

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD**

Name of Office	:	<b>Office of the Executive Engineer</b>
Office Address	:	400kV R.S.(O&M) Division, Babhaleshwar, A&P. Pimpari Nirmal, Tq. Rahata, Dist. Ahmednagar – 423107
Contact No.	:	02422 (O) 278173 (R) 278148 (Fax) 278153
Email Id	:	ee5130@mahatransco.in
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Ref.No. EE/400kV/RS/Dn/BBLR/Tech/

- 0141

Date: 10 FEB 2020

**Subject:** - E-enquiry for Work of Cleaning & Sweeping services at 400kV RS Sub-Station, Control room building ,Division Office & colony premises at 400 KV RS Dn. Babhaleshwar

Dear Sir,

With ref to the above, bids are invited by the undersigned from reputed, experienced & approved vendors of MSETCL for the above works, till 17.02.2020 till 17:00 Hrs, as per particulars, terms & conditions as given below & schedule is attached herewith

**TERMS AND CONDITIONS**

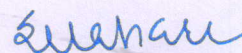
- 1. Scope of work :-** As detailed in schedule 'A'
- 2. Quoted Rates:-** The quoted rates should include the cost of material, all skilled and unskilled labour and also the requisite T & P, incidental charges etc. The Taxes will be clearly mentioned, & if the Taxes are not clearly mention, then it will be considered as Inclusive of all taxes.
- 3.Completion Period:-** You will have to carry out the said work for 12 months from the receipt of the work order or intimation to you by Executive Engineer or his representative.
- 4.Payment:-** Monthly RA Bill payment will be paid to you by account payee Cheque in reasonable time and as per the availability of funds after the satisfactory completion of work and as per Bill Certified by Add.E.E.(Maint.) 400 KV R.S.Div Babhaleshwar
- 5. Please quote your PAN. No and GST No. on your quotation /Bill, otherwise, Taxes as per rules will be deducted from your bill.**
- 6. For any accident of your staff, public and MSETCL staff while carrying out the work; you will be responsible for any compensation etc.**
- 7. If any damage occurs to the company's property during execution of above work, contractor will have to make them good at his cost.**
- 8. According to the financial Act 194 (C) OF 1972 income tax will be deducted from your Bill at the applicable rate of the contract value and certificate to that effect will be issued to you.**
- 9. Security Deposit:-** The successful contractor shall have to deposit the security deposit @5% of contract value towards security deposit in this office by Cash/DD/B.G./FDR before commencement of the work. The same shall be refunded to you after satisfactorily completion of work and as per availability of funds.
- 10. An Agreement is required to be executed by the person with the companies on stamp paper containing all the terms and conditions of the order before its execution as per Mudrank Act.**
- 11. Validity of Offer:-** The offer should be valid for our acceptance for a period of 180 days from the due date of same.
- 12 Document required:-** The offer rate must be accompanied with following documents.
  - I. Firm Registration copy or Shop establishment Copy or NOC of Gram Panchayat.
  - II. Valid GST Registration Copy if applicable.
  - III. PAN Card Xerox.

Undersigned reserved the right to accept any quotation or to reject/ accept all the quotation without assigning any reason.

13. For any dispute/differences arise, that will be subjected to jurisdiction of Ahamadnagar court only.
  14. The work will have to be carried out for one year from this office intimation otherwise penalty at ½ % per week subjected to maximum 10% of the ordered amount will be levied at the discretion of competent authority.
  15. Quantity mentioned in schedule 'A' are tentative and payment will be made on the basis of actual quantities executed by you.
  16. The work shall be supervised by the Add. Executive Engineer, appointed by under signed and it should carry out to the satisfaction of Engineer, in charge. In case of any dispute, decision of undersigned shall be final and binding on the contractor.
  17. The workers employed by you for the above work shall not be entitled for any facility/claim from MSETCL what so ever.
  18. The work should be carried out on day to day basis as per instruction from Addl. E.E. (Maint) 400kV RS Babhaleshwar. Failure to carry out the work satisfactorily penalty as per rule per day shall be levied at the discretion of the competent authority.
  19. If any worker employed by you for this work is found unsuitable for any reason by this office, The agency will be required to remove the said person & suitable replacement will be provided Immediately within 24 hours by the agency at no extra cost.
  - 20 MSETCL bears no responsibility of any kind in r/o the worker employed for this work & Contractor shall be whole responsible to observe & follow all the statutory provisions regarding Labour laws. The rates should be quoted considering applicability of all these aspects.
  21. MSETCL Reserve rights to add more terms during the contract period if found necessary.
- Agency should have to pay **Rs. 100** against enquiry Quotation Fees by cash to this office & copy of receipt attached with quotation.

