



MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
(CIN No. U40109MH2005SGC153646)

From:
Office of the Executive Engineer
EHV O&M Division, MSETCL, Mirjole Road,
MIDC, Ratnagiri – 415 639.
Ph. No. 02352 – 231388.
E-mail: ee3220@mahatransco.in
Website: www.mahatransco.in

Ref. No.: EE/EHV O&M DN/RTN/T/ **No.00382**

Date: **17.03.2021**

Enquiry

Sub: Providing Tata Sumo/ Bolero/ Utility vehicle or equivalent on hire basis along with Driver at LMSDN New Koyna, under EHV O&M Division, Ratnagiri.

Dear Sir,

In connection to above subject, it is requested to submit your offer in the sealed envelope superscribing “Quotation for Providing Tata Sumo/ Bolero/ Utility vehicle or equivalent on hire basis along with Driver at LMSDN New Koyna, under EHV O&M Division, Ratnagiri to this office on or before **24.03.2021** subject to enclosed terms & conditions.

Terms and Conditions:

- 1) The Vehicle must be with RTO valid Tourist car permit. You should maintain all the necessary documents such as RC, TC, Insurance, Certificate of Fitness and tourist permit and relevant RTO documents along with the vehicle. However original should be shown and get verified from this office.
- 2) All RTO documents accordingly should be in the name of Transport Company/Agency/proprietor only.
- 3) The vehicle will be utilized on any day and it must be made available with short notice from concerned officer/office. The charges will be paid on the basis of the days on vehicle actually utilized the charges will not be paid on the day for the vehicle has not been utilized. The concerned field officer / Incharge of the vehicle who, the vehicle being utilized is fully empowered to give off, on any day without assigning any reason for which no charges will be paid for that day.
- 4) Only diesel will be supplied by the MSETCL free of cost. You shall arrange the engine oil; break oil, and other lubricants at your cost. Overall maintenance part of vehicle will be on your account.
- 5) All taxes such as RTO Taxes, Town duties, Insurance, and all other statutory charges will be paid by you only. Any complication concerned with RTO, Taxes, permit etc. or you should settle any other formalities only. Company will not be responsible for the same.
- 6) You should pay security deposit equivalent to 5% of the value of the order. Security Deposit is payable by (a) Cash (b) D.D. (c) Bank Guarantee from nationalized scheduled Bank. The S.D. will be refunded after satisfactory completion of the work.

- 7) The vehicle is to be driven by driver of the party who must have valid license and transport license/Batch from RTO authorities. The driver has to drive the vehicle as per the instruction of the field officer/ In-charge of vehicle.
- 8) In case the halt occurs out of headquarter, the driver should arrange his own kit and the company will not pay extra amount on his account.
- 9) The vehicle must run on all types of roads. It will be utilized for maintenance & attending breakdown of EHV lines and transportation of allied material & man power. The condition of all the tyres fitted to the vehicle must be good. A good and serviceable Stephanie should be provided with the vehicle.
- 10) The vehicle should be self-starting condition. In case it fails, it should be got repaired immediately at your end.
- 11) If the particular vehicle allotted against this order is off the road for longer/short duration for major/minor repairs the other vehicle fulfilling requirement and conditions shall have to be arranged as the replacement on the same terms and conditions of the order having necessary RTO tourist permit along with all statutory taxes paid. If fail to do so arrangement, if arrangement made by MSETCL, by other vehicle the charges whatsoever paid will be recovered from your bill other than penalty clause.
- 12) The average consumption of the vehicle given on the hire basis should be minimum 12 Kms/Ltrs. Irrespective of actual average of the vehicle. If the average consumption is less, the proportionate amount will be deducted from your bill. You will have to communicate the capacity of the diesel tank with the vehicle.
- 13) The driver will not be permitted/ allowed to carry any outside passengers, luggage, when the vehicle is engaged for company's works.
- 14) If the performance and the service given by your vehicle and driver are not found satisfactory, the contract will be terminated without giving any notice at cost and risk of tendered/party and security deposit paid by you will be forfeited.
- 15) You have to display the board on the vehicle stating EXCLUSIVELY FOR BONAFIDE USE OF MSETCL. The same will have to be wiped off on expiry of the contract period.
- 16) You have to maintain two separate log-books/diaries for alternate months to record the daily journey with timings, Kms, fuel account, place of visit etc; at the end of each day and duly signed by officer / person using the vehicle. The same should be submitted in original along with bills for arranging payments.
- 17) The normal duty hours will be 9.00 to 19.00 Hrs. on every working day and you will have to make available vehicle at LMSDN New Koyana as per the instruction of the Incharge/field officer. The starting and the end Kms should be recorded daily taking LMSDN New Koyana as Head Quarter, vehicle diary duly signed by authority using the vehicle.
- 18) The vehicle should be parked in MSETCL premises at LMSDN New Koyana.
- 19) If the order is not executed completely and satisfactorily it will be treated as cancelled and the work will be got done from the departments/ outside agency even at higher rates and the difference in the rate will be recovered from your pending bills if any or from security deposit with company.

