

Maharashtra State Electricity Transmission Company Ltd.

(CIN No. U40109MH2005SGC153646)

Office of "the Superintending Engineer, EHV Projects Circle, Amravati."

Office Address: "A-Wing", 2nd Floor, "Prakash Sarita" Administrative Building,
220 kV Sub Station Campus, Morshi Road, Amravati - 444603.

Email ID:- se1600@mahatransco.in

Ref. No.: SE/EHV/PC/AMT/TECH/E-Enquiry/F-04/

No 0249

Date:-

16 MAR 2021

E-Enquiry for Quotations

Sub:- Enquiry for work of Supply and Installation of 01 No. of Desktop Computer at EHV Projects Circle, MSETCL, Amravati.

Dear Sir,

Please quote your lowest rates (Inclusive of all taxes) for the enquiry for "work of Supply and Installation of 01 No. of Desktop Computer at EHV Projects Circle, Amravati", as per MSETCL rules on terms & conditions given below. The bidders should submit their sealed and super scribed quotation by post or by hand delivery only, so as to reach this office on or before Dt.22.03.2021 up to 16:00 Hrs. and same will be opened on Dt.23.03.2021 at 11.00 Hrs. onwards, if possible. The quotations received on/after Dt. 22.03.2021 after time 16:00 Hrs. will not be considered for bidding process and will not be opened for this enquiry. In case of hand delivery, Quotation should be handed over to receipt clerk of this office. MSETCL will not be responsible in any manner for the postal delay of any type.

TERMS AND CONDITIONS -

1. SCOPE OF WORK:-


- i) Supply, Installation, Transportation and Commissioning of 01 No. Desktop Computer as per the specifications mentioned in Annexure-I only. The material not confirming to the specification shall be rejected. Material shall be complete with all components necessary for their effective and trouble free operation.
- ii) The equipment must be Legal, Original and licensed only.
- iii) Installation of MS Operating System, MS Office, and other important software to be done at EHV Projects Circle, Amravati in presence of The Executive Engineer, EHV Projects Circle, Amravati or his representative.
- iv) MS operating system and MS office license should be handed over to The Executive Engineer, EHV Projects Circle, Amravati or his representative for audit.
- v) MS operating system and MS office media in DVD (original) form should be handed over to The Executive Engineer, EHV Projects Circle, Amravati or his representative.
- vi) After complete installation of all the necessary software make Recovery DVD of PC and hand-over it to The Executive Engineer, EHV Projects Circle, Amravati or his representative for future use.
- vii) The Equipment shall be provided with details (no handwritten) with the following information:-
 - a. Manufacturer's name or trade mark and identification with contact details of supplied system.
 - b. Serial number, Model number of the system.
 - c. OEM software keys.
 - d. Helpline numbers for call log.
2. The offer/quoted rates in **Schedule "A"** should include all taxes & other charges such as packing, transportation, F&I, installation etc.
3. The rate should be quoted on firm quotation basis.
4. **Specification** - The Desktop Computer shall be supplied as per specification mentioned in enclosed Annexure-I.
5. Material not confirming to the specification shall be rejected.
6. Actual quantity of the work may be changed as per requirement.
7. While submitting the quotation, please Specify Make, Model no of the material to be supplied.
8. Supply of the items should be carried out at destination of EHV Projects Circle, Amravati.
9. Bidder should not submit 'Conditional Quotation'. Such conditional offer shall be liable for rejection.
10. Validity period of offer should be not less than 90 days from the date of opening of offer.
11. **Taxes** - The taxes as applicable as per GST regime will be deducted from your bills.
12. **Work Completion period** - 10 days from date of receipt of work order.

13. **Payment** – The 100% payment will be released after successful installation of supplied Desktop Computer. No advance payment will be made for this work
14. **Warranty** – 3 years (onsite warranty) from date of installation of Desktop Computer. The work should be warranted for the period of 03 years from the date of supply of Desktop Computer. During this period, if any defects arises in material and workmanship, those should be attended and rectified by you with free of cost immediately.
15. **Security Deposit** - The agency shall have to pay the prescribed Security Deposit amounting to 10% of the total value of the contract in the form of cash or D. D. of any nationalized / Schedule bank in the name of Superintending Engineer, EHV Projects Circle, Amravati payable at Amravati. The same will be refunded after the satisfactory completion of the work.
16. **Agreement** - In case order is placed, you will have to enter an agreement with MSETCL on bond paper of Rs.500.00 amount, in the prescribed format. You have to execute the agreement as per the provisions of "Mumbai Mudrank Adhiniyam 1958, Clause No.34" with requisite stamp duty within seven days from the date of issue of order. You will have to enter into an Agreement with MSETCL for the above work and until such agreement is executed within MSETCL, the MSETCL shall not be liable to pay nor you shall be entitled to claim any amount due for payment if any under this contract. The cost of the stamp paper required shall be borne by you. The necessary documents, for the agreement should be completed in consultation with Executive Engineer (Adm), EHV Projects Circle, MSETCL, Amravati for the above work.
17. While submitting the offer, the following documents (Self attested Xerox copies) must be submitted.
 - **Valid Shop Act Registration certificate**
 - **PAN card**
 - **GST Registration certificate**
 - **Certificates as per Schedule 'B'**
 - **Agency has to submit the Certificate of Experience** of having successfully completed such type of supply of items in Govt. organization / private sector duly signed by the officer not below the rank of Executive Engineer or equivalent in case of Govt. organisation or from authorized authority of private sector, along with copies of agreement of work/work orders mentioned in the certificate.
18. The quotations without the documents as enlisted above and certificates as per Schedule 'B' are likely to be rejected. The quotations should be properly sealed in envelope and super scribed with text "Enquiry for work of supply & installation of desktop computer at EHV Projects Circle, Amravati."
19. Quotations not complying with the requirements and not accompanied with experience certificate may not be considered. Right to accept / reject any or all quotations or part thereof is reserved by the undersigned.
20. The Company's general terms and conditions of contract shall be applicable to this contract and will be binding on you.
21. The undersigned reserves the right to cancel the work partly/fully without assigning any reason.

