

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.**

(CIN No. U40109MH2005SGC153646)

From:- Executive Engineer (Civil)

EHV Civil Construction cum Maintenances Division Nashik

“Administrative Building” ,Block No. 6,1<sup>st</sup> floor, Racca Plot, Old Saykheda Road,  
Jail Road, Nashik Road-422 101.

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Ref. No. EEC/EHV/CCCM Dn/NSK/Tech-

NO 939

Date:-

9 JUN 2018

**e- Quotation**

Sealed and super scribed Item rate quotations are invited for the works as detailed in Schedule ‘A’ enclosed herewith subject to following terms and conditions.

- 1) **Name of Work:-** Providing skilled/semiskilled outsourcing person as per requirement at EHV CCCM Division and Circle, Nashik through स्वयंरोजगार contract scheme.
- 2) The order amount will be limited upto Rs.5.00 Lakhs including all taxes.
- 3) Bidder shall pay EMD of **Rs. 4170/-** in cash to this office.
- 4) The rates should be valid for 60 days from the date of receipt of the quotations.
- 5) 100% payment will be made against receiving of bills on availability of funds.
- 6) The bills in triplicate, advance stamp receipt should be submitted to EHV CCCM Division. Nashik. Service entry will be made at Division Office.
- 7) You will have to pay the security deposit of 5% of the order value within Seven days from the date of receipt of firm order. Security Deposit is payable by (a) Cash (b) D.D. from a nationalized scheduled Bank. The S.D. will be refunded after satisfactory completion of the work.
- 8) The quotations should reach to this office on or before **28/06/2018 up to 13.00 Hrs.**
- 9) The quotations not confirming to the specifications are likely to be rejected.
- 10) The quotations should be properly sealed and super scribed on the envelopes as **“Providing skilled/semiskilled outsourcing person as per requirement at EHV CCCM Division and Circle, Nashik through स्वयंरोजगार contract scheme.”**
- 11) The insurance of your labours will have to be done at your cost. If failed to do so any compensation or claim arrears will be your responsibility.
- 12) Scope of work
  - a) Work of Providing Services of Manpower on outsourced basis for the post of Clerk, computer operator, at EHV CCCM Division Nashik Details as per ‘Annexure A’ attached.
  - b) The contractor should provide the office manpower as per the schedule attached.
  - c) The contractor shall be fully responsible for compliance of all statutory obligations under the Factory Act 1948, Contract Labour (Regulation and Abolition) Act 1970, Maharashtra Labour Contract Regulation & Abolition Act, 1971, Minimum Wages Act, Provident Fund Act and ESIC Act / Workman Compensation Act 1926, Payment of Wages Act in respect of the Manpower deployed. The rules and regulation of the Contract Labour Act shall be binding on the contractor.



- d) The Owner will not be responsible for violation of these statutory rules and regulations by the contractor.
- e) It shall be the sole responsibility of the contractor to observe all the relevant acts and regulations along with amendments thereto framed by the Government from time to time. The Owner shall not be responsible for violation of any of the above stated regulations / Acts etc. by the contractor.
- f) The Manpower shall be Indian citizen having proper qualification as below:-

Sr No	Post	Educational Qualification
1	LDC/Computer Operator	Must have passed Graduation with a minimum speed of 30 w.p.m. in typing English/ Marathi on Computer. Knowledge of word, Excel, power point will be preferable.
2	Typists/ Computer operator	Must have passed SSC or its equivalent with a minimum speed of 30 w.p.m. in typing English/ Marathi on Computer. Knowledge of word, Excel, power point will be preferable.
3	Typists/ Computer operator	Must have passed SSC or its equivalent with a minimum speed of 30 w.p.m. in typing English/ Marathi on Computer. Knowledge of word, Excel, power point will be preferable.

