

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.**

EHV CC O&M ZONE, KARAD,  
Administrative Building, 1st Floor Vijaynagar, Karad, 415114, Dist : Satara.  
Contact No.: Tel (O): 02164 255054, (O):02164 255191, Fax: 02164 255186  
**E-mail :** [cekarad@mahatransco.in](mailto:cekarad@mahatransco.in)  
**Website:** [www.mahatransco.in](http://www.mahatransco.in)

Ref. No. CE/EHV CC O&M/ZONE/KRD/T/

**NO 1282**

Date :-

**17 OCT 2017**

**To,**

**Sub:** Enquiry for supply of papers for various Printers and Xerox Machine at EHV PC O&M Zone, Karad

**Ref:** T.O.H.S. Office Note No. Nil dtd. 29.09.17.

Dear Sirs,

In Connection with above subject it is requested to submit your offer for supply of papers for various Printers & Xerox Machine at EHV PC O&M Zone, Karad at MSETCL, EHV PC O&M Zone Karad Office, as specified in the schedule 'A' enclosed herewith on or before **31.10.2017**. The general terms & conditions as below:

**TERMS & CONDITIONS :-**

- 1) The material is to be supplied within 15 days from the date of receipt of the order.
- 2) Quotation should be with information faker/product details if any.
- 3) Material not confirming to specifications shall be rejected.
- 4) The supplier shall take guarantee of at least 12 months from dispatch. The rates quoted shall be valid for 60 days.
- 5) The rates should be quoted exclusive of all taxes, Octroi & F.O.R. destination. The taxes applicable if any should be quoted separately.
- 6) 10% security deposit will be required to be paid within 7 days from the receipt of the order.
- 7) Payment will be effected within reasonable period.
- 8) The undersigned reserves the right to accept or reject quotation in part or full without assigning any reasons thereof.

Thanking you,

Yours faithfully,

*JIC*

**Chief Engineer,  
EHV PC O&M Zone, Karad.**

**Copy to :-**

1. A.G. Manager (F&A)/(HR), EHV CC O&M Zone, Karad.
  2. Notice Board.
- M/F (T)

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.,  
EHV PC O&M ZONE, KARAD.**

**Schedule 'A'.**

Supply of papers for Printers & Xerox Machine at EHV PC O&M Zone, Karad.

Sr. No.	Particulars	Qty.	Rate Per Box Rs.	Amount Rs.
1.	A4 size B2B Paper	54 Box		
2.	Legal size B2B Paper	2 Box		

- The taxes if any should be mentioned separately.

FIC   
Chief Engineer,  
EHV PC O&M Zone, Karad.

**Seal & Signature of Agency.**

1. GST NO.-
2. PAN NO. -