

# MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.

## AREA LOAD DESPATCH CENTRE AMBAZARI, NAGPUR

### [IT DEPARTMENT]



Office of the Chief Engineer  
Area Load Dispatch Centre, Ambazari,  
MSETCL, 8th mile, P.O.Wadi,  
Amravati Road, Nagpur- 440023.

Phone No, (07104) 220611/221242  
Fax: - (07104) 220275  
Website: [www.mahatransco.in](http://www.mahatransco.in)  
Email: asa8100it@mahatransco.in

CE/ALDC/IT/2019-20/ENQ/55

Date: 24.02.2020

To,

Sub: - Enquiry for Supply of Toner Cartridges for Printers at ALDC Ambazari Nagpur.

Dear Sir/Mam,

Please quote your lowest rates for Supply of Toner Cartridges for Printers at ALDC Ambazari Nagpur, subject to following terms and conditions stipulated below. The quotation may please be submitted in a sealed envelope super scribed “**Quotation for Supply of Toner Cartridges for Printers at ALDC Ambazari Nagpur.**” At **Office of the Chief Engineer Area Load Dispatch Centre, Ambazari, MSETCL, 8th mile, P.O.Wadi, Amravati Road, Nagpur- 440023.** So as reach this office on before 04.03.2020 upto 17:30PM. In case of hand delivery, quotation should be handed over to the receipt clerk of this office.

Sr. No	Toner Cartridge	Req. Qty	Rates in ₹. to be quoted by vendor
1	HP CB436A(HP LJP1505BLACK TONER)	1	
2	HP CC388A(HP LJP1007/1028 BLACK TONER)	1	
3	HP CE260A(HP LJCP4025 TONER BLACK) HP CE261AHP LJCP4025 CYAN HP CE262A HP LJCP4025 YELLOW TONER HP CE263A-MAGENTA-----	2	
4	HP CE270A HP LJCP5225BLACK HP 7CE271A CYAN HP CE272A HP LJ CP5225 YELLOW TONER HP CE273A HP LJ CP5225 MAGENTA TONER	1	
5	HP CC530ACP2025 BLACK	1	

### Terms and Conditions

- 1) **Rates:** - The rates quoted should stand firm for two months, otherwise & variation in the rates should be quoted. Rates should include general packing and forwarding charges.
- 2) **Taxes:** - The rates quoted should be inclusive of all taxes otherwise extra taxes applicable if any should be clearly mentioned in quotation.
- 3) **Penalty:** - If all material is not supplied within stipulated period a penalty @ ½% per week up to maximum of 10% of the total value of the order will be payable by the supplier and up same shall be deducted from the bill.
- 4) **Delivery Address:** Delivery should be at Office of the Chief Engineer Area Load Despatch centre, Ambazari, MSETCL, 8th mile, Amravati Road, Opp. Ordnance Factory last gate, P.O. Wadi, Nagpur
- 5) **Delivery period:** - Supply should be within 30 days (Thirty Days) days from the date of receipt of Purchase Order (PO). However, you may quote your delivery period.
- 6) **Security Deposit:** - You will have to deposit 10% amount of order value within 15 days if

order is awarded to you in either cash / demand draft / cheque. The security deposit will be release after the period of 12 months from the date of supply.

- 7) **Packing and forwarding:** - Goods to be dispatched should be properly packed. Damaged goods will not be accepted for any reason.
- 8) **Documents:** - Submit documents such as PAN and GST along with your quotation.
- 9) **General:** - The undersigned reserves the right to reject any or all the quotations without assigning any reason.

Yours Faithfully

s/d

**Chief Engineer  
Area Load Despatch Centre  
Ambazari, MSETCL, Nagpur**