

**Tender for Operations and maintenance**

**Information**

<b>RFx number:</b>	7000017506
<b>Publication:</b>	Public RFx
<b>Version:</b>	1
<b>RFx Name:</b>	Supply office stationary at EHV CCCM Cir
<b>Tender Subject:</b>	SUPPLY OF OFFICE STATIONARY FOR VARIOUS SECTIONS AND UNDERLYING DIVISION AT EHV CCCM CIRCLE PUNE
<b>Bid Submission:</b>	07.10.2020
<b>Funded By:</b>	
<b>Tender Fee Inc. GST:</b>	525.00 ₹
<b>Estimated Cost:</b>	786,047.00 ₹
<b>Basis of Prices:</b>	
<b>Percent Based Bid:</b>	No
<b>EMD Cost:</b>	7,860.47 ₹
<b>Tech Bid Open:</b>	08.10.2020 12:00:00
<b>Price Bid Open:</b>	12.10.2020 12:00:00
<b>Contact Person:</b>	MRS. PRADNYA KHAKSE, THE EXECUTIVE ENGR. (C)(I/C), EHV CCCM CIRCLE PUNE MOB NO.7447440885

**Additional Requested Information:**

- Do you have registration of bombay shop & establishment Act please attach
- Do you have Pan No.pls attach
- Do you have Details of Bank accounts & permant address please attach
- Do you have Full name of agency with email id & contact details please attach
- Do you have GST No. please attach
- Do you have solvany certificate 25% of estimate cost of nationalised/ scheduled bank valid for one year
- Do you have Experience(20% Estimate cost) at least one order in last five years of similar kind of works & its Certificate of Experience not below the rank of Executive Engineer
- Do you have Income Tax return from Income Tax Department last three years
- Do you have the annual turnover (30% of estimate cost)of the agency during Last Three Years with duly certified by Chartered Accountant along with mentioned UDIN No.
- Proof regarding payment of E.M.D & E-Tender Fee.

**Attachments:**

- TENDER DETAIL - TENDER DOCUMENT

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RFX Details:

(\*Amount in ₹)

Item	Item category Product no.	HSN/SA C No.	Description	Qty	Unit Rate	Amount
1	Material 500008556	48162020	A4 70 GSM Computer Paper (500) Box A - 4 Computer Paper 70 GSM (8.90 Kg) of size 210 x 297 mm Box having# of 500 sheets	650.000 BX	301.13	195734.50
2	Material 500023307	48025630	75gsm Green Legal Paper 75gsm Green Legal Paper	20.000 R	301.08	6021.60
3	Material 500008576	96082000	Highlighter Pen Highlighter pens of Faber Castell make	75.000 EA	64.44	4833.00
4	Material 500013971	96082000	Whiting Pen Whiting Pen	40.000 EA	26.42	1056.80
5	Material 500008615	96082000	Sketch pen Sketch pen	30.000 EA	26.42	792.60
6	Material 500012964	96082000	Pencil Box Standerd make Pencil Box	60.000 EA	36.98	2218.80
7	Material 500023299	96081092	Black Ink Ball Point Pen (10 Pcs)	30.000 BX	137.35	4120.50
8	Material 500023300	96081092	Blue Ink Ball Point Pen (10 Pcs)	30.000 BX	137.35	4120.50
9	Material 500023302	96081092	Red Ink Ball Point Pen (10 Pcs)	30.000 BX	137.36	4120.80
10	Material 500021472	9608	Samll Nib CD Marker Samll Nib CD Marker	48.000 EA	25.40	1219.20
11	Material 500008611	96082000	White Board Marker Pen	30.000 EA	25.40	762.00
12	Material 500002769	82111000	Tin Cutter Tin Cutter	20.000 EA	21.13	422.60
13	Material 500018184	90178010	12" Steel Scale 12" Steel Scale	50.000 EA	76.08	3804.00
14	Material 500013974	84729010	Pencil Sharpner Box (12) Pencil Sharpner Box (12 No.)	30.000 EA	5.28	158.40
15	Material 500018539	40169200	Eraser (20 Pieces/ Box) Eraser (20 Pieces/ Box)	100.000 BX	2.99	299.00
16	Material 500013098	96122000	157x96 mm Blue Ink Stamp Pad 157x96 mm Blue Ink Stamp Pad	50.000 EA	43.32	2166.00
17	Material 500013542	60062100	Cotton Cloth Cotton Cloth	40.000 m	26.42	1056.80
18	Material 500012962	35061000	Big Glue Stick Standerd make Big Glue Stick	80.000 EA	38.76	3100.80

