

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD. (CIN No.U40109MH2005SGC153646)

Office of the

Executive Engineer

400KV RS Division Khadka (MSETCL)

Khadka-Bhusawal ,Pin-425201

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Ref. No. EE/400KV/RS/Dn/KDK/BSE/

Date: 2 2 OCT 2018

Subject: - E-enquiry for Work of Cleaning & Sweeping at 400kV RS Sub-Station, Control room, Lines S/dn.offices & colony premises at 400 KV RS Dn. Khadka Bhusawal.

Dear Sir,

Sealed and super scribed quotations are invited for the above work as per enclosed schedule 'A'. You are requested to quote your lowest rates for the above work. The terms and conditions are as follows.

TERMS AND CONDITIONS

- Due Date: The quotation complete in all respect, duly sealed & super scribed should be submitted to this office on or before Dt. 30.10.2018 up to 15:00 Hrs Positively.
- 2. Scope of work :- As detailed in schedule' A'
- 3. Quoted Rates: The quoted rates should include the cost of material, all skilled and unskilled labour and also the requisite T & P, incidental charges etc. The Taxes will be clearly mentioned, & if the Taxes are not clearly mention, then it will be considered as Inclusive of all taxes.
- 4. Completion Period: You will have to carry out the said work for 12 months from the receipt of the work order or intimation to you by Executive Engineer or his representative.
- 5. Payment: Monthly RA Bill payment will be paid to you by account payee Cheque in reasonable time and as per the availability of funds after the satisfactory completion of work and as per Bill Certified by Add.E.E.(Maint.) 400 KV R.S.Khadka-Bhusawal.
- 6. Please quote your PAN. No and GST No. on your quotation /Bill, otherwise, Taxes as per rules will be deducted from your bill.
- 7. For any accident of your staff, public and MSETCL staff while carrying out the work; you will be responsible for any compensation etc.
- 8. If any damage occurs to the company's property during execution of above work, contractor will have to make them good at his cost.
- 9. According to the financial Act 194 (C) OF 1972 income tax will be deducted from your Bill at the applicable rate of the contract value and certificate to that effect will be issued to you.
- 10. Security Deposit: The successful contractor shall have to deposit the security deposit @5% of contract value towards security deposit in this office by Cash/DD/B.G./FDR before commencement of the work. The same shall be refunded to you after satisfactorily completion of work and as per availability of funds.
- 11. An Agreement is required to be executed by the person with the companies on stamp paper containing all the terms and conditions of the order before its execution as per Mudrank Act.
- 12. Validity of Offer: The offer should be valid for our acceptance for a period of 180 days from the due date of same.
- 13. Document required: The offer rate must be accompanied with following documents.
 - I. Firm Registration copy or Shop establishment Copy or NOC of Gram Panchayat.
 - II. Valid GST Registration Copy if applicable.
 - III. PAN Card Xerox.
 - IV. Work order copies/Performance certificate issued by authority not below the Rank of Executive Engineer of similar type works as a proof of experience.
- 14. Undersigned reserved the right to accept any quotation or to reject/ accept all the quotation without assigning any reason.

15. For any dispute/differences arised, that will be subjected to jurisdiction of Bhusawal court of

16. The work will have to be carried out for one year from this office intimation otherwise penal 1/2 % per week subjected to maximum 10% of the ordered amount will be levied at the discreti of competent authority.

17. Quantity mentioned in schedule 'A' are tentative and payment will be made on the basis of actual

quantities executed by you.

18. The work shall be supervised by the Add. Executive Engineer, appointed by under signed and it should carry out to the satisfaction of Engineer, in charge. In case of any dispute, decision of undersigned shall be final and binding on the contractor.

19. The workers employed by you for the above work shall not be entitled for any facility/claim from

MSETCL what so ever.

20. The work should be carried out on day to day basis as per instruction from Addl. E.E. (Maint) 400kV RS Khadka-Bhusawal. Failure to carry out the work satisfactorily penalty as per rule per day shall be levied at the discretion of the competent authority.

