

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD**  
**(CIN NO- U40109MH2005SGC153646)**

The Executive Engineer MSETCL EHV O&M, Division,  
Near Market Yard, Bapat Camp, Kolhapur  
Tal: - Karvir, Dist-Kolhapur-416 005  
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Phone No. 0231-2651529.

MSETCL/EE/O&M/Dn./Kop/T/LP/No. 254

**Date : 09.03.2021.**

**E-Enquiry**

**Name of work:** Providing 1 No. Diesel Vehicle (TATA- SUMO) with Driver on hire per day basis at 220 KV Halkarni substation for MRI reading under EHV O&M Division Kolhapur.

Dear Sir,

Sealed and super scribed quotations are invited for the above said work on item rate basis, so as to reach the office of Executive Engineer, MSETCL, EHV O&M Division, Bapat Camp, Kolhapur, **on or before. 16.03.2021 up to 15:00 Hrs.**

The other terms and conditions are as mentioned below.

- 1) The Contract order will be 1 year from the date of engagement of vehicle or as per requirement of this office.
- 2) The work should be carried out as per enclosed Schedule 'A' and as directed by the concerned officer to the full satisfaction and of approved quality.
- 3) Quotations should be duly filled in all respect. Otherwise, it will not be considered.
- 4) In case of any dispute, decision of the undersigned shall be final and binding on you.
- 5) Rates should be quoted as per Schedule "A". Taxes/duties and other levies should be quoted separately.
- 6) Please mention your GST No. , PAN No, (if applicable).
- 7) The preference will be given to local agency in case of same rate quoted.
- 8) The quotation must be sealed and super scribed as QUOTATION FOR – Providing Vehicle on Hiring at 220 KV Halkarni substation for MRI reading & necessary work if any.
- 9) Validity of the Offer: - The offer should be valid for our acceptance for a period of the 60 Days from the due date of the opening.
- 10) Other terms and conditions as per Company's Rules shall be binding on you (as per Annexure-W)
- 11) Right to reject any or all quotations without assigning any reason there of is reserved by the undersigned.

Thanking you

Executive Engineer,  
E.H.V.O&M Dn. Kolhapur.

Encl: Schedule 'A' & Annexure-W

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.,  
EHV (O&M) DIVISION KOLHAPUR  
Schedule 'A'**

- 1) Hiring of TATA- Sumo or equiv.  
Vehicle (Diesel)/Type .....
- 2) Vehicle Registration No .....
- 3) Vehicle Attached to At 220 KV Halkarni Sub Station,  
Dist- Kolhapur
- 4) Period ( One Year from date of engaging the of  
Vehicle)
- 5) Estimated Amount Rs. 9,600/- Per month  
( Including Diesel, Rent, Hiring Charges,  
OT, Halt)

Sr. No..	Particulars	Unit	Rate/Unit	Quote rates in % basis At par/Above/Below
1	<b>Rate/day for 10Hrs</b>	Per day	Rs.1600/- Including Diesel, Rent, Hiring Charges, OT, Halt	

Note:-

1) Above rates are exclusive of Taxes. GST tax will be paid extra.

Following valid attested documents (Xerox) should be enclosed along with the quotation.

- 1) Certificate of Registration
- 2) Certificate of Insurance
- 3) Certificate of Pollution (PUC)
- 4) PAN No of Agency / Owner.
- 5) Proof of GST Registration. (If, applicable)
- 6) License Xerox copy of driver.
- 7) Certificate of fitness
- 8) Certificate of taxation.
- 9) RTO tourist permit valid upto date.

**(Signature of the applicant / party)**  
With communication address      Contact No:-

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.,  
EHV (O&M) DIVISION, KOLHAPUR.**

Terms and Conditions

For Contracting the Vehicle at 220 KV Halkarni Sub Station Dist :- Kolhapur

*Annexure-W*

**I) R.T.O REGISTRATIONS/CONDITIONS**

- 1) The vehicle is to be driven by the appointed by owner, who must pass the valid License & he should be skilled.

**II CONTRACT RATE**

- 1) The rates on per day basis, considering 6 days/month & 72 days/year.
- 2) The approved rates and scheduled average is as per Schedule 'A' enclosed herewith.

