

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.

Office of The Chief Engineer

**Maharashtra State Load Dispatch Center, Thane-Belapur Road, P.O. Airoli,
Navi Mumbai Pin – 400 708.**

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Ref: CELDK/Maint/FM-50/0047

Date: 08/01/2019

To,

All Vendors

Sub: Invitation of E-quotations for refilling work of *ink cartridges/toners for fax machines /printer as & when required basis* at SLDC, Airoli.

Dear Sir,

Sealed quotations are invited for refilling work of *ink cartridges/ toners for fax machines/printer as & when required basis* at SLDC, Airoli on or before 22/01/2019 up to 15:00 hrs. Details are given in Annexure- A.

Terms & Conditions: -->

- 1) Rates shall be quoted for refilling work of *ink cartridges / toners, separately for each item as per Annexure-A.*
- 2) Quoted rates should be firm and should include all charges such as duties, all types of taxes, tolls etc. complete. Nothing extra will be paid on any account over the quoted rates.
- 3) **Contract period:-** The period of contract shall be for one year only.
- 4) You should carry out the work of refilling *ink cartridges / toners as & when required quantity as per instructions by this office. The empty ink cartridges / toners will be provided by this office. You shall use ink of reputed manufacturer (H.P) only. You shall ensure that ink cartridges/ toners are refilled completely. The toner refilling work shall be carried out at SLDC office only.*
- 5) **Validity:** The validity of your quotation should be at least 60 days
- 6) **Payment:** You should submit your bills along at the end of every month and payment will be made within 30 days subject to availability of funds. Bill will be paid on monthly basis only. No advance payment will be made.

- 7) **Security Deposit:** Before taking the work in hand you will have to pay security deposit amounting 5% of the value of the order in cash or by DD & same will be refunded to you one month after satisfactory execution of the order. In the event of unsatisfactory performance of the contract, or non-compliance to T&C this amount will be forfeited.
- 8) If any loss occurs to MSETCL property during execution of works, you should make it at good at your cost.
- 9) No extra charges for transportation, T&P and Labour, material etc will be paid, it will be arranged by you only.
- 10) The income tax & any other tax if applicable will be deducted as per prevailing rate from your bill.
- 11) Copy of PAN No/Bombay Shop act'1948 if applicable/GST registration certificate/ single work order/ work completion certificate issued by Central Govt/Semi-Govt/PSU/reputed private company for Supply & repair/maintenance/AMC of refilling of toners executed during any one of previous five financial years. The order value not less amounting Rs.1,18,944/- executed during any one of previous five financial years.
- 12) If any dispute arises, the decision of the undersigned is final & binding on you.
- 13) **Penalty:** If the material is not delivered in stipulated time period the penalty @ ½ % per week subject to max.10% of the order amount will be levied at the discretion of the Competent Authority
- 14) The undersigned will have right to cancel any or all quotations without assigning any reason thereof.
- 15) Quotations received after due date will not be accepted.
- 16) You shall abide to M.S.E.T.C.L. standard terms and conditions regarding work contract.

Sd/-

(Vasant Pande)

Superintending Engineer (SCADA/Adm.)

SLDC, MSETCL, Airoli

Toner/Cartridge Refilling ANNEXURE-A

Sr.No.	Description	Qty (Nos.)	Rate/Unit (Rs.)	Amount (Rs.)
1)	Refilling of HP Laser jet printer cartridges /Toner, (Toner no Q7553A /71155(Black powder)	80		
2)	Refilling of HP printer tonner Q2612A (Black powder)	120		
3)	Refilling of HP printer tonner Q7516 A (Black powder)	20		
4)	Refilling of Cannon Fax m/c no. L-140 (Toner no.FX-9 (Black powder)	120		
5)	Refilling of Colour Toner No. CC530A/CC531A/CC532A/CC533A	30		
6)	Refilling of toner No. CC388A	40		
7)	Refilling of Colour Toner No. 260A/261A/262A/263A	40		
8)	Refilling of Colour Toner No. 350/351/352/353	20		
9)	Xerox Toner NG-51	40		
10)	Refilling of Toner No.255A	50		
Sub-total-A:				

Sd/-**(Vasant Pande)****Superintending Engineer (SCADA/Adm.)****SLDC, MSETCL, Airoli**

replacement of Drum/PCR/Blade Table-B

Sr.No.	Description	Drum		Blade		PCR		Amount (Rs.)	
		Qty (No.)	Rate(Rs.)	Qty (No.)	Rate(Rs.)	Qty (No.)	Rate(Rs.)		
1)	Drum /Blade/PCR of Q7553A	40		20		20			
2)	Drum /Blade/PCR of Q2612A	80		80		80			
3)	Drum /Blade/ of Q7516A	10		5		5			
4)	Drum /Blade/PCR of FX-9	80		80		80			
5)	Drum /Blade of 260A/261A/262A/263A	20		10		10			
6)	Drum /Blade of 530A/531A/532A/533A	30		20		20			
7)	Drum/Blade/PCR of 255A	20		10		10			
8)	Drum/Blade/PCR of NG-51	10		10		10			
9)	Refilling of Colour Toner No.350A/351A/352A/353A	10		10		10			
10)	Drum/Blade/PCR of CC388A	25		20		20			
Sub-total-B:									
Total:					Subtotal-A + Subtotal-B =				
GST@18%					On Total(A+B)				
Grand Total									
In words-									

Sd/-
(Vasant Pande)
Superintending Engineer (SCADA/Adm.)
SLDC, MSETCL, Airoli