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19	Material 500022555	48201090	Multicolor Sticky Note Pad (50 pages) Multicolor Sticky Note Pad (50 pages) for marking (book mark) purpose.	30.000 EA	44.57	1337.10
20	Material 500008623	48219090	Colour flags Color flags	150.000 EA	55.66	8349.00
21	Material 500021241	35061000	Feviquick Feviquick	80.000 EA	33.40	2672.00
22	Material 500015403	39191000	Cello Tape (Small) Cello Tape (Small)	40.000 EA	27.83	1113.20
23	Material 500008575	39191000	Cello Tape of full size TISCO make cello tape of full size	40.000 DZ	50.09	2003.60
24	Material 500013104	48201010	24" White 100 Tag Bundle 24" White 100 Nos. Tag Bundle	200.000 EA	166.15	33230.00
25	Material 500013105	48201010	12" Red 100 Tag Bundle 12" Red 100 Nos. Tag Bundle	125.000 EA	66.46	8307.50
26	Material 500023230	48171000	Calculator Citizen CT-512	20.000 EA	527.73	10554.60
27	Material 500012970	48171000	4¼"x9½" Envelope 4.25"x9.5" Envelope	1,000.00 0 EA	2.78	2780.00
28	Material 500012968	48171000	6.5"x12 " Envelope 6.5"x12 " Envelope	2,000.00 0 EA	11.91	23820.00
29	Material 500013067	48171000	12"x10" Craft Paper Envelope (Brown)	600.000 EA	11.08	6648.00
30	Material 500013071	48171000	16"x12" Canvas Paper Envelope (Green)	600.000 EA	9.92	5952.00
31	Material 500017529	84719000	Mouse Pad	15.000 EA	66.79	1001.85
32	Material 500015399	48201010	Office Note Pad (Ruled) Office Note Pad (Ruled)	150.000 EA	66.79	10018.50
33	Material 500013100	48195090	28x34.25 cm Liver Box File Liver Box File (Index Liver File)	850.000 EA	100.19	85161.50
34	Material 500019393	48195090	15x12 cm Spring File 15x12 cm Spring File	5.000 EA	500.94	2504.70
35	Material 500019402	85235100	16GB Pen Drive 16GB Pen Drive	14.000 EA	101.30	1418.20
36	Material 500022916	96170012	1L Milton Water Bottle Duo DLX 1000 ml Milton Water Bottle#	10.000 EA	500.94	5009.40
37	Material 500013106	48191090	14"x10" File Pad (Lace File or Borbandi) 14"x10" File Pad (Lace File or Borbandi)	400.000 EA	98.59	39436.00
38	Material 500013562	48171000	10"x15" File Pad (Lece File/Boar Bandi) 10"x15" File Pad (Lece File/Boar Bandi)	200.000 EA	18.82	3764.00

