

MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.,

CIN No. U40109MH2005SGC153646

EHV CIVIL CONSTRUCTION CUM MAINTENANCE CIRCLE-KOLHAPUR

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No.SEC/KOP/Tech/TG-32/ No 00322

Date : 16 FEB 2019

E-enquiry

To,

Sub:- Hiring of Swift/Indigo equivalent or above for EHV CCCM Circle, Kolhapur.

Sealed and superscribed item rate E-enquiry are invited for above work as per the Schedule-B enclosed so as to reach this office on or before **28/02/2019** upto 13.00 hrs. The quotations will be opened on the same day if possible. The following terms and conditions are applicable for hiring.

The following terms and conditions are applicable for hiring of Diesel vehicle.

- 1) The vehicle must possess R.T.O.'s passenger carrying permit i.e. tourist permit valid for the period of contract i.e. at least for one year. You should submit the zerox copies of all documents such R.C.T.C. books, insurance policy and tourist permit, fitness certificate and relevant R.T.O. documents along with tender.
- 2) The contract will be for a period of **12 months** from engaging the vehicle. However, the period will be curtailed or extended as per the requirement on the same rates terms and conditions.
- 3) The vehicle will be utilized on any day and it must be made available with a short notice from concerned office/officer. The charges will be paid on the basis of days the vehicle is actually utilized. The concerned field officer/in-charge of the vehicle under whom the vehicle is being utilized is fully empowered to give holiday on any day without assigning any reason for which no charges will be paid for that day/days.
- 4) Duty hours from 9.30 to 19.30 hours.
- 5) Only diesel will be supplied by the Company free of cost. The Engine oil, break oil and other lubricants shall be arranged by the tendered/owner at his cost.

- 6) All taxes, such as R.T.O. Taxes, Town Duties, Insurance and other statutory charges will be paid by tendered /owner only (except toll-tax).
- 7) The vehicle is to be driven by your Driver, who must have valid license and transport license from R.T.O. authorities. The driver should have uniform while on duty as per R.T.O. pattern. The driver has to play the vehicle as per the instructions of the Field Officer or In-Charge of vehicle.
- 8) The driver must be polite, punctual in attendance and free from illicit habits. The driver of the vehicle should be permanent as far as possible and should not be changed frequently.
- 9) In case the halt in other than the place of Head Quarters, the driver should arrange his own kit.
- 10) During the idle period of the vehicle i.e. beyond normal working hours of vehicle as specified by the officer in charge of the vehicle, the availability of the driver with his address, Mobile No. if any must be intimated to the vehicle in charge invariably so as to utilize the vehicle at the time of emergency if any.
- 10) The vehicle must play on all types of roads. All the tires fitted to the vehicle shall be in good conditions. A good and serviceable Stephaney should be provided in the vehicle.
- 11) The vehicle should be self starting condition. In case it fails, it should be got repaired immediately at your cost.
- 12) If the particular vehicle allotted against this order is off road for longer/short duration for major/minor repairs the other vehicle of similar condition shall have to be given as a replacement on the same terms and conditions of the or having necessary R.T.O. Tourist permit.
- 13) The average consumption of the vehicle given on hire basis should be minimum **16 Kms.** per liter irrespective of actual average of the vehicle. If the average consumption is less, the proportionate amount of short fall will be deducted from your bills.
- 14) All the maintenance charges of the vehicle, salary over time allowance and other benefits of the driver are at your cost.
- 16) In case of any accident or any mishap taken place to the vehicle during its utilization, all the liabilities of the vehicle as well as driver, persons, goods, etc. will be at your risk and cost.
- 17) The vehicle and driver should have requisite license/Transport license permit.

- 18) The area of jurisdiction for which vehicle has to run will be the area under control of the field officer under whom the vehicle is being utilized. However, for some tune the vehicle has to run the area out of the jurisdiction of the Controlling Officer particularly to Pune and Mumbai city and also to Solapur/Satara within jurisdiction of Maharashtra State Electricity Transmission Company and also Goa, Karnataka, in that cases the necessary permit of the concerned State will have to be obtained by the owner of the vehicle at MSETCL's cost, which will be reimbursed by concerned in charge of the vehicle. If the vehicle is not sent to the destination as per the orders of MSETCL's Controlling Officer, the contract will be liable for termination and Chief Engineer, Trans. (O&M) Zone, Karad will discontinue the vehicle immediately.
- 19) The driver will not be permitted/allowed to carry out side passengers/Luggage when the vehicle is under company's work.
- 20) If the performance and the services given by your vehicle and driver is not found satisfactory, the contract will be terminated without giving any notice at your cost and risk and Security Deposit
- 21) You have to display the Board on the vehicle stating the words "Exclusively for bonafide use of M.S.E.T.C.L.Co. Ltd.
- 22) You will have to maintain two separate log book/ diaries for alternate Month use to record the daily journey with timing, Kms. Run, fuel account, place/places visited etc. at the end of each day and be got signed by the Officer/person using the vehicle. The same should be submitted in original along with your bills for arranging payments.
- 23) The permission of R.T.O. and other statutory authorities for hiring vehicle to the Company must be obtained by you at your cost and be kept in the vehicle. The same papers and other relevant papers, R.C.T.C. books, etc. shall have to be produced/presented to this office as and when required.
- 24) The vehicle should be parked in M.S.E.T.C.L.'s office premises as per instructions of the field officers/ in charge of the vehicle on all working days.
- 25) If the order is not executed completely and satisfactorily, it will be treated as cancelled and the journeys will be got done from Dept./Outsider agency even at higher rates and the difference in the rates will be recovered from your pending bills if any or through security deposit.
- 26) In case of difference in opinion about interpretation of terms and conditions between you and M.S.E.T.C.L. the decision of the Chief Engineer (O&M) Zone, Karad will be final and binding on you.

- 27) If the vehicle fails during journey, non use hours will be counted for proportionate deduction of the delay bill as per the direction of the vehicle in charge. You have to carry out any repairs/servicing of the hired vehicle, etc./only during idle Hrs. and as per the convenience of the vehicle in charge.
- 28) **Security Deposit:** Successful beeder has to pay security deposit 5% of the contract value by cash or D.D., otherwise same will be recovered through 1st, 2nd, 3rd R.A. Bills. The same will be refunded in the normal course, after expiry of the contract period subject to deduction if any, forfeited as per the terms and conditions. No interest will be allowed on this deposit.
- 29) If the hired vehicle is not made available on any working day/days without any intimation and without convincing reason by you, penalty at the rate of 10% of the daily charges will be levied for every such day.
- 30) A bill of hiring of vehicle should be submitted in duplicate along with advance stamped receipt to the officer specified in the order, every month after completion of work of previous month. As far as possible, subject to availability of funds, monthly bills shall be paid in the form of cheque. However, no interest shall be paid/claim shall be entertained if there is delay in payment.
- 31) Income Tax at source at the prevailing rate will be deducted from every monthly bills as per rules. Please submit the PAN card alongwith quotation.
- 32) You have to quote your offer considering prevailing GST. If the contractor is registered in GST, it is contractors responsibility to pay the GST to appropriate Government authority.
- 33) The boards general conditions for Tender & Contract be also applicable will be binding on you.
- 34) Superintending Engineer (C), Civil Circle, Kolhapur reserves the right to cancel the order at any time without assigning any reason or notice before expiry of contract period.
- 35) An agreement is required to be executed by successful beeder with the company on a stamp paper containing all above terms & conditions of the order before its execution. The cost of stamp paper is **Rs. 500/-** and the same should be borne by successful beeder.
- 36) Milo meter of the vehicle should be kept in good working condition at all times without any excuse so as assess the consumption of diesel.
- 37) It should be noted that, during out station halt only halting charges will be permitted. No overtime charges will be paid.
- 38) Tourist vehicle permit and insurance shall be renewed immediately after expiry by the owner.

- 39) You have to purchase Quotation by paying amount of Rs. 118.00 (Rs. 100 + Rs. 18.00 GST) from this office.

Encl. :- Schedule B.


(Sunil Mane)
Superintending Engineer (C) I/C,
Kolhapur

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
EHV CCCM CIRCLE, KOLHAPUR

Schedule B

Name of Work:- Hiring of Swift/Indigo equivalent or above for EHV CCCM Circle, Kolhapur.

TSE No. SEC/KOP/T/No. 32/2019-20

Sr. No.	Description	Qty	Ex-work Rate	GST 18%	Total Rate	unit	Amount
1	Hiring of diesel CAR as per terms and conditions attached seperately etc. complete.	315.00				Per day	
2	Over time beyond 10.00 hours duty as per enclosed terms and conditions.	180.00				Per hour	
3	Night halt charges as per enclosed term and conditions.	60.00				Per halt	
Total Rs.							

Say Rs.

Note :-

- 1) It should be noted that, during out station halt only halting charges will be permitted.
- 2) Over time charges limited to 4 hours per day.


Superintending Engineer (C) I/C
EHV CCCM Circle, Kolhapur

Signature of Contractor
Name & Address