

# ADVERTISEMENT NO. MSEBHCL 04/2018 ADVERTISEMENT FOR THE POST OF DIRECTOR (OPERATIONS)

The MSEB Holding Company for its subsidiary company namely **Maharashtra State Electricity Distribution Company Ltd. (MSEDCL)** requires to fill in position of **Director (Operations)** amongst experienced, talented power sector professionals with impeccable performance history and observable leadership traits.

This position is at the Board level and the incumbent shall report to the Chairman & Managing Director.

## Desired Educational Qualification & Experience

## **Director (Operations)**

- i) Shall be a Graduate Engineer with minimum 20 years experience.
- ii) Minimum 3 years experience at the level of at most two positions below the Board of Directors, out of which one year experience at the level of one position below the Board of Directors.
- iii) Preference will be given to candidates possessing MBA or equivalent degree from a reputed management school.
- iv) The qualifications and experience may be relaxed by Competent Authority in deserving cases.

For private sector executives the following conditions should be fulfilled:

- i) Executives working in companies where the annual turnover is in excess of Rs.500 Crores and,
- ii) Executive working at the Board level or non board level position reporting directly to the Board (i.e. one position below the Board) and
- iii) Executives working in private companies listed on stock exchange.

#### <u>Age limit:</u>

Minimum age - 45 years
Maximum age - Not more than 58 years for departmental employees of MSEDCL and not more than 57 years for others as on the last date of submission of application.

# **Deputation:**

The officers working in Central / State Government and in Central / State PSUs possessing desired qualification & experience can be considered for selection on deputation basis. They should submit their applications through proper channel as per Format "A" & "B".

#### For above position:

Applicant should possess effective communication, analytical & problem solving skills, good employee management skills and effective leadership qualities with strong customer service orientations.

#### **Compensation**:

The compensation for above post shall be largely comparable to that offered by similar sized PSUs. However, the same is negotiable.

In case of candidates on deputation from Govt / PSUs, the remuneration will be in accordance with the normal rules of deputation applicable in such cases.

#### **Duration:**

The position is for contract / deputation of duration of 3 (Three) years or up to the age of 60 years, whichever is earlier, with the condition of performance review at the end of each year linked with the review of contract.

#### **Residential Accommodation:**

Unfurnished accommodation can be provided by the Company at a concessional rent subject to availability. In case accommodation is not provided, HRA at the rate applicable to the company employees shall be paid.

The profile of the Company, advertisement and format of application is available on the Website: <u>www.mahadiscom.in</u>.

The applications received after due date will not be considered. The Company will not be responsible for postal delay/courier delay. The applications not in prescribed format, not supported with requisite copies of testimonials/documents in support of Educational qualification, experience and key skill requirement will not be considered. The Bio-data/resumes of the outside employment agencies will not be considered.

If you are the one who is looking for and interested in making a career in power sector in Maharashtra, then post your application in the **prescribed format** at the address given below on or before 25/09/2018.

NB: In case sending by post, please write "APPLICATION FOR THE POST OF **Director (Operations), MSEDCL**" on top of the envelope.

#### Address for sending applications:

The Chief General Manager (HR) MSEBHCL, Prakashgad, 4<sup>th</sup> floor Prof. Anant Kanekar Marg, Station Road Bandra (East), Mumbai – 400 051. Tel.No.022- 26474211 Extn 3547.

