

From:-

Name of office:- EHV CCO&M Zone, Amravati

Office Address:- The Chief Engineer

EHV Const. Cum O&M Zone,

Old Power House Premises, Duffrin Hospital Road Amravati- 444601

Contact No:- (0721) 2552870 (O) ; (0721) 2552880 (P)

FaxNo:- (0721) 2552860

[email- ceamravati@mahatransco.in](mailto:ceamravati@mahatransco.in)

No. CE/EHV/PCO&M/Zone/Amt/ No 0856

Date:-07.06.2019

Re-Enquiry

Sub: - Comprehensive AMC of Polycom Video Conferencing devices with camera and its accessories for 3 years at office of the Chief Engineer, EHV PC O&M Zone, Amravati

Dear Sir,

Please offer your reasonable rates for the subject work. The detailed scope of work is given as per Annexure "A" and as given below:-

1) DUE DATE: - The quotations complete in all respects, duly sealed & super scribed should be submitted to this office on or before **15.06.2019** up to **17:00 hrs** positively.

2) SCOPE OF WORK :-

- I. Comprehensive AMC of Polycom HDX7000 HD Video Conferencing device with camera and its accessories in EHV PC O&M Zone office, Amravati.
- II. During the currency of contract, agency will depute their trained engineer once in 2 months for preventive maintenance. In case any fault arising in normal conditions/programming changes, the call will be attended within 1 working day after reporting of fault at our offices during normal office hours (9.30 AM to 6.00 PM)
- III. All advanced replacements shall be received from agency directly to client.
- IV. Comprehensive AMC covers all repairs/free replacement of parts arising out of normal usage, defects, system malfunctioning etc.
- V. Agency will provide/depute their trained engineer for onsite support for Polycom HDX7000 HD Video Conference whenever required.
- VI. Support period: Onsite support maintenance for the period of 3 year from the date of acceptance.
- VII. All the spares should be supplied on the site and should be configured onsite without any extra charges.

3) QUOTED RATES: - The quoted rates should include all skilled and unskilled labour and also the requisite T & P, consumable, incidental charges etc. Also the cost of items strictly as per specification. Taxes & Charges shall be mentioned clearly. If not mentioned it will be considered inclusive of all taxes & charges.

4) COMPLETION PERIOD: - The total period of contract is 3 year from the date of issue of LOI.

- 5) **PAYMENT:-** The RA Bill in triplicate should be submitted to concerned office. After recording of measurements by concerned engineer in-charge/IT incharge, the bill will be certified by Assistant Programmer (IT). The payment will be made within a reasonable time by Concerned Office.
- 6) **SECURITY DEPOSIT: -** The successful bidder will have to pay an amount equivalent to 10% of contract value towards Security Deposit at Concern office.
- 7) **VALIDITY OF OFFER: -** The offer should be valid for our acceptance for a period of **60 days** from the Due date of same.
- 8) **DOCUMENT REQUIRED:-** The rate offer must be accompanied with following documents duly attested & signed by vender-
- i) GST registration certificate
 - ii) PAN Card
 - iii) Order copies issued by competent authority not below the rank of Executive Engineer in case of Govt. organization of similar type of works as a proof of experience.
- 9) The undersigned have the reserve right for relaxation of any condition mention above.
- 10) The undersigned reserved the rights for cancellation of any or all quotations without assigning any reason.

Encl: Annexure 'A'.

Yours faithfully,

-sd/-

**Chief Engineer
EHV PC O&M Zone,
Amravati**

Copy to:-

- 1) The AGM (F&A) EHV PC O&M Zone, Amravati.
- 2) The Executive Engineer (Admin), EHV PC O&M ZONE, Amravati
- 3) IT Department, EHV PC O&M ZONE, Amravati
- 4) Notice Board
- 5) Mahatransco website.

Annexure 'A'

Sub:- Comprehensive AMC of Polycom Video Conferencing devices with camera and its accessories for 3 years at office of the Chief Engineer, EHV PC O&M Zone, Amravati.

Sr. No	Particular	Basic Rate (Ex Works) In Rs.	GST rate in %	GST Amount (Rs.)	Total Rate Including GST (Rs.)
1	One time reactivation fees				
2	Comprehensive AMC for 3 years period				
3	Onsite Support for 3 years period				

-sd/-

Chief Engineer

EHV PC O&M Zone, Amravati