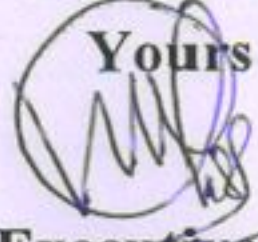

- g) The manpower engaged shall be physically and mentally fit and should be without any bad habits.
- h) The manpower engaged shall be above the age of 18. The contractor shall produce proof in this regard.
- i) The contractor shall make his own arrangements for the staff for attending the duties in time,
- j) The staff of the contractor shall attend the duties in office time or as directed by the MSETCL.
- k) The contractor shall pay for engaged labor before 5<sup>th</sup> of every month and shall produce the documentary evidence against the same & special allowance as applicable on declaration of Government.
- l) The contractor shall be responsible for payment and maintenance of record of P.F. of the manpower engaged they are engaging & shall submit the P.F. registration no. & E.S.I.C. Account no. of individual operator.
- m) The manpower engaged of the contractor will not be bound by Service Regulations of MSETCL as such they will not be entitled for payment, quarters, holidays and other facilities from MSETCL.
- n) The month includes all working days. In case of emergency as and when required manpower shall be made available.

### 13) Qualifying requirements:

- a) The bidder shall submit valid **Labour Contract License** certificate.
- b) The bidder shall submit valid Registration under **Bombay Shop & Establishment Act 1948 and स्वयंरोजगार registration certificate**.
- c) The bidder shall submit valid registration certificate to cover insurance under workman compensation act./ valid ESIC registration & challan for last six months,



- d) Proof against paid EMD.
  - e) The bidder shall submit valid **PF Registration** and shall produce copies of paid challan of last six months.
  - f) The bidder shall submit valid **GST Registration**.
  - g) The bidder shall submit valid **Professional Tax Registration** & shall produce copies of paid challan of last six months.
  - h) The bidder shall submit valid **Income Tax PAN**.
  - i) Experience of execution work of providing services of manpower engaged in Govt./Semi Govt. / Public Sector under taking within last five years having  
Single completed Work Order of amount of at least (60% amount of the estimated amount),  
or  
Two completed Work Orders each having amount of at least (40% amount of the estimated amount)
- 14) The MSETCL's general terms & conditions of work contract are applicable to this order.
- 15) The undersigned reserves the right to reject any or all quotations without assigning any reasons.

  
**Yours faithfully,**  
 **Executive Engineer [Civil]**  
**EHV Civil CCM Dn Nashik.**

Copy s.w.r.t.-

- 1) The Chief Engineer EHV CC O&M Zone, Nashik.
- 2) The Superintending Engineer (Civil) EHV CCCM Circle, Nashik.

Copy to-

- 1) The Dy. Manager [F&A] Dn. Office, Nashik.
- 2) Master File/Notice Board.



**MAHARASTRA STATE ELECTRICITY TRANSMISSION CO. LTD**  
**EHV CIVIL CONSTRUCTION DIVISION, NASHIK ROAD**


**Name of work:-** Providing skilled/semiskilled outsourcing person as per requirement at EHV CCCM Division and Circle, Nashik through स्वयंरोजगार contract scheme

**SCHEDULE 'A'**

Sr No.	Description	Qty	Unit	Rate	Amount
1	Providing Services of Manpower on outsourced basis for the post of LDC/ Computer Operator (Skilled Labour) (One post) at EHV CCCM Division Nasik,	9.00	Per month	13459.96	121139.64
2	Providing Services of Manpower on outsourced basis for the post of <b>Typist/ Computer Operator</b> (Semiskilled Manpower) (One post) at EHV CCCM Division Nasik,	9.00	Per month	12862.84	115765.56
3	Providing Services of Manpower on outsourced basis for the post of <b>Typist/ Computer Operator</b> (Semiskilled Manpower) (One post) at EHV CCCM Circle Nasik,	9.00	Per month	12862.84	115765.56
Total Rs.					352670.76
Add GST 18%					63480.74
Total Rs.					416151.50
Say Rs.					416151.00

**Note:-**

- 1) The rates shall be offered by considering location & its zone decided by GOM for minimum wage & verifying applicability of ESIC.
- 2) The rates offered should be inclusive of all applicable allowances like HRA, P.F., Bonus etc. (inclusive of all statutory payments like MLWF etc. & all other applicable Govt. taxes if any).
- 3) The rate should be quoted purely unconditional. Conditional quoted rate will be rejected.

  
**Executive Engineer (Civil)**  
**EHV CCCM Dn. Nashik.**

I / We hereby agree to carryout the above work as under :-

- a) At estimated cost.
  - b) Above.....% in words.....Of Estimated cost in Schedule "B"
  - c) Below.....% in words.....Of Estimated cost in Schedule "B"
- I/ We have read the instructions and the same are binding on me / us.

Signature of the Contractors & Address.