

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

From :
Name of Office : The Executive Engineer, 765kV RS Division, Ektuni.
Official Address : 765kV Substation Marathwada (Aurangabad), MSETCL,
Ektuni, Tq. Paithan, AURANGABAD-431 121
Contact No. : 8554995265 ; 8554995269 ; 8554995069
Email Id : ee2160@mahatransco.in, ee765kvektuni@gmail.com
Website : www.mahatransco.in

EE/Trans/765kV S/S/Ektuni/Tech/No. 00125

Date: 15 APR 2020

E- enquiry

Sub: - Enquiry for AMC for Garden/tree maintenance and Housekeeping at 765kV RS Division Ektuni.

Dear Sir,

You are requested to submit your offer in sealed quotation for Garden/tree maintenance and Housekeeping at 765kV RS Division Ektuni as per enclosed schedule 'A' so as to reach this office on or before 22/04/2020 up to 16:00 Hrs considering following terms and conditions.

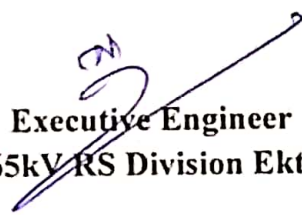
TERMS AND CONDITIONS:

1. **Scope of work:** - The scope of work is as detailed in Schedule 'A' the work should be carried out as per the instructions of Engineer in-charge.
2. The prescribed form i.e. Schedule 'A' duly filled in with the rates written in words and figures and signed should be sent by registered post or in person to **The Executive Engineer, 765kV RS. Division Ektuni**
3. Please super scribe the offer with the following details :-
 - a. Quotation for :-
 - b. Due Date :-
 - c. Name of the Bidder :-
4. All the documents of this enquiry Schedule 'A' and other accompanying documents shall bear the authorized signature of the bidder, failing which the offer will be liable for rejection.
5. The documents of an offer shall be written legibly and free from erasures, overwriting or conversion of figures corrections where unavoidable shall be made by crossing out, rewriting, initialing and dating.
6. You will have to submit the documentary evidence of
 1. PAN card
 2. Aadhar card
 3. GST Registration certificate
 4. Registration under Shop Act or NOC of Grampanchayat,
 5. Valid copy of Electrical Contractor License.
 6. Certificate of performance of similar work i.e. Providing services for the work of Garden Maintaining & House Keeping work from an authority not below to the rank of Executive Engineer or equivalent post with order copy from any department. **If said document not submitted, offer will be liable for rejection.**
7. **GST & labor cess : Taxes & duties will be applicable as per prevailing rates. Deduction of taxes if applicable as per Income tax Govt. of India rules.**

8. The bidder is in his own interest expected to visit the site of the work and acquaint himself with the site conditions which will affect the work.
9. Quotations which do not fulfill all or any of the above conditions or are incompleteness in any respect are liable to be rejected. Right to Acceptance or rejection of the quotation will depend upon EE only.
10. **The contract period of order is valid for 12 months from actual engagement date of work.**
11. The right to reject all or any of the quotation without assigning any reason, whatsoever for the rejection of any quotation or all the quotations or to place an order for full quantity or part thereof or to finalize the order on time preferred basis or to split the order quantity wise is reserved with the undersigned.
12. Bidder should not submit "Conditional Quotations" such conditional offer shall liable for rejection.
13. If the bidder has any doubt regarding the meaning of any portion of the enquiry conditions/specifications he should get it clarified from the office of the undersigned before submission of the offer.
14. Preference will be given to small entrepreneur & Low-income group for this work

Thanking you,

Yours faithfully,


Executive Engineer
765kV RS Division Ektuni

Copy to:

1. The Dy. Manager (F&A) 765kV RS Division Ektuni.

Schedule 'A'

Sub: - Enquiry for AMC for Garden/tree maintenance and Housekeeping at 765kV RS Division Ektuni.

Sr. No.	Particulars of Works	Unit	Qty (Months) (Lump sum on monthly basis as a job work)	Rate per Month Limited upto (Lumsum)
1	Sweeping & Cleaning of Executive Cabin, Office, Control Room, Testing Unit, Line Maint. S/dn, Substation Maint. Unit, Charger Room, Conference Hall, PLCC Room, Store Room, Main Entrance, Passages, cleaning all tables, cleaning of W.C. bath, urinals, removing of spider web and fungus growth in division office rooms. Sweeping & Cleaning of BCR's, Cleaning of Water Cooler & utensils in office, filling of fresh drinking water in Water Cooler & utensils, Watering to garden & plants, operations of pipe valve by making on & off operations of water tanks, checking of drain water & removing chock up etc.	No.	12	
2	Daily watering of plants, making plant beds, giving manure and fertilizers to the plants, cutting plants to shape as and when required, replace perished plants, maintaining the entire substation area clean and free from growth of any type of unwanted grass/shrubs etc and disposing of the removed grass/shrubs etc as directed by Field Engineer In-charge.etc <u>All tools such as lawn mower, cutting machines, scissors, water supply hose pipe etc are to be provided by the contractor.</u>	No.	12	

Taxes : - GST : 18%

Labour Cess : 1%

Work Order limited upto 3,00,000/- (Three lakhs only) including all taxes. i.e. GST and labor cess

Date :

Seal of Contractor