

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

**The Executive Engineer, EHV O&M Division, Kolhapur.
Near Market Yard, Bapat Camp, Kolhapur-416005
Phone:- (O) 0231)-2651529 Fax:- 0231-2680171
Email:-ee3210@mahatransco.in**

**SRM-Enquiry
RFX No. :- 7000013797**

Subject:- SRM-Enquiry for supply & installation of biometric attendance machine at various substations under EHV O&M Division, Kolhapur.

Dear Sirs,

Please offer your reasonable rates for **supply & installation of biometric attendance machine at various substations under EHV O&M Division, Kolhapur.**

DUE DATE: - The Rates should be quoted in SRM on or before upto: 03.09.2019 @ 17:00 Hrs.

- 1) **QUOTED RATES:** The Estimate Rates are inclusive of GST & Labour cess.
- 2) **DELIVERY PERIOD:** The Materials/works Should be completed at respective substations within 1 month from the date of issue of work order/LOI.
- 3) **PENALTY: -** If the materials are not supplied within stipulated time, penalty at the rate of ½ % per Week, subject to 10% maximum order value will be recovered from your bills.
- 4) **TERMS OF PAYMENT:** - 100% Payment will be effected to you against receipt of materials & bill certification.
- 5) **PAYMENTS: -** The bills in original should be submitted to this office for payment, with necessary documents such as manual, Warranty Card, Original CD of drivers if any etc.
- 6) **GUARANTEE: -** You have to furnish the warranty of material as per manufacturing standard from the date of receipt of material against any manufacturing defect etc. The undertaking as such should be sent along with the bills.
- 7) **QUALITY OF MATERIALS: -** The quality of materials should be as per specification in Schedule 'A'
- 8) **JURISDICTION: -** All disputes or difference arising out of this order for supply, if concluded shall subject to exclusive jurisdiction of Kolhapur court only.
- 9) **SECURITY DEPOSIT: -** You have to pay Security Deposit of 5% of order value in form of cash / DD/BG which will be refunded after completion of Warranty period.
- 10) **Agreement bond on stamp paper of Rs. 500/-, amount of stamp paper borne by agency.**
- 11) **CONSIGNEE:** The ordered material should be delivered to EHV O&M Division Office Kolhapur.
- 12) **If you fail to supply the materials in stipulated time the balance materials will be procured at your risk and cost.**
- 13) **You are also deemed to be fully aware of the company's general conditions for supply of materials & installation.**
- 14) **100% Payment will be made after receipt of materials.**
- 15) **Remaining all conditions will be as per MSETCL rules & procedures.**
- 16) **Tender Fee:** You should have to paid tender fee of Rs. 100 + GST @ 5% i.e. Rs. 105/- in SRM Only.
- 17) **EMD:** You should have to pay EMD of Rs. 5000/- in SRM only which will be refunded after finalization of work order & payment of security deposit.
- 18) **1% labour cess will be deducted from your bill.**

The undersigned reserves the right to reject any or all quotations without assigning any reasons.
Thanking You,

**Executive Engineer
EHV O&M Division, Kolhapur**

Encl: Schedule 'A'

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Schedule 'A'

Sub: SRM-Enquiry for supply & Installation of biometric attendance machine at various substations under EHV O&M Division, Kolhapur.

Sr. No	Particular	Unit	SAP No.	SAC/HSN	Qty	Rate per unit (Incl. Taxes)
Supply Part						
1	Software (Time HR Standard Desktop Application)	No's	500021868	85238020	20	1668.52
2	Biometric Attendance System: Features: 32 bit high speed embedded Processor : 1500 FR templates & 1000 transaction, 500 DPL optical sensor, communication TCP/IP, USB, T&A OR Equivalent type having accessible from any location through static IP, Ethernet connectivity RJ45, 10000 Memory, 1900finger memory.	No's	500013801	85437099	20	8964.71
Service Part						
3	Installation Charges (Instal, Traing & Supervision of Time HR Appl)	No's	50015518	995468	20	1072.62

Note:

- 1) Rates are inclusive of GST & labour cess.
- 2) Quote rates in % i.e. At Par/Above/Below in SRM Only.
- 3) Schedule is enclosed herewith for information only.

Submit following documents in SRM only.

- 1) Bombay Shop Act license.
- 2) PAN card Copy.
- 3) GST Certificate.
- 4) Income tax return for FY 2018-19.
- 5) The experience certificate of executing same type of work satisfactory should be attached from an officer not below the rank of Executive engineer.

6) Firm / Bidder has to pay EMD irrespective of SRM system asks for the same or not in following cases

- 1) a) The Micro and small enterprise (Only manufacturing and service enterprise) as defined in MSMED Act, 2006 are exempted from paying EMD and tender fees. The Udyog Aadhar Memorandum and Udyog Aadhar Registration certificate submitted by said enterprises should indicate the same material / service as required against the tender floated.
- 2) The Bidder has to pay EMD and tender fees in following cases:
 - a) If the micro /small enterprise registration certificate does not indicate the relevant classification code covering material / service as required against the tender floated.
 - b) If investment in the plant and machinery or equipment exceeds the threshold limit indicated in the MSMED Act, 2006 (at present the threshold prescribed limit being for Micro-upto Rs. 25 Lakhs small – Rs. 25 Lakhs to Rs. 5 Crs. as investment in plant and machinery and for micro –up to Rs.10 Lakhs : small Rs. 10 Lakhs to Rs. 2 Crs. as investment in equipment).
- 3) In case of works contract, if the Micro – small enterprise submits that the enterprise shall supply all the materials of intended works contract, manufactured from its own unit, then it shall be eligible for exemption of payment of EMD & tender fees to MSETCL. However, an undertaking duly notarized from micro and small Enterprise to this effect is to be submitted along with bid.
- 4) The works contractor except as stated above and Traders are excluded from the benefits of EMD and Tender fees, hence shall be required to pay EMD or Tender fees while participating for e-tender process at MSETCL.
- 5) The registration certificate as submitted by micro & small enterprise should be valid on the date of submission of bid and the validity of the same should be certified by the Chartered Accountants in practice.

If required EMD is not paid by the bidder, offer submitted will be liable for rejection.

Note:- 1) Right to call deviation for above documents will be reserved with the Executive Engineer, rejection of offer due to insufficient documents will sole responsibility of bidder.

2) Documents should be attached as per sequence mentioned for ease in scrutiny and avoid time delay. In case documents are misplaced in folders attached in SRM and not found, rejection arising due to this will not be responsibility of this office.

3) Objection regarding qualification / other if any of respective bidder should be raised within 72 hrs from opening of technical bid or commercial bid at respective stage of tender process. No any objection will be entertain there after.

**Executive Engineer
EHV O&M Division, Kolhapur**