

## MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

Name of office :- Superintending Engineer(C) EHV CCCM Circle.  
Office Address :- 220 KV S/Stn. Premises, Morshi Road Amravati - 444 603  
Contact No. :- 0721 – 2553136  
0721 - 2553134 (P)  
0721 - 2553135 (O)  
E-Mail :- [se1700@mahatransco.in](mailto:se1700@mahatransco.in)

Ref. No. SEC/EHV/CCCM / Circle/AMT/Tech/ 303

DATE : 24.05.2017

### E-Quotation

To,

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**Sub:- Providing skilled labour 5 Nos and unskilled labour 2 Nos on contract basis for EHV CCCM Division Office, Amravati. EHV CCCM Division Office Akola and EHV CCCM Circle Amravati.**

Registered qualified unemployed co- operatives Societies are requested to quote

your lowest rate for following work subject to terms and conditions stipulated below. The quotation may please be submitted by registered co- operative societies only in a sealed envelope super scribed as **“Quotation for skilled labour 5 Nos and unskilled labour 2 Nos on contract basis EHV CCCM Division Office, Amravati. EHV CCCM Division Office Akola and EHV CCCM Circle Amravati. ”** so as to reach **this office** on or before 30.05.2017 up to 17.00 Hrs.

The certified true copy of registration under labour license, shop and establishment act, EPF act and service tax act etc, & other statutory documents etc, should be enclosed with your offer. If the registration under Bombay shop and establishment act is not required or/ and service tax is not applicable for your firm then submit the affidavit on stamp paper of Rs 100/- for non-applicability of above to your firm with justified reason. In case of hand delivery quotation should be handed over to receipt clerk of this office on or before the due date and time.

### **Terms and Conditions**

- 1) The rate shall be inclusive of all taxes, duties and as per minimum wages act applicable for the order.
- 2) All work as per working day requirement shall be done in office hours. In case of urgency contractor shall attend the given work on Sunday and holiday with prior approval of the contract operating authority.
- 3) If the work of person provided by you against the order found unsatisfactory the contractor shall engage the other well experienced candidate at our request.
- 4) Agency must possess valid registration under various statutes including P.F. Act ESIC Act P.T. Service Tax & labour license mentioning sufficient No. of employees engaged under contract labour Act 1970 etc.

- 5) Agency will have to submit all documentary proof of payment made towards PF , ESIC P.T., Service Tax, Labour welfare fund etc to the Govt. Authorities in respect of the persons provided by it.
- 6) Agency shall be liable for payment of minimum wages, Bonus, PF, PT, Service Tax, Labour welfare fund, ESIC, leave wages. Workmen compensation for accidents etc, as per laws applicable & abide by the rules of the contract labour (Regulation & Abolition Act.- 1970. )
- 7) Ensure all the guidelines of Corporate Office letter No. 142 dated 03.01.2014 & letter No. 11874 dated 08.11.2016.
- 8) At the time of engagement of outsource persons follow the pre-requisites for the post of skilled & unskilled as per Recruitment Regulations.
- 9) The person engaged by you should have experience of all types of typing, data entry, E-mail work on computer in Marathi & English. The person should be able to read, write and speak in English and Marathi language very well. Also should be well disciplined and well mannered. The persons will not be allowed to drink / smoke on duty.
- 10) The persons should remain present in office from 9.30 to 18.00 Hrs.
- 11) The period of contract will be w.e.f. 01.05.2017 to 31.03.2018.
- 12) You will be responsible for any accidents either fatal or non- fatal occurred to your persons during the course of work, the compensation arising due to this is to be borne by you.
- 13) You will have to pay S.D. 5% of order amount within 7 days from the date of acceptance of the order if order issued to your firm.
- 14) Monthly bill shall be submitted in triplicate duly recorded in MB and certified by Concerned Officer.
- 15) Income tax will be deducted as per existing rules from your monthly bills.
- 16) The contractor is solely responsible for compliance of statutory obligation under shop and establishment act, labour contract act, minimum wages act etc, workman compensation act and PF act etc as per the relevant act and rule in force.
- 17) The payment of EPF and service tax ( if applicable ) to concerned Govt. Department is entirely the responsibility of contractor and no extra amount for that will be paid by MSETCL in any case.
- 18) You should strictly follow existing minimum wages act and labour act.
- 19) All disputes arising with above quotation / order will be subject to exclusive jurisdiction of Amravati court only.
- 20) Any damages to MSETCL's property during the course of execution of work due to mishandling will be recovered from you.
- 21) Before person engaged by you, should have submit the character & Antecedent from concerned police authority.
- 22) The undersigned reserves the right to terminate this contract at any time or stages without assigning any reason. You will have to enter into agreement with MSETCL before execution of work.
- 23) You will have to make payment to persons in presence of our officer strictly before 5<sup>th</sup> day of subsequent month.
- 24) Contract labour Bank Account/ Adhar Card number should be taken and monthly wages should be transferred in to his bank account through NEFT/RTGS only and is mandatory.

**Schedule B**

Sr. No.	Particulars	No. of months	No. of person	Rate per person per month	Amount	Required for
1	Providing skilled labour	11	5	12148.57	668171.35	EHV CCCM Division Amravati - 3 Nos.
2	Providing unskilled labour	11	2	11067.79	243491.38	EHV CCCM Division Akola - 2 Nos. EHV CCCM Circle - 2 Nos.
				<b>Total Rs.</b>	<b>911662.73</b>	
				<b>Say Rs.</b>	<b>911663.00</b>	

(In word Rs.Nine Lakhs Eleven Thousand Six Hundred Sixty Three Only.)

Percentage quoted / offer .....% above / below.

Yours faithfully

S/d.

Seal and signature of Contractor

**Superintending Engineer(C)**  
EHV CCCM Circle, MSETCL, Amravati.

Copy to:-

- 1) The Manager (F&A)/ (HR), EHV CCCM Circle, MSETCL, Amravati.
- 2) Notice Board of EHV CCCM Circle Amravati/ EHV CCCM Division Amravati.
- 3) M. F.