21. If any worker employed by you for this work is found unsuitable for any reason by this office, the agency will be required to remove the said person & suitable replacement will be provided

immediately within 24 hours by the agency at no extra cost.

22. MSETCL bears no responsibility of any kind in r/o the worker employed for this work & Contractor shall be whole responsible to observe & follow all the statutory provisions regarding Labour laws. The rates should be quoted considering applicability of all these aspects.

20. MSETCL Reserve rights to add more terms during the contract period if found necessary.

21. Agency should have to pay Rs. 100 against enquiry Quotation Fees by cash to this office & copy of receipt attached with quotation.

Thanking You.

Yours Faithfully.

(A.M.Dalela) Executive Engineer 400 KV RS Dn.MSETCL, Khadka- Bhusawal.

Copy s.w.r.s. to: -The Superintending Engineer, EHV (O&M) Circle, Bhusawal. -For information please.

Copy to:-

1. The Add. Executive Engineer, SM S/Dn., Testing S/Dn., GCR, LM S/Dn. Akot Side/BBLR Side 400 KV R/S., Khadka.

2. The Dy. Manager (F&A) 400KV R.S. Division, Khadka -Bhusawal.

SCHEDULE 'A'

Sr. No.	Particulars of Work	Unit	Qty.	Rate Rs./Mon th	Total Amount i Rs.
1	2	3	4	5	6
1.	Work of Cleaning & Sweeping at 400kV RS Sub- Station, Control room, Lines S/dn.offices & colony premises at 400 KV RS Dn. Khadka Bhusawal. SAP Code (50002392) The Scope of Cleaning & Sweeping work includes the following Activities: A) Ground Floor-Daily Works Includes - Cleaning		12 Months		
A)	work in 400 control room building Time: Morning 09:30 A.M. To 17:30 P.M. Cleaning and water washing of main building staircase, veranda, Division office, Maintenance office, Testing office, ACDC room, store room, Telecom office, Battery room, W.C., Bath, urinals, wash basin, cleaning of drinking water utensils and filling of fresh drinking water in all utensils. Weekly Works Includes- All glass doors includes entrance, division office, control room etc., Removing of spider web and fungus growth in all above offices and rooms. B) First Floor- As above (In Cable room) C) Second Floor-As above (In Control Room, PLCC)	Month			
	room, Telecom office etc.) D) 400 kV Lines Maint. S/Dn. Akot & BBLR side offices Time: Morning 08:30 A.M. to 09:30 A.M Daily Works Includes - Cleaning & Sweeping of 400 kV Lines S/Dn.offices, Cleaning all tables, cleaning of drinking water utensils in 400 kV Lines sub-Division office and filling of fresh drinking water in all utensils, Weekly Works Includes-Removing of spider web and				
В)	fungus growth in 400KV Lines sub-Division office. E) Cleaning work of colony Time: - Morning 09:00 A.M. To 17:00 P.M Daily Works Includes - In MSETCL's 400kV Khadka colony, Sweeping of staircase of all quarters, checking of drain water & removing chock up etc. Weekly Works Includes- Removing of spider web and fungus growth in 400kV colony.				
	F) Daily Disposal of garbage from all garbage bins in colony and it's disposable Out of premises which are instructed by concern incharge. G) Daily Maintaining cleanness of surrounding area of 400kV Control room building up to 10 meters from the building boundary. & Maintaining cleanness of surrounding area of colony quarters up to 10 meters from building boundary.				
2.	Providing and Utilization of Cleaning & Sweeping materials which includes the following SAP Code (50014013)	Month	Months		
	Phenyl	Liter	1.00		
	Acid	Liter	0.50		
	Lyzol	Liter	1,00		
ne leve	Colin	Liter	0.50		
	Harpic	Liter	1.00		
	Sponge wiper	No.	1.00		
	Kharata	No.	2.00		
	Cotton Cloth	Mtr.	1.00		
	Nepthaline Balls	Kg	0.25		
	Dettol	Liter	0.50		
	Odonil	No.	2.00		
	Broom	No.	1.00	•	
				Amount Rs.	
		GST @ 18	% on Total A		
			al Including		