\*\*\*\*

# FORMAT OF APPLICATION FOR THE POST OF DIRECTOR (OPERATIONS)

# PART- A

## A) <u>PERSONAL INFORMATION</u>

| 1. | Name in full   |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|----|--|-------------------|-----|------|------|-----|---------|-------|------|-------|---|--|---|---|---|---|---|--|---|--|
| 2. | Whether currently()  | Working           |     |      |      |     | Retired |       |      |       |   |  |   |   |   |   |   |  |   |  |
| 3  | Present Designation: (In case of retired persons, post held at the time of retirement) |                   |     |      | _    |     |         |       |      | _     |   |  |   |   |   |   |   |  |   |  |
| 4  | Office /Department   |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
| 5  | Scale of Pay   |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   | _ |  |   |  |
| 6  | Date of Birth  | D                 |     | D    |      | -   |         | Μ     | ]    | Μ     | - |  | , | Y | Y | 7 | Y |  | Y |  |
| 7  | Age as on the last date of submission of application (25/09/2018)                      | Years Months Days |     |      |      |     |         |       | r    | 1     |   |  |   |   |   |   |   |  |   |  |
| 8  | Nationality  |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
| 9  | Whether belonging to Backward category (V)   | Yes               |     |      |      |     |         |       |      | No    |   |  |   |   |   |   |   |  |   |  |
| 10 | [SC/ST/VJ(A)/NT(B)/<br>NT(C)/NT(D)/SBC/OBC]  |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
| 11 | Full Address (Office)  |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    |  |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    |  |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    |  |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    | Tel No   |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    | Mob No   |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    | Email  |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    | Residence  |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    |  |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    |  |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    | Tel No   |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    | Mob No   |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    | Email  |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
| 12 | Present Emoluments or last   | emol              | ume | ents | in c | ase | of re   | etire | d pe | ersoi | n |  |   |   |   |   |   |  |   |  |
|    | Basic Pay  | R                 | s   |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    | Dearness Pay / allowance   |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    | Special Pay if any   | Rs                |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    | H.R.A  | R                 | s   |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    | Other Allowances   | R                 | s   |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |
|    | Total Rs   |                   |     |      |      |     |         |       |      |       |   |  |   |   |   |   |   |  |   |  |

# B) <u>QUALIFICATION</u>

| Educational<br>Qualification   | Degree                          | University/Institute | Year of<br>Passing | Class / % of<br>Marks obtained |
|--|---------------------------------|----------------------|--------------------|--------------------------------|
| Academic   |                                 |                      |                    |                                |
| Professional   |                                 |                      |                    |                                |
| Details of affiliation with<br>Professional Bodies/<br>Institution/Society | Name<br>Membershi<br>Since When | -                    |                    |                                |
|  |                                 |                      |                    |                                |

## C) **EXPERIENCE**

Details of posts held from time to time

| Sr<br>No | Post held &<br>Scale of Pay | Office | Period  |  |       | otal<br>rience | Nature of job |
|----------|-----------------------------|--------|---------|--|-------|----------------|---------------|
|          |                             |        | From To |  | Years | Months         |               |
|          |                             |        |         |  |       |                |               |
|          |                             |        |         |  |       |                |               |
|          |                             |        |         |  |       |                |               |
|          |                             |        |         |  |       |                |               |

## D) <u>TRAINING</u>

Details of training undergone in India and abroad

| Name of<br>training<br>program | Institute<br>where training<br>was received | Period<br>of training | Nature of<br>training | Achievement |
|--------------------------------|---|-----------------------|-----------------------|-------------|
|                                |   |                       |                       |             |
|                                |   |                       |                       |             |
|                                |   |                       |                       |             |

# **E) FOR PRIVATE SECTOR EXECUTIVES:**

| i)   | Average & annual turnover of last<br>three years of Company where working<br>presently |       |       |       |  |  |  |  |
|------|--|-------|-------|-------|--|--|--|--|
| ii)  | Details of position held Board level / Be  | low B | loard | Level |  |  |  |  |
|      |  |       |       |       |  |  |  |  |
|      |  |       |       |       |  |  |  |  |
|      |  |       |       |       |  |  |  |  |
|      |  |       |       |       |  |  |  |  |
| iii) | Details of Stock Exchange listing  |       |       |       |  |  |  |  |
|      |  |       |       |       |  |  |  |  |

#### F) List of Publication / Academic honors received:

#### G) If selected, minimum time required for joining the post :

#### H) Any other information :

| <br> |  |
|------|--|
|      |  |
|      |  |
|      |  |
|      |  |
|      |  |

#### Date : Place :

#### Signature

Copies of testimonials in support of age, qualifications, experience etc. may be furnished Note: wherever necessary.

#### PART - B

#### (Incase of Deputation)

#### Name of the Organization:

It is certified that:

- 1. The date of birth, qualification, experience and other details given by Shri....., in Part-A have been verified and found correct.
- 2. The integrity of Shri.... is beyond doubt.
- 3. No vigilance or disciplinary proceeding is pending or contemplated against the officer concerned.
- 4. The MSEB Holding Company will be informed at the earliest, if any vigilance or disciplinary proceeding is initiated or contemplated against the officer, after his / her application is forwarded.
- 5. Up-to-date ACR dossier of the concerned officer is enclosed herewith.
- 6. It is certified that Shri..... would be allowed to retain lien in his regular post of..... during the period of his appointment as Director on deputation basis.

Organisation Ref. No.Date:

Signature of the Authorized Officer (Name & Designation) Seal of the Officer

Date : Place :

Full address of the Authorized Officer (With telephone/ Fax No.)