



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
CIN No. U40109MH2005SGC153646

From :
Name of Office : EXECUTIVE ENGINEER, EHV PROJECTS DIVISION-I, PUNE
Office Address : Administrative Building, 3rd Floor, 925, Kasba Peth, Pune – 411 011
Contact No.: FAX NO. (020) 245 70 525 & PHONE NO. (020) 245 70 676
E-Mail Id : ee6620@mahatransco.in
Website : mahatransco.in

Ref.No.EE/EHV/PD -I/PN/T/No./446

Date: 17.02.2020

Sub: - Enquiry for supply and installation of new biometric Attendance machine at EHV Projects Dn-I, Pune.

Dear Sir,

Sealed & superscribed quotations are invited, so as to reach this office on or before Dt. **24.02.2020** upto **17:30 hrs** for supply & installation of new biometric Attendance machine at EHV Projects Dn-I, Pune on following terms & conditions :

TERMS AND CONDITIONS

1. Rate as per Schedule 'A' shall be quoted on firm quotation basis exclusive of all Taxes and the rates shall be given in words & figures separately. All applicable Taxes should be mention separately.
2. The quotation should be sent under sealed cover duly super scribed as "QUOTATION FOR the work of "supply of biometric Attendance machine at EHV Projects Dn-I, Pune." (Enquiry No. ____ be quoted).
3. Material should be supplied and installed within 15 days from the handing over of site or receipt of order
4. You will have to submit Security Deposit @ 10% of total order value. The security deposit will be refunded after successful completion of guarantee period.
5. All Tools & Plants required will have to be arranged by you, at your cost.
6. Payment will be effected by this office by RTGS or online mode after satisfactory completion of work.
7. The undersigned reserves the right to reject any or all the quotations without assigning any reasons whatsoever.
8. In case the material is not received and installed within time, the right to cancel the work order is reserved with this office.
9. Penalty about ½% Per week or part thereof and maximum up to 10% of the order value for the delay is supply the material after due date of supply.

10. The material of ESSL make or equivalent in all respect shall incorporate the highest quality of modern design and workmanship and should give satisfactory and efficient performance under guarantee Period. If any part is found to be defective then the same shall be replaced by you immediately at your cost.
11. Income Tax will be deducted as per Government rule.
12. Copy of updated Shop Act License, GST Registration and PAN card should be enclosed with quotation.
13. In case of any dispute decision of the Executive Engineer, EHV Projects Divn.-I, Pune shall be final and binding on the agency.

Thanking you.

Yours faithfully,

Encl: Schedule A

SD/-

Executive Engineer
EHV Projects Division-I, Pune

Copy to:

- 1) The Manager F&A EHV PD-I,Pune
- 2) The Head clerk EHV PD-I,Pune

MF/Notice board

SCHEDULE A

Sub: Enquiry for supply & installation of new biometric Attendance machine at EHV Projects Dn-I, Pune

Sr no	Description	Qty	Rate	Amount
1.	Supply of Biometric Attendance system/ machine of ESSL make or equivalent make having minimum 2 hr of battery backup and of following features and specifications - support external printer, - Communication: wifi/GPRS/USB, -Software with eTimeTrackLite with MSAccess, -support 3 rd party payroll /ERP & other application etc.	1		
2	Installation charges including outside safety box and switch board	1		
		Grand total		

(Amount in Word Rs-

) excluding GST

Name & seal of Agency

SD/-
Executive Engineer
EHV Projects Division-I, Pune.