**III SECURITY DEPOSIT**

- 1) The S.D. 5% of the order value will have to be paid before execution of the order. The amount will be refunded in the normal course, after expiry of the contract period subject to deduction, if any, forfeited as per the terms and conditions. No interest will be allowed on this deposit. If on the breach of contract during contract period S.D. will be forfeited without assigning any reason. If, the performance and the services given by hired vehicle and Driver is not found satisfactory, the contract will be terminated without giving any notice at cost and risk of person contracting the vehicle and security Deposit paid by will be forfeited.

**IV CONTRACT PERIOD/UTILITY**

- 1) The Contract of hiring the vehicle, for one year period from actual date of engagement of vehicle however, under any circumstances, the period of contract shall be curtailed or extended as per the requirement of the MSETCL and on the same terms and conditions and the accepted rates.
- 2) The hired vehicle will be utilized on any day for which the vehicle must be made available with a short notice from concerned Office/ Officer. The charges will be paid on the basis of the days & vehicle is actually utilized. The charges shall not be paid for days the vehicles has not been utilized. The Concern field officer/ In charge of the vehicle under whom the vehicle is being utilized is fully empowered to give off on any day without assigning any reason for which no charges will be paid for that day/s.

**V RESPONSIBILITY AND RISK**

- 1) During the period of contract and utilization of vehicle any accident or mishap to the vehicle or hired driver all the liabilities will be at owners risk and cost only.

**VI AGREEMENT**

- 1) An Agreement is required to be executed by the person hiring the vehicle with the companies on Stamp paper of Rs.500/- containing all above terms and conditions of the Order before its execution.

- 2) The cost of stamp paper should be borne by you. The person offering the vehicle for contract of hire.
- 3) If the owner and person hiring the vehicle is different, agreement between two should be produced by the person. Agency making this agreement with the Transmission company Ltd.,

## **VII CONDITIONS AND INSTRUCTIONS**

- 1) The hired vehicle shall have to maintain two separate log-books/diaries, for the recording of daily journey place/ places visited etc., on day, duly signed by the Officer/ person using the vehicle. The diary maintained for each month should be submitted in original along with your bills for arranging payments.
- 2) It will not be permitted/ allowed to carry any outside passengers/ Luggage in the vehicle, when the vehicle is under contract on M.S.E.T.C.L .duty.
- 3) The vehicle under contract should be provided with M.S.E.T.C.L on the vehicle displaying on TRANSCO tile of duty as follows. “EXCLUSIVELY FOR BONAFIED USE OF M.S.E.T.C.L for 6 days/month & 7 days/year.
- 4) The hired vehicle should be parked in M.S.E.T.C.L Office premises as per instructions of the field Officers/ In-charge of the vehicle on all working days at scheduled timings.
- 5) The hired vehicle must ply on all types of roads. The condition of all the tyres, fitted to the vehicle must be in good condition. Good and serviceable Stepaney should be provided in the vehicle.
- 6) The hired vehicle has to run normally in the area of jurisdiction, under control of the Field Officer, for whom the vehicle is being ordered.
- 7) The behavior of the driver appointed by the owner for hired vehicle must be punctual in attendance, polite and free from illicit habits.
- 8) In case halt, the Driver should arrange his own kit and no extra amount will be paid by the Company on this account.
- 9) The vehicle should be in self starting condition. In case it fails it should be got repaired immediately at your cost.

## **VIII PAYMENT AND PAYMENT RISK**

- 1) A bill for hiring of the vehicle should be submitted in triplicate along with advance stamp receipt to the controlling Officer of the vehicle, every month after completion of work during the calendar month. The 100 % payment of monthly bills subject to any deduction against the contract after due certificate by the concerned field Officer / In-charge of vehicle, will be paid within the reasonable time by concerned Executive Engineer contracting the vehicle on hire.
- 2) Though the order is placed, for the payment of contract, the charges will not be paid for the days , when the vehicle is not been utilized.
- 3) The alternative vehicle of similar condition shall have to be provided as a replacement, on the same terms and conditions of the order, in case of the ordered vehicle is off the road due to any failure / repairs for either for short duration or for longer period.
- 4) All the maintenance charges of the vehicle and salary overtime, allowances / other benefits of the Driver shall be paid by the owner directly.
- 5) If the hired vehicle is not made available on any working day/ days, the penalty at the rate of 10 % of the daily charges will be levied for such every day. Considering importance of meter reading.

Executive Engineer  
EHV (O&M) Division Kolhapur.