature of the Candidate

**PART-IV**

**Name & Address of Office**

**Outward No.GAD/EXAM**

**Date**

1. The details mentioned in the application by the above employee working in this Division/Circle Office/Zonal Office have been verified from his/her Service Book and are found to be correct.

2. The zerox copies of exemption order attested by pay group I officer of the Company are seen by me and they are found to be correct. The copies are attached herewith.

**Signature of Certifying/Controlling Officer with Name of office(Office Rubber Stamp)(To be signed not below the rank of Executive Engineer).**

**Note:-** Application by fax will not be entertained on any ground as the fax matter can not be read after some time. All columns should be filled in, if the columns are not applicable it should be written "Not applicable". Incomplete applications/Not submitted through Controlling Officers, are rejected/filed without any action and correspondence, please note.