



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

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| Name of office : Superintending Engineer EHV O&M Circle, M.S.E.T.C.L. 400KV. Sub Station. Campus At.Po. Khadka Tal. Bhusawal, Dist : Jalgaon - 425 201 | |
| Phone – (02582) (O) 248 016, 248 017 | Fax – (02582) 248 020 |
| E mail – se5200 @ mahatransco.in | URL – www.mahatransco.in |

SE/EHV/O&M/KDK/BSL/Tech/No. 1400

Date:- 02.11.2020

To,
Registered Vendors

Sub:- E-Enquiry for hiring of one light motor vehicle alongwith driver for Hot line Unit Jalgaon under EHV (O&M) Circle, Bhusawal.

Dear Sir,

With ref to the above, please quote your lowest rates for the following work subject to the terms & conditions mentioned as under. The sealed super scribed Quotations should reach to this office on or before **09.11.2020 up to 15:00 Hrs.** The same quotations will be opened on the same date at 15:30 Hrs, if possible.

| Sr. No. | Particulars of work | Quantity | Rate per day in words & Figure also. |
|---------|---|---|--------------------------------------|
| 1 | Hiring of one light motor vehicle along with driver for Hot line Unit Jalgaon under EHV (O&M) Circle, Bhusawal. | 01 Nos. Diesel Mahindra Bolero/Tata Sumo/Jeep/Tempo Trax with driver. | |
| | | GST @ 18% | |
| | | Total | Rs. 3,30,559.30/- |
| | | Average of Vehicle | |

Note- The rate should be quoted in column no-04 only, you have to mention GST extra & Avg. of Vehicle.

TERMS AND CONDITIONS:-

- 1) The rates quoted by your should be valid at least for 03 month & should be including of GST tax shall be payable extra as rules & regulation in force. You should submit the required documents with quotation.
- 2) The work shall be supervised by Superintending Engineer EHV (O&M) Circle, Khadka, Bhusawal & you shall be required to render the services of vehicle satisfactorily.
- 3) The vehicle with **registration should not be more than 5 years old** & the preference given to local agency & new vehicle.
- 4) **Quoted Rates:** - The rates are accepted on firm quotation basis including driver's expenses, oil (Lubricants) day to day maintenance & repair nothing shall be paid extra. The rates are valid for twelve months from the date of engaging the vehicle. Taxes & charges shall be mentioned clearly. If not mentioned it will be considered inclusive of all taxes & charges. Work contract tax if applicable will be deducted from your bills as per rule in force. GST will be paid extra as per rule in force.

According to financial act 194 © 1972 income tax will be deducted from your bill @ 2% of the bill value.

- 5) If any accident occurs during the work, the complete responsibility of the accident will to the account of Contractor. The MSETCL shall not pay any type of compensation for any type of accident.
- 6) **Security Deposit:-** Security Deposit being 5% of orders value will have to be paid in form of cash to this office before actually engaged of the vehicle.
- 7) **E-Enquiry Fees:-** The vender has to pay Enquiry Fees of **Rs. 100/-** in cash to this office before submission of quotation. The copy of Money Receipt for same attached with the quotation.
- 8) The Income Tax & work Tax as per rules will be deducted from your bills.
- 9) The Period of hiring of vehicle shall be normally from the date of actually engaging the vehicle.
- 10) **Payment:** - Monthly Bill payment will be paid to the by account payee Cheque in reasonable time and as per the availability of funds after the satisfactory completion of work. The bill in triplicate for work carried out should be submitted to this office for payment purpose 100% payment will be effected on completion of work satisfactorily within reasonable period after observing all formalities.
- 11) Please quote your PAN. No and GST no. on your quotation/bill, otherwise, Taxes as per rules will be deducted from your bill.
- 12) **Documents Required:** - Necessary RTO formalities such as RTO documents, RC/TC book, PUC certificate, comprehensive Insurance certificate, valid RTO Tourist Permit, PAN card No. driver license, Proof of GST Registration if applicable and all relevant documents should be obtained from RTO (The same should be valid during the contract period and maintained continuous by agency, and attested Xerox copies of original documents should be submitted to with quotation. You have to take necessary permission if required from RTO Authority for hiring purpose.)
- 13) If the performance and service given by the hired vehicle & Driver is not found satisfactory, the contract will be terminated without giving any notice at cost and risk of person contracting the vehicle and security deposit paid will be forfeited.
- 14) If the hired vehicle is not made available on any working day/day without convincing reason or without intimation, in that case the amount of Rs. 1500/- will be deducted from that month bill for each occasion of non availability of vehicle.
- 15) The hired vehicle must run on all types of roads. The condition of all tyres fitted to the vehicle must be in good condition. Good and serviceable Stephaney should be provided in the vehicle.
- 16) The hired vehicle has to run normally in the area of jurisdiction, under control of officer, for whom vehicle being ordered. However some cases the hired vehicle shall be required to run in the area, out of the jurisdiction of the controlling officer. (To whom the vehicle is allotted) Within the jurisdiction of MSETCL occasionally. Secondly normal working hours per day shall be 8-10 Hrs & in exceptional cases the period may be more than this.
- 17) Only diesel will be provided by MSETCL at the minimum assured average run of 12 KM/Liter. If it goes below than that, the vehicle owner should bear the additional expenses on his account & same changes will be deducted from monthly bill. All the expenses regarding vehicle repair/Driver payment (Including OT if any) shall be borne by you. MSETCL shall not bear any responsibility on this account.
- 18) The vehicle shall on per day rental basis & no Payment shall be effected for the days on which vehicle services are not provided by you. Secondly if the frequency of non availability of vehicle in a month is found more the contract shall be liable for termination. In case of breakdown or non availability of regular hired vehicle you shall provide alternative suitable vehicle immediately.

- 19) The Company will not undertake any responsibility if the RTO formalities, rules etc are violated by you.
- 20) **Completion Period:-** The vehicle will be hired for period of **12 months** or till receipt of Departmental vehicle whichever is earlier.
- 21) The use of vehicle will be as per instructions from Additional Engineer Hot Line Unit, Jalgaon under EHV (O&M) Circle, Khadka Bhusawal When required.
- 22) The vehicle driver must wear white colour uniform as per Circular No. CE/EHV/PC/O&M/Zone/NSK/HR/F-296/No. 959 Dtd. 21.05.2019.
- 23) The analysis report on quotation is confidential. The work is to be carried out as per the method of construction with best workmanship and to the standard specifications and to the entire satisfaction of the engineer Incharge. Besides, all the terms and conditions given this enquiry, the MSETCL General conditions of contract are applicable to this contract. The undersigned reserved the rights for cancellation of any or all quotations without assigning any reason.
- 24) All terms and conditions as per company's rules including those work in the MSETCL booklet. "Tender and contract for works" are applicable in this case also. Not with standing stated herein, The Company general terms and condition of contract shall be applicable to this contract also.
- 25) In case of difference opinion, about interpretation of terms & conditions between Owner/Agency and MSETCL the decision of the order placing authority will be final and binding on the Owner/Agency.
- 26) The undersigned reserves the right to reject any or all quotations without assigning any reason thereof.
- 27) An agreement on appropriate value (Not less than Rs. 500/-) of stamp paper shall have to be executed with the M.S.E.T.C.L. before actually hiring of the vehicle. The stamp fees will be borne by the agency.

Thanking You,

Yours Faithfully,

Sd/-
Vilas Khachane
Superintending Engineer
EHV (O&M) Circle, Bhusawal

Copy to:-

The Manager (F&A) EHV (O&M) Circle, Bhusawal.