

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.

EHV PC O&M ZONE, KARAD,
Administrative Building, 1st Floor Vijaynagar, Karad, 415114, Dist : Satara.
Contact No.: Tel (O): 02164 255054, (O):02164 255191, Fax: 02164 255186
E-mail : cekarad@mahatransco.in
Website: www.mahatransco.in

Ref. No. CE/EHV PC O&M/ZONE/KRD/T/

No - 0955

Date :- 15 JUL 2017

ENQUIRY FLOATING CIRCULAR FOR WORKS

Sub:- MVAT Audit and finalization of various allied statements for the year 2016-17 at various offices under EHV PC O&M Zone, Karad, & annual consultation under Maharashtra Value Added Tax Act 2002 (MVAT Act) for the year 2017-18.

Dear Sirs,

Please offer your reasonable rates for the work of MVAT Audit and finalization of various allied statements for the year 2016-17 at various offices under EHV PC O&M Zone, Karad, & annual consultation under Maharashtra Value Added Tax Act 2002 (MVAT Act) for the year 2017-18, as per terms & conditions given below & Schedule enclosed herewith.

TERMS & CONDITIONS :

- 1) **DUE DATE:** The quotations complete in all respects, duly sealed & super scribed should be submitted to this office on or up to **24.07.2017**.
- 2) **TAX:** The taxes applicable if any should be quoted distinctly.
- 3) **COMPLETION PERIOD:** 60 days from the date of order.
- 4) **VALIDITY OF OFFER:** The offer should be valid for our acceptance for a period of 60 days from the due date of opening.
- 5) The work shall be carried out under supervision of A.G.M.(F&A), EHV PC O&M Zone, Karad. All required documents will be provided by A.G.M. (F&A), EHV PC O&M Zone, Karad or concerned Accounts Head of the Divisions and Circles.

The **scope of work** is as under –

- a) The MVAT Audit for the year 2016-17 of all accounting units in the Form No. 704 and consolidated (Zone as whole) in the Form No. 704 are to be audited and 3 Nos. of hard copies submitted at Zone office. The soft copy of all the accounting units in Form No. 704 also submitted.
- b) Various allied statements are audited and finalized at Division/Circle level which are tallied to Form No. 704 as submitted above "A", such as Purchase register, Sales register, WCT register, WCT Challan register, VAT Challan register and CST Challan register etc. The soft copies of all register of Division/Circle level are submitted to Zone Office. The formats of all the registers will be provided by Zone office.
- c) The annual consultation under Maharashtra Value Added Tax Act 2002 (MVAT Act) for the year 2017-18 of all the accounting units are carried out. The One day discussion will be arranged at Zone level regarding MVAT Audit Queries, Various Amendment in MVAT Act and Queries raised by field offices etc.
- 6) The work should be completed within 7 days from the date of handing over of documents to you; failing which, penalty 1% per day subject to 10% maximum of total contract value will be charged and will be recovered from your bill.
- 7) The Income Tax and other Taxes at the prevailing rate will be deducted from your bill.
- 8) The bills in triplicate, after satisfactorily completion of work should be submitted to this office for which 100% payment will be made after receipt of bills duly recorded in M.B. from the concerned authority subject to availability of funds.

- 9) The undersigned reserves the right to cancel the order at any time without giving any notice.
- 10) All Company's general terms and conditions of work contract are applicable to this order.
- 11) For any dispute the decision of the undersigned will be final and will be binding on the Contractor. For any legal matters jurisdiction of the Court will be at Karad only.
- 12) Your Chartered Accountant Registration Number should be quoted on the bill.
- 13) This order is valid for one month from the date of the order.
- 14) Traveling Charges and Other Charges will not be allowed.

The undersigned reserves the right to reject any or all quotations without assigning any reasons.

Thanking you,

Yours faithfully,



Chief Engineer
EHV PC O&M Zone, Karad

Encl: 1. Schedule 'A'.

Copy to :-

- 1) The A.G.M.(F&A) MSETCL, EHV PC O&M Zone, Karad.
- 2) Notice Board.

MF (T)



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
EVH PC O&M ZONE, KARAD

SCHEDULE 'A'

Sub: - Enquiry for Work of MVAT Audit and finalization of various allied statements for the year 2016-17 at various offices under EHV CC O&M Zone, Karad, & annual consultation under Maharashtra Value Added Tax Act 2002 (MVAT Act) for the year 2017-18.

Sr. No.	Particulars	Qty.	Unit Rate (Rs.)	Amount (Rs.)
1	Work order for MVAT Audit and finalization of various allied statements for the year 2016-17 at various offices under EHV PC O&M Zone, Karad, & annual consultation under Maharashtra Value Added Tax Act 2002 (MVAT Act) for the year 2017-18 for following offices:- 1. EHV O&M Circle, Karad, (Vijaynagar). 2. EHV CCCM Circle, Kolhapur. (Udyog Bhavan). 3. EHV O&M Circle, Kolhapur (Bapat Camp). 4. EHV Project Circle, Kolhapur, (Udyog Bhavan). 5. EHV O&M Division, Karad (Vijaynagar). 6. EHV O&M Division, Kolhapur, (Bapat Camp). 7. EHV O&M Division, Sangli. 8. EHV Project Dn. Kolhapur (Tarabai Park). 9. EHV Project Dn. Sangli, (V'bag). 10. EHV CCCM Dn., Sangli, (V'bag). 11. EHV CCCM Dn., Kolhapur, (Bapat Camp). 12. EHV CCCM Dn., Karad.	12 Offices		

PAN No. of agency/Proprietor -

Seal & Signature of Agency

Chief Engineer,
EVH PC O&M Zone, Karad