



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

CIN No: U40109MH2005SGC153646

Name of office : Executive Engineer, MSETCL, Major Stores, Karad
Office Address : At. Virawade, Ogalewadi, Karad-415114, Dist: Satara.
Contact No. : Tel. (O): 02164-271759, (Fax):02164-273617,
Email ID : ee3010@mahatransco.in Website :- www.mahatransco.in

Ref: - EE/MS/KRD/T/N

110

Dtd. **30 DEC 2020**

CIRCULAR INVITING QUOTATIONS FOR WORKS:

Sealed and super scribed quotations are invited for the works as detailed in Schedule 'A' enclosed herewith subject to following terms and conditions.

Name of work: Providing outsource unskilled housekeeper for sweeping & cleaning work at Major Stores, Karad under EHV PC O&M Zone, Karad.

1. The quotations should be properly sealed and super scribed on the envelopes as “ **Providing outsource unskilled housekeeper for sweeping & cleaning work at Major Stores, Karad under EHV PC O&M Zone, Karad** ”
2. Following attested documents should be attested with the quotation.
1. GST registration proof. 2. Registration of Firm certificate.
3. The taxes should be quoted separately; otherwise it will be presumed that your rates are inclusive of all taxes.
4. The quotations should reach to this office on or before **05.01.2021 up to 13:00 Hrs.**
5. The quotations not confirming to the specifications are likely to be rejected.
6. The rates should be valid for 60 days from the date of receipt of the quotations.
7. You will have to pay the security deposit of **5%** of the order value within Seven days from the date of receipt of firm order. Security Deposit is payable by (a) Cash (b) D.D. (c) Bank Guarantee from a nationalized scheduled Bank. The S.D. will be refunded after satisfactory completion of the work.
8. 100% payment will be made after receiving of bills in triplicate at the end of month along with satisfactorily feedback report from M.S.Karad. Payment will be done as per availability of funds.
9. Contract Period :- The contract period shall be operative up to March-2022.
10. The MSETCL's general terms & conditions of work contract are applicable to this order.
11. The undersigned reserves the right to reject any or all quotations without assigning any reasons.

**Executive Engineer (Charge),
Major Stores, Karad**

Copy S. W. R. to:

The Chief Engineer, EHV PC (O&M) Zone, Karad.

Copy to:

1. Dy. Manager (F&A) / (HR) Major Stores, Karad
2. Notice Board.

MAHARASTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

MAJOR STORES, KARAD.

Sub: - Providing outsource unskilled housekeeper for sweeping & cleaning work at Major Stores, Karad under EHV PC O&M Zone, Karad.

SCHEDULE – “A”

Sr. No.	Particulars	Qty.	Total Amount in Rs.
A	providing outsource unskilled housekeeper for sweeping & cleaning work at Major Stores, Karad under EHV PC O&M Zone, Karad. (4 Hrs/day)	1	6500.00 (Per Month)

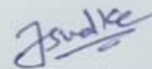
Note: - 1) The above rates are fixed & should be paid to the outsource employees, however the taxes will be paid extra.

2) Service Charge should be quoted extra & the comparison will be done on the basis of service charge quoted by the agency.

SCHEDULE “B”

Works to be carried out by agency at Major Stores, Karad

1. Sweeping & cleaning work at Major Stores should be carried out on regular basis.
2. All tables & Fans should be clean daily.
3. Window Glass should be cleaned regularly.
4. Godown should be cleaned once in a week.
5. Furniture at M.S.Karad should be cleaned regularly.
6. The material required for cleaning & sweeping work will be provided by MSETCL.


Executive Engineer, (Charge)
Major Stores, Karad.