Thanking You.

Yours Faithfully.



(Shri S.L. Lahare)

**Executive Engineer**

400 KV RS Dn.MSETCL,  
Babhaleshwar

**Copy s.w.r.s. to:** -The Superintending Engineer, EHV (O&M) Circle, Nashik  
-For information please.

**Copy to:-**

1. The Add. Executive Engineer, Maintenance, 400kV Line Maintenance, Operation, Testing Unit, RTC Under 400kV RS Division Babhaleshwar
2. The Dy. Manager (F&A) 400KV R.S. Division, Babhaleshwar

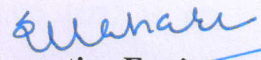
## SCHEDULE 'A'

**Sub:** E-enquiry for Work of Cleaning & Sweeping services at 400kV RS Sub-Station, Control room building ,Division Office & colony premises at 400 KV RS Dn. Babhaleshwar

Sr	Description of Item	Unit	Lowest rate from (4 to 9)	Quantity	Estimated Cost (10*11)
1	2		10	11	12
<b>A Service Portion</b>					
	<b>Cleaning and upkeeping of office &amp; colony</b>	Month	16500	12	198000
	<b>A) Ground floor-</b> Cleaning work in 400 control room building Time: Morning 09:30 AM. To 17:30 P.M. Cleaning and water washing of main building entrance glass door, staircase, veranda, Maintenance office, ACDC room, store room, Battery room, W.C., Bath, urinals, wash basin, cleaning of drinking water utensils and removing of spider web and fungus growth in all above offices and room and filling of fresh drinking water in all utensils.				
	<b>B) First Floor-</b> As above staircase, veranda, Testing office, ACDC room, store room, Battery room, W.C., Bath, urinals, wash basin, cleaning of drinking water utensils and removing of spider web and fungus growth in all above area and in Cable room and filling of fresh drinking water in all utensils				
	<b>C) Second floor-</b> same as above (In Control Room, PLCC room etc.)				
	<b>D) 400 kV Lines Maint. S/Dn. BBLR office in colony area and Division office</b> Time: Morning 08:30 A.M. to 09:30 A.M.-Cleaning & Sweeping of 400 kV Lines S/Dn. offices and division office, Cleaning all tables, cleaning of drinking water utensils in 400KV Lines sub-Division office and filling of fresh drinking water in all utensils, removing of spider web and fungus growth in 400KV Lines sub-Division office and in division office.				
	<b>E) Cleaning work of colony-</b> In MSETCL's 400kV Babhaleshwar colony area cleaning of area surrounding each building should be clean up to 10 feet , Sweeping of staircase of all quarters, checking of drain water & removing chock up, cleaning of etc.				
	<b>F) Disposal of garbage</b> from all garbage bins in colony and its disposal Out of premises.				
	<b>G) Maintaining cleanness</b> of surrounding area of 400kV-control room building up to 10 meters from the building boundary. Maintaining cleanness of surround of colony quarters up to 10 meters from building boundary.				
<b>B. Providing and Utilization of following cleaning material as below per month</b>		Month	1729	12	20748

Colin	L	116.5	0.50	
Harpic	L	185	1.00	
Kharata	EA	50	1.00	
Cotton Cloth	m	240	2.00	
Naphthalene Balls	kg	400	1.00	
Dettol	L	53	0.25	
Odonil	EA	20	0.50	
Broom	EA	220	2.00	
Sponge Wiper	EA	117	1.00	
Sub Total A+B				218748.00
<b><u>GST 18%</u></b>				<b><u>39374.64</u></b>
<b><u>Total</u></b>				<b><u>258122.64</u></b>

**Amount in words :** Two Lakhs Fifty Eight thousand and one hundred and. twenty two and sixty four paisa only

  
**Executive Engineer**  
**400kVR.S.(O&M)Division**  
**Babhaleshwar**