# MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

## (CIN NO. U40109MH2005SGC153646)

**From:**
**The Executive Engineer, Telecom Division,**
'PrakashSarita', Administrative Building, 'C' Wing, I'st Floor,
220 KV S/S. Premises, Morshi Road, Amravati- 444603.
Ph: (0721) 2669114 (O), 2669113 (P)
Email-ee1140@mahatransco.in

REF NO-MSETCL/EE/TCMN/DN/AMT/TECH/No.124          DATE: 13.03.2020

**To,**

_____

_____

_____

**Sub**: - Enquiry of Quotation for hiring of **Tata Sumo** Diesel vehicle for Telecom S/Dn.
Amravati under Telecom Division, Amravati for the period of 1.04.2020 to 31.03.2021.

**Ref** :- Ltr. No. CE/EHV/PCO&M/Zone/Amt/Tech/F-02/180220/190 Dtd. 18.02.2020

**Dear Sir,**

Please quote your lowest rates for following works subject to terms and conditions stipulated below. The quotation may please be submitted in a sealed envelope super scribed as "**Quotation for hiring of vehicle for Telecom S/Dn. Amravati**" so as to reach this office on or before 23.03.2020 up to 13.00 Hrs. In case of hand delivery, the same should be handed over to this office. Quotations will be opened on the same day @ 15:00 Hrs, if possible.

## SHEDULE "A"

| Sr. No. | Particulars of Material | Rate per Day (Rs) |
|---|---|---|
| 1. | Providing of taxi vehicle **Tata Sumo** Diesel on hire basis for the Telecom Sub- Division, Amravati Under Telecom Division, Amravati for the period **April'20 to March'21**. | Rs.--------- Per Day |
| | **Following information to be provided by bidder.** | |
| | **1)** Name of Agency. | |
| | **2)** Vehicle Registration Number. | |
| | **3)** Insurance validity period | |
| | **4)** Model / Type of vehicle. | |
| | **5)** Taxis permit Number. | |
| | **6)** Year of manufacturing. | |
| | **7)** Average of Vehicle. | 12 Km/ltr. for non AC |
| | **8)** Rate of hiring per Day | |

**Terms and Condition:**

1. The registration of vehicle should not be older than 5 years as on March'20, The condition of the vehicle, tyres etc. shall be good and satisfactory.

2. The vehicle to be given on hire basis should possess clear documents such as registration certificate, Tax certificate, valid insurance, P.U.C. certificate, Taxi permit, etc. and driver should possess above documents while travelling. All R.T.O. formalities during the hiring period are to be borne by you.

3. The monthly limit of expenditure on hiring charges and Diesel charges to Rs. 40,000/- shall be observed by this office. Diesel will be supplied by our company. The monthly limit of expenditure if revised by corporate office considering Diesel price, inflation etc. during the period of contract, then revised limit will be made applicable.

4. Diesel/Fuel will be provided by company at the average run rate as mentioned by you. However alternatively you will be reimbursed the fuel expenditure at above average run rate as per actual utilization. Excess or less diesel payment at the average run rate will be adjusted in a monthly bill.

5. Income tax as applicable will be deducted from your bills.

6. The rates shall be exclusive of all taxes and duties. Service tax, GST & statutory taxes if any will be paid extra if applicable. Also the rates shall be inclusive of charges towards maintenance, repairs, lubricants, driver allowance, night halt, OT etc. However Toll tax/ Border tax/ parking charges, if any, will be borne by MSETCL.

7. During duty period of hiring, all risk pertaining to driver, vehicle and due to accidents will be on your account.

8. The Vehicle will have to be stationed at the place indicated by the Add. Ex. Engineer, Telecom Sub-Division, Amravati.

9. The jurisdiction of running of vehicle shall normally be Amravati & Akola District & occasionally all the districts of Amravati zone under Telecom Division, Amravati i.e. Amravati, Akola, Buldhana, Washim, Yavatmal etc.

10. Payments: 100% payment shall be effected by A/C payee cheque within reasonable time by Trans.(O&M) Circle, Amravati after submission of bills in triplicate along with necessary vouchers etc.

11. You will have to pay security deposit @5% of total order value to this office before commencing the work. S.D. will be refunded after satisfactory completion of contract period or otherwise will be forfeited.

12. An agreement is required to be executed by bidder with the company on stamp paper of Rs..500/- costing all above terms and conditions of the order before its execution. The cost of the stamp paper should be born by you.

13. Hiring charges will be paid for working days of the vehicle only. Normally one holiday per week (Sunday) shall be allowed, the duty Hrs. of the vehicle will be 24.00 Hrs. However the starting time will be decided by the operating officer, i.e. Add. Ex. Engineer, Telecom Sub- Division, Amravati. The vehicle should also be available during emergency other than the specified time and as per company requirement.

14. The undersigned reserves the right to cancel this enquiry at any time without assigning any reasons.

15. If the hired vehicle is not made available within short time on demand without convincing reasons, the other vehicle will be hired for that day and the charges will be deducted from your bill along with penalty of Rs. 200/- per day recoverable through any pending bill/SD.

16. The driver of the hired vehicle must be experienced, punctual, polite, valid license holder & free of ill habits & must report to unit head.

17. In case of any dispute regarding any clause of enquiry document the decision of the undersigned will be final and binding on all the bidders.

**s/d**
**Executive Engineer,**
**Telecom Division,**
**Amravati**

**Copy s. w. r. to:**
    1) The Superintending Engineer, T&C Circle, Akola/ Trans.(O&M) Circle, Amravati.

**Copy to:**
    1) The Manager (F&A) Trans (O&M) Circle, Amravati.
    2) Notice Board.

# QUOTATION

## (Form for filling rates for hiring of Taxi.)

1. Enquiry Reference      : _____

2. Type / Model of Vehicle    :_____

3. Registration No. of the     : _____
   Vehicle

4. Rates of Hiring of Vehicle    :
5. Along with Driver
   (In Rs. / Day, Excluding GST)

      a.   In Figure        : _____

      b.   In Words       : _____

                                     _____

6. Average / Mileage of      :_____
   The Vehicle (in Km/Ltr)      _____

The terms and conditions of the above referred enquiry are acceptable to me.


                                   Signature of the contractor


                          Name: _____

                                   _____

                                   _____

                         Seal: