



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**

(CIN No.U40109MH2005SGC153646)

From:

Office of the Executive Engineer  
EHV O&M Division, MSETCL, Mirjole Road,  
MIDC, Ratnagiri – 415 639.  
Ph. No. 02352 – 231388.  
E-mail: ee3220@mahatransco.in  
Website: www.mahatransco.in

Ref. No.: EE/EHV O&M DN/RTN/T/ **No.01683**

Date: **26.11.2019**

**Enquiry**

**Sub:** Enquiry for Supply of Office Furniture for various EHV Substation, Subdivision & Division Office, under EHV O&M Dn., Ratnagiri.

Dear Sir,

Sealed and super scribed quotations are invited by the undersigned for the works mentioned in Schedule 'A' on or before **03.12.2019**. The other terms and conditions are as mentioned below.

**Terms and Conditions:**

- 1) **SCOPE OF WORK:** The scope of work consists of "Work of supply of Office Furniture for various EHV S/s, Subdivision & Division Office under EHV O&M Division, Ratnagiri" as indicated in schedule 'A' attached.
- 2) **QUALIFYING CONDITIONS:**
  - a) Proof of firm being registered as shop establishment/firm/Company as applicable.
  - b) Valid GST registration certificate.
  - c) Copy of PAN card.
- 3) **VALUE OF WORK:** The overall contract value of the work entrusted to you, is limited upto Rs.2.0 Lakhs only (Rs. Two Lakhs only), including all taxes, duties and incidental charges.
- 4) **RATES:** Rates in Schedule 'A' are inclusive of GST. No extra amount against any taxes, transport will be given at any cost.
- 5) **TIME LIMIT:** The material shall be supplied within 30 days from the date of receipt of work order otherwise you will be liable to pay penalty at rate @ 1% per week subject to max.10% of the total value of work order amount.
- 6) **MATERIAL:** It is mandatory to supply branded & quality material strictly confirming to our specifications & type as stated in schedule. If any defect observed in the material supplied by you, the same shall be replaced by you free of cost & without delay.
- 7) **PAYMENT:** You will have to submit the first and final bill to the EHV (O&M) Division, Ratnagiri office, after satisfactory completion of work, for the works executed. After receipt of technically scrutinized bill in triplicate (Indicating PAN No., GST Reg. No.) with Guarantee certificate to this office, 100% payment will be made in reasonable time subject to availability of funds. No advance/ part payment will be made.

- 8) SAMPLE: The Sample of each item should be got approved from the undersigned, before delivery. Undersigned has the power to reject any item if not confirms to our specification, type & branded quality at any stage.
- 9) GUARANTEE for Quality of Material: Material supply by you should be guaranteed for a period of 12 months from date of supply. If any defect is notified within Guarantee period, the same will have to be got rectified by you at your cost & risk. The guarantee certificate should be submitted with the bill.
- 10) Other standard terms and conditions of MSETCL for supply orders will be applicable in this case also.
- 11) TAXES: GST as applicable is included in the work order value. Income tax will be recovered as per prevailing rates from your bill. You should mention PAN No. & GST No. on your bills.
- 12) DISPUTE: In case of any dispute, arising out of or in connection with this contract, shall be to the jurisdiction of Ratnagiri Court only.
- 13) CANCELLATION OF ORDER: MSETCL reserves the right to cancel the order fully or any portion thereof without assigning any reasons at any stage.
- 14) SECURITY DEPOSIT: Security deposit i.e. 10% of order value i.e. Rs. 20000/- (In words Twenty Thousand only) to be paid within 7 days in terms of cash/DD/Bank Guarantee of Nationalized bank/scheduled bank in favour of the Superintending Engineer, EHV O&M Circle Kolhapur from the date of issue of order. The same will be refunded in the normal course, after satisfactory completion of work subject to deductions, if any.
- 15) AGREEMENT: As per the rules of M.S.E.T.C.L., you will have to enter into an agreement with the undersigned, within seven days from the date of receipt of this purchase order, in the standard proforma and the same shall be got executed on the Non-Judicial Stamp Paper worth Rs. 500/- (Rs. Five hundred only), for proper performance of contract awarded to you. The cost of stamp paper shall be borne by you. The site for execution of work shall be handed over to you, after execution of agreement.

Please acknowledge the receipt of this order letter.

Thanking You.

Encl: Schedule 'A'

Yours faithfully

sd/-  
(Sandip Patil)  
Executive Engineer (I/C)  
EHV O&M Dn., MSETCL,  
Ratnagiri

Copy s.w.r. to: The Superintending Engineer, EHV O&M Circle, Kolhapur.

Copy to: Dy. Manager (F&A) EHV O&M Division, Ratnagiri / Notice Board.



**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.**  
**EHV O&M DIVISION, RATNAGIRI**

Name of work: Supply of Office Furniture for various EHV Substation, Subdivision & Division Office, under EHV O&M Division Ratnagiri.

**SCHEDULE 'A'**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Qty.</b>	<b>Unit</b>	<b>Unit Rate Incl. GST 18%</b>	<b>Rate in % (Above/ Below)</b>
1	Revolving Chair Medium back (Class-II)	3	EA	4756.84	
2	Visitor Chair	6	EA	2378.41	
3	4'x2'x3' Computer Table	2	EA	3171.00	
4	1980x920x485 mm Store well Plain Cupboard	6	EA	14750.00	
5	72"x32"x14" File Rack	6	EA	9015.19	
6	Plastic Moulded Visitor Chair	8	EA	496.65	
7	1200x600x728 mm Godrej Office Table	1	EA	16520.00	

**Note:**

- 1) Taxes if any should be quoted separately otherwise it will be presumed that the rates are inclusive of all taxes.
- 2) Above rates are inclusive of 18% GST.
- 3) Schedule is enclosed for reference only.

The total value of order is Limited upto Rs. 2.0 Lakhs (Rs. Two Lakhs only) including of all taxes.

sd/-  
(Sandip Patil)  
Executive Engineer (I/C)  
EHV O&M Dn., MSETCL,  
Ratnagiri