





400KV R.S.(O&M)Divn. Jejuri
CIN NO. U40109MH2005SGC153646

A/P: Jejuri. Tal: Purandar
Dist: Pune, Pin code-412303
Mob.No.7447440538DyEE(O)
e-mail: ee6160@mahatransco.in

1.	E-Enquiry No.	EE/400KV /RS/DN/Jejur/46 Dt.27.02.2020
	SRM RFX no.	7000015349
2.	Name of Work	Engaging Attendant on outsource basis at Regional Training Center, 400KV R. S. Division, Jejuri.
3.	Estimated Cost	Rs. 2,46,555/-inclusive GST.
4.	Download of E-enquiry Date	Dt.27.02.2020at 15.00 Hr to 05.03.2020 at 23.59. Hrs.
5.	Closing Date	05.03.2020 at 23.59 Hrs.
6.	Opening of Technical bid	06.03.2020 at 11:00Hrs. (If possible)
7.	Opening of commercial bid	07.03.2020 at 11:00 Hrs. (If possible)
8.	EMD	5000/- refundable (As per system)
9.	Tender Fee	Rs. 105/- including GST (non-refundable)

Sd/-
S.C.Pardeshi
Executive Engineer
400KV RS(O&M)Dn.
MSETCLJejuri

	<p align="center">MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO LTD</p> <p align="center">400 KV R.S.O&M Division ,Jejuri A/P: Jejuri. Tal: Purandhar Dist: Pune, Pin code-412303 Mob.No.7447440538 DyEE(O)</p> <p align="center">email id ee6160@mahatransco.in</p>	
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Ref-EE/400 KV /R.S.O&M /Dn/Jejuri/46

Date :-27.02.2020

E-ENQUIRY**To,****<https://srmetender.mahatransco.in>**

Sub :-Enquiry for Engaging Attendant on outsource basis at Regional Training Center, 400KV R. S. Division, Jejuri.

The rates required for above work to our site from the reputed experienced/ registered contractor for the work as described in Schedule 'A'.

TERMS AND CONDITIONS:-**1) Submission for bids :-**

Two bid system should be followed for submitting the offer. Uploading of required documents shall be done on MSETCL's SRM E-Tender website.

<https://srmetender.mahatransco.in>

- A. Techno-commercial bid :- this should contain following documents certificates as a proof of qualifying pre-requisites, brochures, attested certificates etc.

Sr.No.	Documents Name
01	Full name and address of the company/ firm. Full name of contractor Permanent address of the contractor/ proprietor of the firm and proof for the same.
02	License for providing manpower on contract basis.
03	Proof for registration under ESI Act 1948 with code number of ESI if applicable/Valid Insurance Policy.
04	Proof for registration under Employee's Provident fund with code number, Proof for Professional Tax Number & GST Registration Certificate, if applicable.
05	Proof for registration under Shop & Establishment Act 1948. or NOC of grampanchayat for shop.
06	Bank name & full address, Bank account number & PAN card copy.
07	Certificate of performance, completion of similar work in MSETCL / MSEDCL / other Govt. utilities by authorities not below the rank of Executive Engineer .

If validity of any license/certificate expires during order period, you will have to renew the same and submit the copy to this office. Payment will be effected for valid period only. Payment regarding EMD or Tender Fees is paid through online.

The EMD amount is refundable (MSETCL not liable to pay any rate of interest on EMD amount to vendor) The tender fee is Non-refundable

- B. Commercial bid** :- Bidder should upload the digitally signed price bid under commercial bid online.
- Techno-commercial bid will be opened online for all received bids. After verifying the set of documents / certificates submitted in Techno-commercial bid for prequalification as mentioned above, if it is found that, the bidder fulfills the desired pre-requisites, the price bid will be opened online. If the same is not found in order, then meeting the prerequisites, if required. The commercial bid shall not be opened for that vendor.
 - This office reserves all the rights to reject any or all bids without assigning any reason thereof.
 - The Technical Documents should be uploaded in Techno-commercial Bid & commercial documents/offer/price, bid should be uploaded in commercial bid separately. In case both Technical & Commercial are uploaded in one file wrongly the offer will be rejected. And this office will not responsible.
 - The offer shall be valid upto 90 days from the date of opening of the quotation/commercial bid.
 - Conditional offer will not be accepted.
- **Tax Code:** The % GST applicable (Tax Code) as per HSN/SAC has to be selected by the Bidder from General Data Tab under Item Details [Refer the below Table].

Sr. No	Vendor	Tax Code	TAX RATE	DESCRIPTION
1	Vendor within Maharashtra	T0	0%	GST Purchase 0%
2		T1	5%	GST Purchase 5% (SGST+CGST)
3		T3	12%	GST Purchase 12% (SGST+CGST)
4		T5	18%	GST Purchase 18% (SGST+CGST)
5		T7	28%	GST Purchase 28% (SGST+CGST)
6	Vendor Outside Maharashtra	T0	0%	GST Purchase 0%
7		T2	5%	GST Purchase 5% (IGST)
8		T4	12%	GST Purchase 12% (IGST)
9		T6	18%	GST Purchase 18% (IGST)
10		T8	28%	GST Purchase 28% (IGST)
11	Vendor within Maharashtra (In case of Reverse Charge Mechanism)	E0	0%	Reverse charge on expenses GST Cess
12		E1	5%	Reverse charge on expenses 5%(SGST+CGST)
13		E2	12%	Reverse charge on expenses 12%(SGST+CGST)
14		E3	18%	Reverse charge on expenses 18%(SGST+CGST)
15		E4	28%	Reverse charge on expenses 28%(SGST+CGST)
16	Vendor Outside Maharashtra (In case of Reverse Charge Mechanism)	E0	0%	Reverse charge on expenses GST Cess
17		E5	5%	Reverse charge on expenses 5%(IGST)
18		E6	12%	Reverse charge on expenses 12% (IGST)
19		E7	18%	Reverse charge on expenses 18% (IGST)
20		E8	28%	Reverse charge on expenses 28% (IGST)

- Nature of work** : Engaging Attendant on outsource basis at Regional Training Center, 400KV R.S. Division, Jejuri.
- The bidder should quote rates in % only .. The bidder should quote basic price exclusive of GST & GST should be quoted separately in appropriate field.
The Estimated cost is amounting to Rs.2,46,555/- inclusive of GST.
- Security Deposit** :- Successful bidder have to remit the security deposit @ of 5% of total value of order in this office by Cash or DD/B.G./fixed deposit in nationalized or scheduled bank immediately from the date of receipt of order, otherwise interest will be recovered from your bill on Security deposit as per Company's rule. The security Deposit will be refundable to bidder after successful completion of contract period and guarantee period subject to NOC from operating officer. The bidder should asked for refund of Security deposit within 6 month after complete of work or guarantee period of work, otherwise S. D. will be forfeited without intimation of bidder.
- The age of engaging the persons on outsourcing should be 21 to 40 year.
- Any kind of training to engaging persons will not be provided by M.S.E.T.C.L.
- All work, as per day requirement shall be done in office hours and on working days. In case of urgency, contractor shall make an arrangement to attend the given work on Sunday and holiday with prior approval of the contract operating authority.
- If the work of person provided by you against the order is found unsatisfactory, then contractor shall engage the other well experienced candidate at our request.
- The persons should remain present in office on working days and shall not leave the office or company representative without prior permission.

- 10) The contractor will be solely responsible for any accidents either fatal or non- fatal occurred to your persons during the course of work, the compensation arising due to this is to be borne by you.
- 11) The contractor is solely responsible for compliance of statutory obligation under shop and establishment act, contract.
- 12) PAN no, GST Registration No(if applicable) should be Mentioned specifically in the quotations.
- 13) Labours act ,minimum wages act ,payment of wages act, workman compensation act and PF act etc. as per the relevant acts and rule in force.
- 14) The contractor is solely responsible for compliance of statutory obligation under shop and Establishment act, contract Labour act , minimum wages act ,payment of wages act, workman compensation act and PF act etc. as per the relevant acts and rule in force.
- 15) The payment of EPF is entirely the responsibility of contractor and no extra amount for that will be paid by MSETCL in any case.
- 16) All legal disputes are subject to the jurisdiction of Purandar court Dist. Pune.
- 17) The undersigned reserves the right to terminate this contract at any time or stages without assigning any reason.
- 18) The contract labour should be vigilant, alert and respectful during the contractual period. They should have Good moral reputation and should be free from bad habits like alcoholics, thefts etc.
- 19) You shall be liable to fulfill all the Conditions/ Provisions ESI, PF, Minimum wages Act. This office not responsible for any shortcomings and liabilities out of provision of this Act. Any damage, compensation dispute, arising out of this contract will be at your cost/ risk.
- 20) You will have to maintain all records as required under labour laws, labour Licenses, solvency certificate, PF regulation, insurance ESI regulations, wages act. etc. As required for such works and should satisfy the concerned authorities at your cost and risk.
- 21) No residential or other facilities will be provided by M.S.E.T.C.L.
- 22) In case of any dispute, the decision of Executive Engineer is final and binding on you.
- 23) **Agreement:-** Contractor have to execute an agreement on Rs. 500/- Bond paper & cost of agreement to be borne by the agency.
- 24) In case of difference of opinion, misinterpretation of any of the condition of the contract. In connection with or arising out of the condition or during the work period, the decision of the undersigned shall be final and binding on you.

Thanking you,

Yours' faithfully,
Sd/-

S.C.Pardeshi
Executive Engineer
400KV RS(O&M)Dn.
Jejuri

Encl :- Schedule 'A'

Copy to:-

The Addl Executive Engineer(RTC),Jejuri
The Dy Manager (F&A), MSETCL, 400KV RS Div.Jejuri
UDC(HR), MSETCL, 400KV RS Div.Jejuri

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.,
400KV R.S. (O&M) DIVN. JEJURI**

SCHEDULE "A"

Description of Work: Enquiry for Engaging Attendant on outsource basis at Regional Training Center, 400KV
R. S. Division, Jejuri.

Sr N o.	Particulars of work	Qualification	Qty.	Estimated rate Per Person Per day including GST	No of Days	Amount
1)	Providing Steno Typist (Skilled) at Regional Training Center, Jejuri.	Minimum graduate passed with Computer Literacy in MS- Office along with ability for 40&30WPM typing in English & Marathi	1 nos.	790.24	312	246554.88
Say Total						246555/-

The Estimated cost is amounting to Rs.2,46,555/- inclusive GST

Yours' faithfully,

**Sd/-
S.C.Pardeshi
Executive Engineer
400KV RS(O&M)Dn.
MSETCLJejuri**