Thanking you!

Yours Sincerely,

Encl: 1) Annexure-I (Specification)
2) Schedule 'A'
3) Schedule 'B'


Superintending Engineer
EHV Projects Circle, Amravati

Copy s.w.rs. to :-

The Chief Engineer, EHV PC O&M Zone, Amravati.

Copy to :-

1. The Sr. Manager (F&A), EHV Projects Circle, Amravati.
2. Mahatransco Website.
3. Notice Board.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.
EHV PROJECT CIRCLE, AMRAVATI

Name of work: - Work of Supply and Installation of 01 No of Desktop Computers at EHV Projects Circle, Amravati.

Annexure-I
(Specification for Desktop Computer)

Sr. No.	Details	<u>I5 (Desktop Computers) – 01 Nos</u> Specification of Desktop for AE(0) at EHV Project Circle, Amravati
1	Make/Brand	Lenovo/HP/Dell
1	Processor	Intel Core i5 (7th Gen) or better
2	Class	Business / Commercial series
3	Operating System	Windows 10 Pro 64-bit(OEM Pre-loaded with certificate of authenticity) with recovery media /disk
4	Graphics	Integrated
5	Memory	4GB DDR4 RAM or more (Expandable up to 16 GB or higher)
6	HDD	1TB
7	Monitor	21" inch wide screen LED/TFT Digital Colour Monitor, Ergonomic
8	Monitor Resolution	1600 x 900 pixels or higher
9	Keyboard	Wired Keyboard, spill resistant, standard 104 keys, adjustable tilt, high durable (more than 10 million keystrokes), high profile
10	Mouse	Wired Optical With USB interface with branded mouse-pad
11	Ports	6 USB Port (with at least 2 in front, 1 port USB-3.0 or more), Audio ports for microphone and headphone in front and back
12	DVD Writer	Integrated DVD Writer 8X and Integrated stereo speaker
13	Networking	10/100/1000 on board integrated Network port & On board Wireless LAN
14	Cabinet	Tower
15	Warranty	3 Year onsite on main and all sub parts
16	Office	Legal latest MS Office
17	Quik heal Antivirus	Supply and installation of Net Protector Antivirus Total security paper/OEM licence and media, valid for 01 year (after installation).

Sd/-
Superintending Engineer
EHV Projects Circle, Amravati

Contractor's Letter Head

Ref:-

Date:-

To,
The Superintending Engineer,
EHV Projects Circle,
Amravati.

Sub:- Submission of quotation Enquiry for Supply and Installation of 01 No of Desktop Computer at EHV Projects Circle, Amravati.

Ref : - Your office E-enquiry No..... Date.....

Respected Sir,

With reference to the above, please find our lowest & competitive rate for Supply and Installation of Desktop Computer & Printer for the office of Superintending Engineer EHV Projects Circle, Amravati. The following rates are quoted by accepting all terms and condition of E-enquiry cited u/r.

SCHEDULE "A"

Sr. No .	Particulars	Units	Quantity	Rates/unit Including LC & F&I	Total Amount
2	Supply & Installation of Desktop Computer (i5) as per required specification mentioned in Annexure-I	EA	01		
	Sub Total-I				
	GST @% on Sub Total-I				
	Grand Total				
	In Words Rs.				

Thanking You.

Yours faithfully

Contractor's seal & Signature

SCHEDULE 'B'

Contractor's Letter Head

UNDERTAKING

To,
The Superintending Engineer,
EHV Projects Circle, Amravati.

Dear Sir,

I/We undersigned agree for carrying out "work of Supply & Installation of desktop computer at EHV Projects Circle, Amravati" at the rates herein Quoted/tendered by me / us subject to the conditions of the enquiry/tender and supply above which I/We have carefully read and which I/We have thoroughly understood and to which I/We hereby agree.

I/We hereby agree to keep this offer open for 90 days from the due date of the enquiry/tender and shall be bound by communication of acceptance dispatched within the prescribed time.

I/We hereby declare that I/we have not been blacklisted by the registering authority or any department of the Central /State Government, Semi-Government, public undertakings, corporate etc.

The information given by me is true and in future if it is found that the information given by me is false then MSETCL is free to take legal action including termination of the contract, against me.

Yours faithfully,

Seal & Signature of the Bidder

Date:

Place: