

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
CIN No. U40109MH2005SGC153646)

Office of -

The Superintending Engineer ,
EHV (O&M) Circle, PRAKASHSARITA Building,
2nd floor, C-Wing, Welcome Point, Morshi Road,
Amravati(MH)- 444 603
Phone : 0721- 2661097 (O) / 0721- 2661305 (P)
e-mail : sel100@mahatransco.in

SE/EHV/O&M/C/AMT/ Tech/ No.

No 0 2 4 9 /

Date:

28 FEB 2020

E-ENQUIRY

Sub.:- E-Enquiry for hiring of Sedan Class vehicle (AC) [Maruti Suzuki-Dzire/Toyota-Etios/Ford-Aspire/Similar type] for the office of Superintending Engineer EHV (O&M) Circle, Amravati for F.Y. 2020-21.

Dear Sir,

Please quote your lowest rates for providing of taxi vehicle for the office of Superintending Engineer, EHV O&M Circle, Amravati on hire basis, subject to terms and conditions stipulated below. The quotation may please be submitted in a sealed envelope super scribed “ **Quotation for Providing of taxi vehicle on hire basis for the office of Superintending Engineer, EHV O&M Circle, Amravati.**” so as to reach this office **on or before 09.03.2020 up to 13:00 Hrs. positively as per Schedule “A”** enclosed herewith. In case of hand delivery Quotation should be handed over to receipt clerk of this office. Quotations will be opened on the same day at 15:00 Hrs. if possible. Postal delay if any will not be entertained.


TERMS AND CONDITIONS:

1. The rates quoted by you shall be valid for entire period of work order.
2. The fuel (i.e. Diesel) will be provided by MSETCL at the average of 14 Km/Ltr. Initially the agency will have to supply the Diesel for vehicle. The amount expended on diesel will be reimbursed to the owner in monthly bill with average of vehicle - 14 Km/Ltr. with A.C and as 18 Km/Ltr. without A.C.
3. The offer/quoted rates in Schedule “A” should include Driver’s payment, maintenance of vehicle, and all other necessary liabilities regarding vehicle.
4. Validity period of offer should be not less than 90 days from the date of opening of offer.
5. The vehicle should be in good condition & must be manufactured and registered after March 2015.
6. Any kind of vehicle breakdown should be attended by owner at his own cost.
7. In case of failure of vehicle due to any reason, the vehicle owner has to provide another equivalent type of vehicle as a stop gap arrangement on same rates & terms condition without any delay.
8. All other expenses such as driver payment, vehicle repairs, engine oil replacement etc. will be at owner’s cost. Only toll charges as applicable will be made by MSETCL.

9. The responsibility of insurance renewal, PUC, Taxi Permit & RTO formalities Or Police Department and other legal liabilities on account of accident, etc. will be with vehicle owner at his own cost.
10. GST will to pay extra (exclusive) by GST registered vendor.
11. Vehicle should be able to use on all types of road in all over Maharashtra, where EHV Sub-station / Lines are situated.
12. The working hours will be normally from 10:00 Hrs. to 18:15 Hrs. on working days. However, in case of emergency, it will be required beyond 18:15 Hrs. or before 10:00 Hrs. and on holidays also.
13. The starting & end km should be recorded daily taking office of Superintending Engineer EHV O&M Circle, Amravati as head quarter in vehicle logbook duly signed by the authority using the vehicle.
14. The vehicle is to be driven by the driver of the party/owner, who must have valid driving license from RTO authorities. The driver has to drive the vehicle as per the instructions of the In-charge of the vehicle. The driver of the vehicle should be permanent as far as possible & should not be changed frequently.
15. The driver must be polite, punctual in attendance & free from illicit habits. Details of driver such as Name, address, Phone No., License No., Batch No. & validity should be given to office.
16. The driver will not be permitted/allowed to carry any outside passengers, luggage when the vehicle is used under MSETCL's work.
17. An agreement is required to be executed by bidder with the company on stamp paper of Rs. 500/- containing all above terms & conditions of the order before its execution. The cost of the stamp paper should be borne by you.
18. The contractor will have to paid security deposit @ 5 % of value of the work order amount before commencement of contract in terms of DD/Check/BG/FDR and the DD/Check should be drawn in favour of The Superintending Engineer, EHV (O&M) Circle, Amravati.
19. The amount of SD will be refunded after satisfactory completion of contract period otherwise it will be forfeited without entertaining any objection/request thereof.
20. If the performance & the service given by your vehicle & driver is not found satisfactory, the contract will be terminated without giving any notice at cost & risk on tendered/party & S.D. paid by bidder will be forfeited.
21. If the vehicle is specifically called on Saturday or Sunday or Public Holidays etc. then per day rate for that particular day will be payable, otherwise it will be treated as NO RUN and not liable for payment.
22. The guidelines and financial limits regarding hiring of vehicle to be amended time to time may be applicable to this work contract subjected to final decision of undersigned.
23. Quotation must be submitted along with the Xerox copies of all the documents pertaining to the vehicle & also necessary document in r/o of driver.
24. The vehicle must be in the name of bidder/owner only.
25. You have to display the board on the vehicle stating "ON MSETCL DUTY".
26. While submitting the offer, the following vehicle documents (Xerox copies) must be self-attested.
 - A. Registration Certificate of vehicle
 - B. Valid Insurance Policy of vehicle
 - C. Valid Pollution Test certificate (PUC) of vehicle, if applicable
 - D. Vehicle fitness certificate.
 - E. Tourist Permit of vehicle

- F. Driving License of driver
- G. Shop Act Registration certificate, if applicable
- H. PAN card copy of vehicle owner
- I. RTO tax receipt for current year
- J. GST Registration No., if applicable

- 27. The payment will be effected on per month basis within reasonable time period as per availability of fund.
- 28. Monthly expenditure limit including all expenses such as cost of hiring of vehicle, cost of diesel and all other applicable taxes limited to Rs. 50,000/- only.
- 29. The Company's general terms and conditions of contract shall be applicable to this contract and will be binding on you.
- 30. The undersigned reserves the right of verification of original documents at any time during the contract period.
- 31. In case of any dispute regarding any clause of the enquiry document the decision of the undersigned will be final and binding on all the bidders.
- 32. The disputes, if any, under this enquiry shall be subjected to the jurisdiction of the Amravati Court only.
- 33. Right to reject any or all quotations without assigning any reasons is reserved by the undersigned.


Avinash V. Shinde
Superintending Engineer

Copy s.w.r.t:

The Chief Engineer PCO&M Zone, Amravati

Copy to:

- 1) The Manager (F&A) EHV O&M Circle, Amravati
- 2) Mahatransco Website / Notice Board

SCHEDULE "A"

S. N	Particulars of Material	Enquiry Period	Rate per Day (Rs)
1	Providing of A.C Taxi vehicle (Maruti Suzuki-Dzire /Toyota-Etios/Ford-Aspire/Similar type) on hire basis for the office of Superintending Engineer, EHV O&M Circle, Amravati for F.Y 2020-21 with required minimum average of 14 Km./Ltr (AC).	02.03.2020 to 09.03.2020	Rs. _____ Per Day

Following information to be provided by bidder.

1	Name of Agency	
2	Vehicle RTO Registration Number	
3	Date of RTO Registration	
4	Insurance validity period	
5	Model / Type of vehicle.	
6	Taxi's Permit Number	
7	Date of Manufacturing of vehicle	
8	Required average of Vehicle with A.C	14 Km/Ltr. (Minimum)
9	Required average of Vehicle without A.C	18 Km/Ltr. (Minimum)
10	Rate of hiring per Day	