

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

FROM:  
THE EXECUTIVE ENGINEER  
TESTING Dn, 1<sup>st</sup> FLOOR, BLOCK NO. 5,  
NEW ADMINISTRATIVE BUILDING,  
NEAR DURGAMATA MANDIR,  
OLD SAIKHEDA ROAD, JAIL ROAD, NASHIK  
Email Id. [ee5150@mahatransco.in](mailto:ee5150@mahatransco.in)

**No.: EE/TD/NSK/Tech/T-17/V-6/ 18**

**Date:-15.01.2019**

**E-Enquiry**

To

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**Sub:-** E-Enquiry for Providing Swift Dzire/ Verito/ Indigo (Diesel) or equivalent vehicle along with driver on hired (per day) basis at testing unit malegaon under testing division Nashik for the Year 2019-2020.

Dear Sir,

With reference to above subject, Sealed and super scribed quotations are invited for the above mentioned work as per enclosed specification in Schedule-A. you are requested to quote lowest possible rates for the subject work as per specification in Schedule-A with following terms and conditions.

**TERMS AND CONDITIONS:**

1. The quotation must be submitted in sealed envelope duly super scribed with all details as mentioned below-
  - E-Enquiry No- & Date
  - Due date
  - Quotation for
2. Per day rates quoted should include provision of driver his salaries & allowance. Vehicle maintenance, repairs & other Govt -Non Govt charges on account of vehicle, oil (Lubricant), taxes and all other charges etc. including GST Tax. No extra charges will be paid. The rates shall be quoted in words and in figure. The rates are accepted on firm quotation basis.
3. Your quotation should reach this office on or before date **31.01.2019** by 15.00 Hrs. and the same shall be opened at 16.00 Hrs. on the same day, if possible.
4. The order is limited to the period of one year or amounting Rs. **3,00,000/-** (Rs Three Lakhs only) (including all taxes ) from the date of engaging the vehicle whichever is earlier.
5. The rates are valid for twelve month from date of engaging of vehicle.
6. Separate vehicle diary will be maintained by you as prescribed by the undersigned for the account of diesel Km. run/day etc. for this hired vehicle.
7. Only Diesel will be provided by M.S.E.T.C.Ltd at the assured minimum average of **18 kms / litre**. If average goes below than that the vehicle owner should bear the additional expenses on his account and the same charges will be deducted from the monthly bill.
8. The work contract tax if applicable will be deducted from your bill as per rule.
9. According to the financial Act income tax will be deducted from your Bill at the rate of rule applicable of the contract value and certificate to that effect will be issued to you.
10. The MSETCL will not be responsible for any kind of accident or damages to the vehicle of driver during the hired period. All the financial liabilities arising out of accident shall be borne by the owner of vehicle as per the prevailing "Workman's Compensation Act".

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11. In case of failure/maintenance of vehicle you will have to provide another vehicle on same terms & conditions and rate. If Duration of this type of failure/maintenance exceeds 10 days then the contract may be terminated with the forfeiting of S.D. If you fail to make such arrangement, department shall make the arrangement at your risk & cost.
12. Any kind of vehicle breakdown should be attended by owner of vehicle. No charges will be paid by MSETCL during breakdown. Agency will have to provide alternate vehicle during breakdown.
13. The working hours will be normally from 8.00 Hrs. to 20.00 Hrs or as per directives of undersigned. However vehicle will be under MSETCL service for 24 hrs. The use of vehicle will be as per instruction of the undersigned or as and when required. However, no extra charges will be paid if in case vehicle will be utilized more than above period. Also in case of halt, no halting charges will be given to you.
14. Normally the service of the vehicle will not be used on Sunday and holidays. But if required you have to make vehicle available on Sunday and holidays. The payment will be made for day on which vehicle is used. No payment will be made for the days when the vehicle is not required for MSETCL during the period of hire.
15. Agency should have to submit the attested Xerox copies of:-
  - R.T.O. tourist permit, valid insurance certificate, vehicle taxes, RC, TC book duly filled with last tax paid details, fitness certificate, PUC certificate etc. The said vehicle should not be owned by Company's employee/his nearest relatives. Certificate accordingly should be attached with the Tender Form.
  - PAN NO. & Income tax return certificate for last years
  - Firm's details Ownership or partnership deed. Attach relevant documents (If applicable)
  - Proof of GST registration.(If not applicable Certificate/ Undertaking accordingly should be attached with the Tender Form)

