

<p>From: The Executive Engineer EHV Projects Division – I, MSETCL 2<sup>nd</sup> Floor, Vidyut Bhavan, Katol Road, Nagpur – 440 013 ☎ 0712 2591941 Email Id : <a href="mailto:ee4610@mahatransco.in">ee4610@mahatransco.in</a> Web Site : <a href="http://www.mahatransco.in">www.mahatransco.in</a></p>	<p>To,  _____ _____ _____</p>
<p>Ref. No. EE/EHV/Projects/Dn-I/NGP/Tech/ 641</p>	
<p>Date : 29.04.2020</p>	

**Enquiry**

**Sub :** Enquiry for Quotation for hiring of vehicle (TATA Sumo or equivalent) for Addl EE, EHVT Lines Projects S/Dn Nagpur under EHV Projects Div-I Nagpur.

Dear Sir,

Please quote your lowest rates for hiring of vehicle (TATA Sumo) for Addl EE, EHVT Lines Projects S/Dn Nagpur under EHV Projects Div-I Nagpur subject to Terms & Conditions stipulated below. The quotation may please by submitted in a SEALED & SUPERSCRIBED ENVELOPE FOR hiring of "vehicle – TATA SUMO" with TAXI Permit with Driver on per day basis so as to reach this office on or before dt. 04.05.2020 at 1:00 P.M. Quotation will be opened on same day if possible or next working day. The schedule for quotation is as below :-

Sr. no	Particulars	Qty	Rate /day	Remark
1	Hiring of vehicle 1) Rates may please be offered for TATA SUMO or equivalent 2) Please mention the average of vehicle	01 No.		Rates should be quoted on per day basis

**Terms & Conditions :-**

- 1) Per day rates are to be quoted **inclusive of GST.**
- 2) Income Tax (TDS) & GST (TDS) (if applicable) will be recovered from your bills.
- 3) The Model of Vehicle which is being hired **should not be more than 5 years old** and type of vehicle being hired should be mentioned in Vehicle dairy.
- 4) All the formalities in respect of R.T.O regarding registration, taxes, passing of vehicle etc. and all other liabilities as per Govt. rules prevailing during the course of time period of the

contract, P.U.C. (i.e. Pollution under certificate) text Certificate at specific interval shall be completed by the owner of vehicle.

- 5) Agency has to submit the valid documents as mentioned below:-
- Certificate of Registration of vehicle
  - RTO permit
  - Certificate of Taxation (upto date tax must be paid)
  - Insurance Certificate of vehicle
  - PUC Certificate
  - Fitness Certificate of Vehicle
  - PAN Card Xerox
  - Driving license
  - GST Registration (if applicable)
  - Shop Act License
  - Experience certificate for the MSETCL/Government/Semi Government/reputed offices in last three years.

The quotation will be treated as cancelled without submission of above documents.

- 6) Fuel will be provided by agency however it shall be noted that the monthly hiring charges of Vehicle including fuel, GST, etc. shall not exceed Rs. 40,000/- per month i.e total monthly expenditure on each vehicle shall be limited to Rs 40,000/- as per MSETCL Corporate office Circular. (or as per approval of the C.A. i.e. Chief Engineer) . The revised guidelines if issued by our C.O. in respect of monthly expenditure on hiring of vehicle shall be applicable.
- 7) The vehicle should be provided with experienced driver to drive the vehicle on road safely and shall be possessed of valid driving License issued by the competent authority of the Govt. RTO and M.S.E.T.C.L. shall not be responsible for drivers' liabilities such as accident compensation, wages accommodation & other facilities if any.
- 8) You should have to maintain the hire vehicle in a good condition to ply on road safely.
- 9) In case of accident while the vehicle is on duty with M.S.E.T.C.L., the agency shall be liable in case of Court awarding any compensation amount to the person met with an accident and M.S.E.T.C.L shall not bear any responsibility in such matter.
- 10) Parking for hired vehicle should be arranged by you after duty hour.
- 11) The working hours of vehicle will be generally from 8.00 Hrs. to 20.00.
- 12) Engine Oil, repairs taxes will be borne by the contractor. Average of vehicle must be necessary 12KM/liters.

- 13) Payment of working days will be made & nothing will be payable for off road.
- 14) In addition to above company's general terms & conditions about the work contract shall be applicable.
- 15) In case of failure on your part to provide the vehicle as per terms & conditions or withdrawal of vehicle without arranging, substitute vehicle in sound condition the Company will engage vehicle on hire through other agency at your risk & cost. If the vehicle fails during working hours of service with Company, you will have to provide alternate vehicle as early as possible.
- 16) You should have to produce undertaking that you will be responsible for all risks that may arise during contract period.
- 17) The vehicle diary will be maintained by you daily showing type of vehicle, KM run, timings, entries of fuel per day.
- 18) Submission of agreement on Rs. 500 Stamp paper.
- 19) The undersigned reserve the right to cancel the order by issuing one month notice.
- 20) Arbitration clause will be applicable as per MSETCL (erstwhile MSEB) rules. Any legal matter if arise shall be subjected to Nagpur jurisdiction only.

Thanking you,

Yours faithfully,

  
Executive Engineer,  
EHV Projects Division - 1  
MSETCL Nagpur.

Copy to :-

- 1) The Manager (F&A), EHV Projects Division-I MSETCL, Nagpur.  
- for information please.
- 2) Notice board.