

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.

Office of The Chief Engineer

Maharashtra State Load Dispatch Center, Thane-Belapur Road, P.O. Airoli,

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Ref: CELDK/Maint/FM-48/Hiring Vehicle/ 965

Date; 29.05.2017

To,

ALL VENDORS

Sub: E- enquiry for awarding annual contract in r/o hiring vehicle i.e Indica /Mahindra Verito (AC) with T permit on monthly basis at SLDC, Kalwa.

Sealed quotations are invited for awarding annual contract in r/o hiring vehicle i.e Indica /Mahindra Verito (AC) with T permit on monthly basis at SLDC, Kalwa.

The last date for submission of quotations will be 13/06/2017 up to 15.00 hrs on the following terms and conditions: ----->

Terms & Conditions:----->

1. You shall have to quote your lowest rates for hiring of one vehicle i.e **Indica (A/c)/ Mahindra Verito** only, subject to maximum order limit of 6 Lakhs per annum(Rs.50,000/- per month).
2. You shall have to quote the rates inclusive of all applicable taxes.
3. The vehicle shall be in good condition. The vehicle registered before year 2013 will not be accepted.
4. You will have to submit the offer along-with valid relevant xerox copies of RTO papers such as Registration, Tax payment, Insurance, PUC certificate, Fitness certificate, T permit copy etc.
5. You shall have to provide the fuel, oil, driver and any repairs to vehicle at your cost.
6. Your Driver shall hold valid Driving License while on duty.

7. Vehicle should be in good running condition and should have comprehensive insurance policy. In the event of breakdown of vehicle, you shall have to provide alternate vehicle to this office.
8. In & Out Timing & Kilometer shall be applicable from one destination to other destination according to time to time instructions as per this office requirements.
9. Incidental charges such as Toll Tax, Parking charges will be paid extra at the time of monthly billing. However the necessary documentary proof should be attached while making the billing for payment.
10. The period of contract shall be for one year.
11. If the vehicle is not available to the office on time proportionate and for the delay period in the multiple of 30 min will be deducted from the per day charge of the vehicle.
12. The normal working hours of 10 hours will be from 9.00 hrs. to 19.00 hrs inclusive of one hr. lunch break. However, If required the vehicle would be detained beyond normal working hours. Actual normal working time will be decided by the concerned officer in charge.
13. The rate shall be quoted for 26 days and 2000 Km of run in a calendar month as per schedule 'A'.
14. **Area of operation:** Normal area of operation will be Mumbai, Thane , Navi-Mumbai etc. However, whenever required, the vehicle will have to be sent outside these areas also.
15. All R.T.O. formalities are to be observed by the contractors for the entire period of contract in respect of all payments of taxes etc. All permits of the vehicles and comprehensive insurance for the vehicle as well as occupants of the vehicle.

16. The offer should be for entire period of contract. Once the rates are accepted there would be no variations in the rates on any account for one year starting from the contract under any circumstances.
17. If ordered vehicle is absent or not available in operating condition alternative arrangement for providing another vehicle within the regulation stipulated above shall be made. If no vehicle is provided, penalty at half of the daily rates, approved, will be recovered.
18. The offer which do not fulfill all or any of the above conditions or incomplete in any aspect are liable to be summarily rejected.
19. **Payment:** The payment will be made on monthly basis on submission of bills in duplicate along with advance stamp, receipt to this office.
20. **Security Deposit:** On acceptance of rates, the contractor will have to pay Security Deposit of 5% of the order value on annual contract period which will be refunded after satisfactory execution of the order. In the event of unsatisfactory performance of the contract, this amount will be forfeited.
21. Income tax and WCT as applicable shall be deducted at source from your bill.
22. The undersigned reserves the right to reject any or all the offers without assigning any reason thereof.
23. If more than one quotation is submitted by the same proprietor on different firm names, all his quotations will be disqualified for the enquiry process.

SD/-
Superintending Engineer (Adm.)
MSLDC, Kalwa ,MSETCL

Copy to;- 1) MSETCL website
2) Notice board

Schedule-‘A’

Description of charges for light vehicle i.e. **Indica/ Mahindra Verito (A/c)** only on hire basis:--→

Sr. No.	Description	Rate in Rs.	Mfg. Name- Type, Year of Mfg., Model Reg. No., etc shall be indicated
1.	Rate Per Day including Vehicle & Driver.		
2.	Rate per running kilometer.		
3.	Additional Charges for Extra Hours beyond normal working Hours. (The normal working hrs. will be 10 hrs. from 09.30 hrs to 19.30 hrs.		
4.	Per Night Halting Charges		

Note:-

Self attested Xerox copies of the vehicle document such as Registration, T permit, Insurance Certificate, PUC, Fitness certificate and Tax certificate must be submitted along with the offer. The Offers without proper document will not be accepted. Any Model manufactured prior to year 2013 will not be considered.

SD/-

**Superintending Engineer (Adm.)
MSLDC, Kalwa, MSETCL**