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39	Material 500023305	48195090	10"x15" Thick Lace File 10"x15" Thick Lace File	400.000 EA	98.24	39296.00
40	Material 500015407	48195090	15x12 cm Plastic File 15x12 cm Plastic File	350.000 EA	36.98	12943.00
41	Material 500005529	48191010	Letter Tray Letter Tray	70.000 EA	182.76	12793.20
42	Material 500008241	39239020	20L K-Advantage Oil Bucket 20L K-Advantage Oil Bucket	15.000 EA	509.52	7642.80
43	Material 500008570	70139900	Paper Weight Flat / round glass paper weight	40.000 DZ	180.34	7213.60
44	Material 500013099	48169090	Blue Carbon Paper Blue Carbon Paper	15.000 EA	197.15	2957.25
45	Material 500016437	82130000	Scissor Scissor	20.000 EA	70.40	1408.00
46	Material 500013532	82055190	Steel Poker Steel Poker	40.000 EA	77.92	3116.80
47	Material 500016460	39261019	Paper Pins Box Paper Pins Box	44.000 EA	94.13	4141.72
48	Material 500013568	48201010	Pin Cushion (Magnetic) Pin Cushion (Magnetic)	50.000 EA	33.22	1661.00
49	Material 500008544	84729010	R-10 Small Stapler Stapler of Kangaroo make of model HP - 45	60.000 EA	49.84	2990.40
50	Material 500012961	39261019	24x6 mm Stapler Pin Box 24/6 Standerd make Big Stapler Pin Box	50.000 EA	307.91	15395.50
51	Material 500012960	39261019	10x1 mm Stapler Pin Box 10x1 mm Standerd make Small Stapler Pin Box	50.000 EA	168.36	8418.00
52	Material 500013561	84729010	Big Stapler (Kangaro) Big Stapler	10.000 EA	459.32	4593.20
53	Material 500008545	73170091	Stampler Pin Remover (Medium) Stampler Pin Remover	20.000 EA	131.36	2627.20
54	Material 500008627	82073000	Punching Machine (Big) Kangaro DP 500 Punching Machine Big Kangaro DP 500	20.000 EA	138.46	2769.20
55	Material 500013055	84729010	Punching Machine (Small) Kangaro DP 280	30.000 EA	71.99	2159.70
56	Material 500008004	84411010	Punching Machine Heavy Duty	18.000 EA	613.28	11039.04
57	Material 500008563	96122000	90x159 mm Stamp Pad 90x159 mm Stamp Pad	60.000 DZ	49.18	2950.80
58	Material 500013084	35069991	700 ml Gum Bottle 700 ml Gum Bottle	10.000 EA	127.37	1273.70

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Item	Item category Product no.	HSN/SA C No.	Description	Qty	Unit Rate	Amount
59	Material 500013564	35069991	300mL Gum Bottle 300 ml Gum Bottle	60.000 EA	66.47	3988.20
60	Material 500023171	83059020	32mm Binder Clip	50.000 EA	59.83	2991.50
61	Material 500023170	83059020	25mm Binder Clip	50.000 EA	39.86	1993.00
62	Material 500008543	83051000	Plastic coated U clips size 26 mm(Box) Plastic coated "U" clips of medium size 26 mm Tower / Vikram make havi ng 100 clips in each box	50.000 EA	27.26	1363.00
63	Material 500017709	83059020	Hose Clip Hose Clip	500.000 EA	13.36	6680.00
64	Material 500002627	90171000	3m Steel Measuring Tape STEEL MEASURING TAPE 3 METER	5.000 EA	166.98	834.90
65	Material 500002628	9017	30m Steel Measuring Tape STEEL MEASURING TAPE 30 METER	2.000 EA	890.57	1781.14
66	Material 500012995	48201010	100 Pages Register 100 Pages Register	170.000 EA	162.82	27679.40
67	Material 500013909	48201010	21x34 cm CR Register (200 pages) 21x34 cm CR Register (4qr) 200 pages	120.000 EA	204.72	24566.40
68	Material 500012997	48201010	400 Pages Register 400 Pages Register	40.000 EA	376.61	15064.40
69	Material 500012998	48201010	Inward Register Inward Register	20.000 EA	314.58	6291.60
70	Material 500012999	48201010	Outward Register Outward Register	20.000 EA	314.58	6291.60
71	Material 500013925	48201010	42x34 cm Day Book (200 sheets) Day Book (Closed size 42 x 34 cm) (to be printed on superior quality o f ledger paper duly numbered. Leather bound with leather corner straw board cover with superior quality of rexin.	20.000 EA	664.58	13291.60
72	Material 500013022	48201010	21x34 cm Imprest Register (200) 21x34 cm Imprest Register (200 Sheets)	40.000 EA	562.80	22512.00
73	Material 500013103	49011020	21x34 cm DV English Form(Maplitho) (100) 21x34 cm 60 GSM Docket Voucher English Form (Maplitho Paper) 100 Pages	10.000 EA	149.53	1495.30
74	Material 500013014	48201010	Cheque Register Cheque Register	10.000 EA	476.26	4762.60

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Item	Item category Product no.	HSN/SA C No.	Description	Qty	Unit Rate	Amount
75	Material 500013962	48204000	21x34 cm Imprest CV Forms Pad (100) 21x34 cm Imprest Cash Voucher 100 pages Pad	40.000 EA	149.53	5981.20

