

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

Office of the Superintending Engineer,
EHV Projects Circle, Kalwa.

Thane Belapur Road, MSETCL Complex Airoli Naka, Navi Mumbai 400 708.

Email: se7600@mahatransco.in & seehvcckalwa@gmail.com

No. SE/EHV/PC/KLW/

No 004.22

Date: 10 APR 2018

Subject: E-Enquiry for filling of E-TDS returns under the Income Tax Act. at EHV Projects Circle, Kalwa for financial year 2018-19.

Dear Sir,

With reference to above subject, you are requested to forward your sealed lowest offer for the work of filling of E-TDS returns under the Income Tax Act. The following terms and conditions mentioned below;


- The rates should be quoted on quarterly basis from April 2018-19 (4 quarters).
- Your quotation in a sealed envelope super scribed with above enquiry number, date etc. should reach to this office on or before 17:30 Hrs. on 20.04.2018 positively.
- Validity period for rates quoted should be 3 months.
- Quotation should be duly filled & signed in all respect otherwise it will not be considered.
- The period of contract is from 01.04.2018 to 31.03.2019.
- You shall have to file a quarterly E-TDS returns in form 24Q & 26Q in computer multimedia system as provided by NSDL an agency authorized by the IT authority.
- The accepted CD/Floppy/ Acknowledgement of E-TDS of quarterly/yearly return is required to be forwarded to this office along with printed copy time to time.
- You have to collect the monthly salary details supplementary bills/L.P.C/leave encashment/ final gratuity of each and every employee including retired employees of this office.
- Individual I.T. calculations (provisional and final) of the employees and collections of investment data in this regard shall be collected from this office.
- Issue of TDS certificates (Form no. 16/16A) to the employee & contractors considering the annual TDS recovered from them.
- To comply any other query, if raised by I. T. Department in this regards.
- If you fail to submit the return in time and caused to penalty charged by the IT department the amount of penalty will be paid by you.
- The works pertains to financial year 2018-19 scheduled time limit of submission of quarterly and yearly E-TDS returns and issue of TDS certificated to employee, should strictly be observed as per I.T. Act.
- The manpower required for this job will have to be arranged by you.
- All expenditure on stationary, transportation and purchase of software material shall be borne by you.
- You will have to submit the GST registration certificate along with the enquiry to this office.

Regd. Office: 'Prakashganga', Plot No. C-19, 'E' Block, Bandra Kurla Complex, Bandra (E), Mumbai 400051.

Schedule

Sr. No.	Particulars	Unit	Qty	Rate	Amount
1	2	3	4	5	6
1	Income Tax Act Form 24 (Salary) including printing of form no. 16 for the financial year 2017-18. (4 Quarter)	Quarterly	20		
2	Income Tax Act Form 26 (Other than Salary) including printing of form no. 16A for the financial year 2017-18. (4 Quarter)	Quarterly	30		
3	Professional fees for the financial year 2017-18 (including approximately – 160 quantity approximately) (Annual)	Yearly	1		
Sub - Total					
% GST					
Grand Total					
In Words : Rs.					

Thanking you.


(S.N.Suryawanshi)
Superintending Engineer,
EHV Projects Circle, Kalwa