

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.
400 kV R.S. Division Lamboti.

From:-

Name Of Office: The Executive Engineer, 400 kV R.S. Division Lamboti.
Office Address :400 kV RS Division, Lamboti, Solapur-Pune Highway, Tal: Mohol,
Dist:- Solapur.
ContactNo : 02189-267280.
EmailId : ee6220@mahatransco.in

No: EE / 400 kV/ R.S / Div / LBT/T-116

Date: -**15.05.2020**

E-enquiry

Subject: “ Work of cleaning, sweeping of control & relay room, other offices, watchman cabin (housekeeping work) at 400 kV R.S. Division Lamboti.”

The Quotations giving full particulars should reach this office on or before **21.05.2020** Up to **16.00 Hrs.** positively as per Specification and conditions mentioned below: -

Terms Conditions:

1. The rate quoted should be exclusive of all the taxes etc
2. The rates quoted should be valid for at least three months from the date of opening of Quotations.
3. The Quotations not confirming to the specifications as desired below are likely to be rejected.
4. 5 % Security Deposit will be required to be paid after placing work order
5. Inspection of the work will be carried by the undersigned or his representative.
6. The Quotations should be properly sealed and superscripted with the envelopes.
7. The Work order is limited max up ₹ 3.00/-Lakh.

Quotation for the “**Work of cleaning, sweeping of control & relay room, other offices, watchman cabin (housekeeping work) at 400 kV R.S. Division Lamboti.**”

8. Following document will be submitted along with the offer:
 - 1) Valid Shop Act Certificate
 - 2) GST Registration,
 - 3) PAN Card,
 - 4) ITR for last Three years etc. (If available) additional doc's if any...
 - 5) The preference will be given to the similar work experience from MSETCL/MSEDCL/MSEPGCL or any other PSU sector.
9. The right to place an order or to cancel any or all quotation without assigning any reason is reserved with this office.

Thanking You,

Yours Faithfully,

Encl: Schedule A

Copy to:

1. The DyManager (F&A) 400 kV R.S Division Lamboti

M.F/NoticeBoard.

Executive Engineer
400 kV R.S DivLamboti.

TERMS AND CONDITIONS:-

1. **RATES:-** The rates quoted should stand firm through the tenure of the contract.
2. **Site:-** Work is to be done at 400 kV R.S. Division lamboti. However competent authority may change the location consider situation & urgency of work.
3. **T&P :-** You will have to use your own T&P for above said work.
4. **Payment:-** The payment shall be released on submission of bills after completion of work.
5. **Taxes:-** The estimate rates are exclusive of GST. The total amount should not exceed the estimated cost.
6. **Income Tax:-** Income Tax/work contract tax at source will be deducted at the rate of 2% on the amount of bill as per rules.
7. **Guarantee:-** The material & work done shall be guaranteed for any defect/ error in material/ workmanship for a period of one year (01 Year) from the date of work completion, if any defect is observed during guarantee period, the same will have to be attended free of cost.
8. **Security Deposit :-** Security deposit @ of the order value will have to be deposited to the office of Executive Engineer, 400 kV R.S. Division Lamboti. In the name of MSETCL at office the superintending engineer circle solapur. Under intimation to this office within 07 days if the order is confirmed.
9. **General :-** The undersigned reserves the right to reject any or all offers without assigning any reason.
10. **Disqualification :-** The bidder not submitting document as per Sr. No. 9 above will be stand disqualified and their offers will not be considered for further evaluation and their claims will not be entertained. The bidder shall upload all documents accordingly. Original documents shall be scanned and uploaded.
11. The competent authority viz: the executive engineer, 400 kv R.S. Division Lamboti. Can exercise discretionary powers on arriving at the lowest bidder as per Sr. No. 9 in the interest of MSETCL and while finalizing the work order.

SCHEDULE 'A'

SUBJECT: - E-Enquiry for "Work of cleaning, sweeping of control & relay room, other offices, watchman cabin (housekeeping work) at 400 kV R.S. Division Lamboti."

Sr. No.	Particulars	Qty	Unit	Rates (Rs.)	Amount
1	2	3	4	5	6=4*5
1	Cleaning & Sweeping Work:- Daily cleaning and up keeping of offices, toilet blocks by brooming, sweeping and wet moping the entire premises, cleaning of 7 X toilets, 6 X urinals by using toilet cleaning agents and wet moping, keeping the premises in hygienic condition dusting the furniture, cleaning all partitions and doors once in a week, cleaning windows, AC once in a month, cleaning toilets and basins daily in the afternoon also etc. complete including cost of brooms and kharatha etc. required for the job as directed. Note:- <ol style="list-style-type: none">1. Chemicals such as phenyl, dettol, acid, air freshners, liquid soap with dispenser on all wash basins, soap, naphthalene balls, booms, mops, dusters, buckets, shall be provided by agency.2. Daily work is to be carried out before office hour on all working days as well as holidays as per requirement.	12	Month		
				Sub Total	
				CGST @ 9%	
				SGST @ 9%	
				Grand Total	

In Words.

Note:-

- i) Rate should be quoted **firm & exclusive of all taxes. Mention taxes extra(if not mentioned it will be treated as rates are inclusive of all taxes**

(A.T.Shinde)
Executive Engineer
400 kV R.S DivLamboti