(\*Unit Rate mentioned is inclusive of all taxes)

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Annexure - I

(\* NR is for Invalid Condition)

Item	Product No.	HSN/SAC	GST App. in %	Item type	Conditions*
1	500008556	48162020	12	S	EXW,
2	500023307	48025630	12	S	EXW,
3	500008576	96082000	12	S	EXW,
4	500013971	96082000	12	S	EXW,
5	500008615	96082000	12	S	EXW,
6	500012964	96082000	12	S	EXW,
7	500023299	96081092	12	S	EXW,
8	500023300	96081092	12	S	EXW,
9	500023302	96081092	12	S	EXW,
10	500021472	9608	12	S	EXW,
11	500008611	96082000	12	S	EXW,
12	500002769	82111000	12	S	EXW,
13	500018184	90178010	12	S	EXW,
14	500013974	84729010	12	S	EXW,
15	500018539	40169200	12	S	EXW,
16	500013098	96122000	12	S	EXW,
17	500013542	60062100	12	S	EXW,
18	500012962	35061000	18	S	EXW,
19	500022555	48201090	18	S	EXW,
20	500008623	48219090	18	S	EXW,
21	500021241	35061000	18	S	EXW,
22	500015403	39191000	18	S	EXW,
23	500008575	39191000	18	S	EXW,
24	500013104	48201010	18	S	EXW,
25	500013105	48201010	18	S	EXW,
26	500023230	48171000	18	S	EXW,
27	500012970	48171000	18	S	EXW,
28	500012968	48171000	18	S	EXW,
29	500013067	48171000	18	S	EXW,
30	500013071	48171000	18	S	EXW,
31	500017529	84719000	18	S	EXW,
32	500015399	48201010	18	S	EXW,
33	500013100	48195090	18	S	EXW,
34	500019393	48195090	18	S	EXW,
35	500019402	85235100	18	S	EXW,

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Item	Product No.	HSN/SAC	GST App. in %	Item type	Conditions*
36	500022916	96170012	18	S	EXW,
37	500013106	48191090	12	S	EXW,
38	500013562	48171000	18	S	EXW,
39	500023305	48195090	18	S	EXW,
40	500015407	48195090	12	S	EXW,
41	500005529	48191010	18	S	EXW,
42	500008241	39239020	18	S	EXW,
43	500008570	70139900	18	S	EXW,
44	500013099	48169090	18	S	EXW,
45	500016437	82130000	18	S	EXW,
46	500013532	82055190	18	S	EXW,
47	500016460	39261019	18	S	EXW,
48	500013568	48201010	18	S	EXW,
49	500008544	84729010	18	S	EXW,
50	500012961	39261019	18	S	EXW,
51	500012960	39261019	18	S	EXW,
52	500013561	84729010	18	S	EXW,
53	500008545	73170091	18	S	EXW,
54	500008627	82073000	18	S	EXW,
55	500013055	84729010	18	S	EXW,
56	500008004	84411010	18	S	EXW,
57	500008563	96122000	18	S	EXW,
58	500013084	35069991	18	S	EXW,
59	500013564	35069991	18	S	EXW,
60	500023171	83059020	18	S	EXW,
61	500023170	83059020	18	S	EXW,
62	500008543	83051000	18	S	EXW,
63	500017709	83059020	18	S	EXW,
64	500002627	90171000	18	S	EXW,
65	500002628	9017	18	S	EXW,
66	500012995	48201010	18	S	EXW,
67	500013909	48201010	18	S	EXW,
68	500012997	48201010	18	S	EXW,
69	500012998	48201010	18	S	EXW,
70	500012999	48201010	18	S	EXW,
71	500013925	48201010	18	S	EXW,
72	500013022	48201010	18	S	EXW,
73	500013103	49011020	18	S	EXW,
74	500013014	48201010	18	S	EXW,
75	500013962	48204000	18	S	EXW,

(\* PFQ -> Packing and Forwarding Per Quantity      FRQ-> Freight Per Quantity      FR%-> Freight in Percentage,  
 EXW ->Ex-Works (Basic Price),      PFP-> Packing and Forwarding in Percentage,      INQ-> Insurance Per Quantity,  
 INP -> Insurance in Percentage,      DISCQ-> Discount Per Quantity,      DISCP->Discount in Percentage )