



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**(CIN : U40109MH2005SGC153646)**  
**Office of The Executive Engineer**  
**EHV O&M Division, Manchar**  
 DSK's Pride , Survey No-170/7B, Pune-Nashik Highway,  
 In front of Rural Health Centre, Manchar , Tq- Ambegaon Dist: Pune  
 E-mail: [ee61A0@mahatransco.in](mailto:ee61A0@mahatransco.in), eemanchar404@gmail.com  
 Ph- 02133-223040/41, FAX-02133-223042

**EE/EHV/O&M/Division/Manchar/Tech/No. 948**

**Date: 13.08.2018**

To,

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**Sub:** E-Enquiry for Hiring of Vehicle (Indica Car or equivalent) for the period of 05 months (i.e. from 01.09.2018 to 31.01.2019) for Executive Engineer, EHV O&M Division, Manchar.

Dear Sirs,

**Sealed & super scribed quotations** are invited, so as to reach this office **on or before 23.08.2018** for Hiring of Vehicle (Indica Car or equivalent) for the period of 05 months (i.e. from 01.09.2018 to 31.01.2019) for Executive Engineer, EHV O&M Division, Manchar on following Terms & Conditions and as per schedule "A" mentioned below

**SCHEDULE "A"**

| Sr. No. | Particulars  | Unit     | Rate/Unit |
|---------|--|----------|-----------|
| 1       | Rate for 10 Hrs. per day (including diesel up to 2000km) | Per Day  |           |
| 2       | O.T. per hour (Over & above 10 Hrs.)                     | Per Hrs. |           |
| 3       | Night halt charges                                       | Per Day  |           |
| 4       | Extra Km( above 2000Km)                                  | Per Km   |           |

- 1) Vehicle has to travel Sub-Stations, Lines, Division Office under the jurisdiction of Manchar Division. Vehicle will be utilized on any day.
- 2) Diesel will be supplied by you.
- 3) Charges will be paid as per actual working days & actual No. of night halts & extra hours.
- 4) Payment will be made within reasonable period.
- 5) The under signed reserved the right to accept or reject quotation without assigning any reason thereof.

**Note:-**

1. Total monthly amount is restricted to Rs. 40,000/-per month (inclusive of GST & other applicable taxes) including extra charges, O.T, night halt & per day charges including diesel & including Extra Km.
2. The expenditure towards fuel and toll Naka tax will be bear by the owner.
3. The major/minor repairs & drivers expenditure will be provided by the owner.
4. The head quarter of the vehicle will be EHV O&M Division Manchar.

Sd/-

(Appasaheb D. Rupatakke)

**Executive Engineer****EHV O&M Division Manchar**

## **TERMS & CONDITIONS:**

1. **Name of Work:** E-Enquiry for Hiring of Vehicle (Indica Car or equivalent) for the period of 05 months (i.e. from 01.09.2018 to 31.01.2019) for Executive Engineer, EHV O&M Division, Manchar.
2. **Rate:** Rates shall be quoted as per the Schedule 'A' given. Any changes must be brought out clearly. Quoted rates should be including of all applicable taxes.
3. **Total order value is Rs. 2/- Lakh** including all applicable taxes.
4. Vehicle has to travel Sub-Stations, Lines, Division Office under the jurisdiction of Manchar Division & have to visit higher offices located in Pune as & when required.
5. Vehicle shall be driven by contractor's Driver. The Driver shall be well behaved, neatly dressed & possessing valid driving license. The driver must have valid license.
6. All R.T.O. permissions, registrations & taxes shall be the responsibility of the contractor & MSETCL will not be responsible for same. **You should provide valid documents as under,**
  - a. Valid copy of Driving License
  - b. Valid copy of Vehicle Insurance
  - c. Valid copy of R/C book Xerox
  - d. Valid copy of Certificate of Taxation/Road Tax
  - e. Valid copy of B.M.V tax/Prof. Tax
  - f. Valid copy of certificate of fitness/passing certificate
  - g. Valid copy of valid tourist permit
  - h. Copy of PAN card
  - i. Valid Copy of Shop Act/NOC from Grampanchayat
  - j. Valid copy of PUC
  - k. Proof regarding GST if applicable

Offer received without above documents will be rejected.
7. Normal working hours shall be **09.00 to 19.00 Hrs.** including one Hour recess. For extra hours beyond this period, overtime will be paid which should be quoted separately in schedule 'A'.
8. Night halt charges (out of Manchar) shall be shown separately.
9. **Cost of fuel i.e. Diesel and oil/Lubricants shall be borne by the contractor.**

10. All the repairing and maintenance charges will be borne by the contractor. It should be seen that vehicle is kept in good running condition.
11. The vehicle must run on all types of roads. The indispensable Stephaney must be provided with the vehicle. Also, the overall condition of vehicle must be in working condition.
12. In case any accident, mishap & breakdown occurs all the liabilities will be at contractor's cost & risk & alternative arrangement for the vehicle shall be made by you immediately.
13. Kilometer reading will be taken where the vehicle first reports for company's duty and where it is left last. Empty running between parking place will not be paid for by the M.S.E.C.T.L.
14. **Security Deposit:** You will have to pay security 5% of total order amount within 7 days from the date of receipt of firm order at EHV O&M Division Manchar. If you fail to submit the SD amount within stipulated time period, the 18% per annum interest will be charged. If you fail to do so, the SD will be recovered from your bills with interest. Also you will have to apply for refund of the SD within 6 months after completion of work period. If you fail to apply within stipulated period, your SD amount may liable for forfeit & the action will be taken as per MSETCL rules. SD will be refunded only after satisfactory completion of contract period after adjustment of any amount payable by you to MSETCL.
15. **Agreement:** Contractor shall have to enter in to agreement on bond paper of Rs. 500 /- as per rule. The cost of the bond paper will be borne by contractor.
16. Bill will be paid every month for actual working days and contractor will have to submit the bill in four copies.
17. Income Tax, GST will be deducted as per prevailing rates from your bill.
18. Duration of hiring of your vehicle shall for 05 months from the date of work order or from the date from which vehicle will be reported.
19. If you fail to execute the order within stipulated period, penalty at the rate of 1% per day up to maximum 10% of the value of the order will be recovered from you and further execution of order shall be got done from other agency at your cost and risk. If the owner is failed to provide the vehicle. The Extra cost will be recovered from your bill.
20. If it is found that performance of work is unsatisfactory, the contract is liable for termination without giving any prior notice and at your entire risk. The security deposit paid by you shall be forfeited. You shall not entrust the work on sub-contract /transfer or assign the contract or any part

thereof to any third party. In case any deviations observed it will be treated as breach of contract and the contract will be terminated at your entire risk and cost.

21. Contractor as well as driver should have telephonic facility so that can be contacted at any time.
22. In case, the halt other than place of Pune / Manchar, the Driver should arrange his own kits.
23. All the maintenance charges of vehicle, salary traveling allowance and other benefits of the Driver are to your account.
24. If particular vehicle allotted against this order is off the road for longer duration for major/minor repairs the other vehicle fulfilling requirement and condition shall have to be given as replacement on the same terms and conditions of the order having necessary RTO tourist permit along with all statutory taxes paid. If fail to do so arrangement, if made by MSETCL, by other vehicle charges what so ever paid will be recovered from your bill other than penalty clause.
25. In case of the different of opining about the interpretation of terms and conditions between you & M.S.E.T.C.L. the decision of the undersigned will be final & binding upon you.

Thanking you.

Sd/-

(Appasaheb D. Rupatakke)  
**Executive Engineer**  
**EHV O&M Division Manchar**

**Copy s.w.r.s to:**

1. The Chief Engineer, EHV CC O&M Zone, Pune.
2. The Superintending Engineer, EHV (O&M) Circle, Pune.

**Copy to:**

1. Dy. Manager (F&A), EHV (O&M) Division Manchar.
2. Notice Board