The quotations without the above mentioned documents are like to be rejected.
16. Driver should be managed by vehicle owner. He should have valid license to drive such type of vehicle and has the minimum 3 years' experience for driving such type of vehicle. The driver should be polite in behaviour and should not be drunker / smoker. The driver has to submit medical fitness certificate and has to maintain the vehicle diary daily. Any misbehaviour of driver reported by MSETCL's staff will be viewed seriously & you should provide alternate driver under such circumstances.
17. The registration year of vehicle should not be earlier than year **2016**. The vehicle should be in good condition having manufacturing year of **2016** or onwards. The model of vehicle which is being hired should be latest and in any case it should not be more than three year old from the date of manufacture of vehicle on the date of opening of quotation. Preference will be given to latest model. As per response of vendor, this condition may be change by undersigned.
18. In case of difference of opinion, about interpretation of terms & conditions between Owner/Agency & MSETCL, the decision of order placing authority will be final & binding on the Owner / Agency.
19. Any dispute/differences arise will be subjected to jurisdiction of Hon. Nasik court only.
20. Bidder should not submit "Conditional Quotation". Such conditional offer shall be liable for rejection.
21. The agency have to executed an agreement as per provision of "Mumbai Mudarank adhiniam 1958 CL.34" with requisite stamp duty before placing order of hiring of vehicle. The stamp fees will be borne by Agency.
22. The expenditures of hire vehicle is restricted to Rs.40, 000 (Rs. Forty thousand only) per month including of hiring charges, fuel cost (Diesel) & Taxes (like GST) etc. The monthly expenditure above Rs.40, 000=00 (hiring + fuel charges+ taxes) will not be paid to you by M.S.E.T. Co. Ltd.
23. The owner/agency will be responsible for all risks that may arise during hiring period & vehicle operation.
24. All the rules regarding registrations of vehicle, sales tax, GST Tax & other Govt taxes etc should be borne by vehicle owner.
25. The insurance of the vehicle should be arranged by agency. The same should be valid during contract period.
26. The vehicle of owner if wants any clarification regarding any terms of condition, he should approach in writing to undersigned before quoting rates.

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27. After due date no clarification will be given and the decision of undersigned will be final and binding to all the vehicle owners quoting for said work.
28. The work shall be supervised by Engineer, appointed by under signed and it should be carried out to the satisfaction of Engineer in charge. In case of any dispute, decision of undersigned shall be final and binding on the contractor.
29. The agency has to prepare monthly Bill in triplicate as per completion of work. Monthly Bill payment will be paid to you by account payee cheque in reasonable time and as per the availability of funds after the satisfactory completion of work and as per measurernent recorded in M.B. Payment will be made only for the days of actual hiring of Vehicle for Company's use only
30. M.S.E.T.Co.ltd reserves rights to add or delet terms during the contract period if found necessary.
31. The air conditioner (A.C.) should be in working condition & will be used by officials as & when required.
32. Undersign reserve the right to reject any or all the quotations without assigning any reason thereof.
33. All payments such as penalty of RTO wrong parking penalty should be borne by you.
34. Vehicle should be on the name of contractor. The entire document related with vehicle should be on the name of contractor/tenderer.
35. The contract can be terminated by the authority at any time, without assigning any reason therefore.
36. If it is found that vehicle is not giving satisfactory service. The contract is liable for cancellation after giving 24 Hrs notice with the forfeiting of S.D.
37. **Security deposits:** The successful contractor shall have to deposit the security deposit of 5 % of the work order value in cash/ FDR within 7 days from the date of receipt of work order. The same shall be refunded to you after satisfactorily completion of total work and as per avaibility of fund.
38. The validity of your offer should be for one year.
39. The vehicle will be used in jurisdiction of Nashik, A'nagar, Dhule, Nandurbar & Mumbai district. If the required the vehicle shall be utilised beyond jurisdiction of above mentioned district.
40. The company reserves the right of forfeiting the earnest money in the case if the contractor is withdrawn by the Tenderer after opening date but before expiry of one year (prescribed validity period) or in event of refusal to accept once of order or if refused to pay prescribed Security deposits.
41. The taxes like GST will be applicable as per privilege rates & rules circular issued by Govt time to time.

Enclosure : Annexure "A"

**SD/-**

D.R.Patil

Executive Engineer,  
Testing Division,  
MSETCL, Nashik.

Copy s.w.r.to:-

- 1) The Chief Engineer EHV CC O&M, Zone, Nashik.
- 2) The Superintending Engineer EHV O&M Circle Nashik.
- 3) The Superintending Engineer TC Circle Nashik.

Copy to:-

- 1) Manager (F&A), MSETCL EHV O&M Circle Nashik.
- 2) M.F.

Pre-audit sr no. on page no.

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**Annexure"A"**

SN	Particulars	Ex-works	Taxes GST @18%	Unit Rate	Remark
		1	2	3=1+2	
1	Providing Swift Dzire/ Verito/ Indigo (Diesel) or equivalent vehicle along with driver on hired (per day) basis at testing unit malegaon under testing division Nashik for the Year 2019-2020. <b>SAC Code: 996601</b>				

**SD/-**  
D.R.Patil  
Executive Engineer,  
Testing Division,  
MSETCL, Nashik.