- 20) If the vehicle is failed on the road non-use hours will be counted for proportionate deduction in the daily bill as per the directives of the vehicle Incharge. You have to carry out any repairs/servicing of this hired vehicle only during idle hours and as per the directives of the vehicle In-charge.
- 21) The Driver should be well experienced & free from bad habits.
- 22) Penalty: - If the hired vehicle is not made available on any working day without any intimation and without convincing reasons by you the penalty @ 10% of the daily charge will be recovered from for every such day.
- 23) Submission/Payment of Bill: A bill for hiring of work should be submitted in triplicate along with advance stamped receipt to the Ratnagiri Division office every month after completion of work during the month.
- 24) If the agency uses its vehicle for its private use, balance of diesel should be shown in vehicle logbook before as well as after using the vehicle.
- 25) Income Tax will be deducted at the rate of 2.00% as per the rule on every monthly bill. Also income PAN no. should be conveyed to this office. Further GST will be deducted at prevailing rate.
- 26) **Agreement:** You have to execute Indemnity cum agreement bond on stamp paper of Rs. 500/- in prescribed form for your cost.
- 27) The terms and conditions for tender and work contract of the hiring of vehicles for MSETCL, EHV O&M Division Ratnagiri are binding on you.
- 28) In case any accident or any mishap takes place to the vehicle during its utilization, all the liabilities, of vehicle as well as driver etc. will be at your risk and cost and company will not be responsible for any liabilities and compensation.
- 29) The undersigned reserves the right to accept or reject the order without assigning any reason thereof.
- 30) The vehicle should remain under control of In-charge of LMSDN New Koyna.
- 31) Vehicle should be preferably less than 5 years.

Thanking You.

Encl: Schedule 'A'.

sd/-
(Vijaykumar A. Nikam)
Executive Engineer
EHV O&M Dn., MSETCL,
Ratnagiri

Copy s.w.r. to: The Superintending Engineer, EHV O&M Circle, Kolhapur.

Copy to: Dy. Manager (F&A) EHV O&M Division, Ratnagiri / Notice Board.

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
EHV O&M DIVISION, RATNAGIRI.

Name of work: Providing Tata Sumo/ Bolero/ Utility vehicle or equivalent on hire basis along with Driver at LMSDN New Koyna, under EHV O&M Division, Ratnagiri.

SCHEDULE 'A'

Sr. No.	Particulars	Unit	Rate in Rs.	Rate in % (Above/ Below)	Estimated amount Excluding diesel charges
A]	Providing Tata Sumo/ Bolero/ Utility vehicle or equivalent on hire basis along with Driver at LMSDN New Koyna having 'T' permit (LMSDN New Koyna comes under jurisdiction of Ratnagiri) including driver wages, engine oil, lubricant and all type maintenances/ repairs for 45 days or exhaust of work order amount whichever is earlier excluding diesel (Desired average not below 12 km/Hr)	Per day	1100.00		Limited upto Rs. 1.0 Lakhs (including all taxes)
B]	Night halting charges	Per halt	150.00		
C]	Overtime charges (Max. 04 hrs. OT allowed per day)	Per hour	50.00		
Note: For a particular day either OT or halting charges whichever is less will be paid.					

- Above rates are exclusive of taxes as per GST slab; but inclusive of 1% Cess.
- Rates should be quoted per day on firm basis. Taxes if any should be quoted separately otherwise it will be presumed that the rates are inclusive of all taxes.
- The vehicle with registration in and after 2015 shall be preferred.
- Above rates are for reference only.
- Diesel will be provided by MSETCL. However, total expenditure i.e. fuel cost + bill amount should not exceed/ limited to Rs. 50000/- for particular month.

Sd/-
(Vijaykumar A. Nikam)
Executive Engineer
EHV O&M Dn., MSETCL,
Ratnagiri