

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD**  
CIN .U40109MH2005SGC153646

<b>Name of Office</b> : Office of the Chief Engineer, EHV Projects cum O&M Zone, M.S.E.T.C.L. ,Nashik
<b>Office address</b> : 2 <sup>nd</sup> Floor, New Admin Building, Old Saikheda Road, Near New Durga Mandir, Jail Road, Nashik Road :- 422 101
<b>Contact No</b> : 0253-2403010,02, FAX : 0253- 2403000
<b>Email Id</b> : cenashik@mahatransco.in
<b>Website</b> : <a href="http://www.mahatransco.in">www.mahatransco.in</a>

Ref :-CE/EHV PC O&M/Zone/ Nashik/T-30/No.479

Date: 18.03.2021

**e- Enquiry**

**Sub:-** Supply of Photo Copying Machine for EHV PC O&M Zone Office Nashik.

**Dear Sir,**

Please offer your reasonable rates for the subject work. The detailed scope of works/supply are given as per schedule "A" and as given below:-

1. **DUE DATE:** - The quotations in **two bid system** (Technical bid with all supporting documents & Commercial bid with price break up) complete in all respects, duly sealed & super scribed should be submitted to this office on or before **24.03.2021** up to **15:00 Hrs** positively.

**Single Envelope shall be submitted containing following 02 (two) Envelopes in it.**

**a) Compulsory Primary Documents in 1st Envelop:(Technical Bid)**

The **attested** copies of following valid documents shall be submitted with the quotation without which the quotation will not be considered valid. (Copies should be clearly readable)

- i. Bombay Shop Act.
- ii. GST registration
- iii. Copy of PAN card
- iv. Order copies if any issued by competent authority not below the rank of Executive Engineer of similar type of works/Supply as a proof of experience.

**b) Documents in 2nd Envelop:(Price Bid)**

Price bid only where, the rates/percentage should be quoted in figures as well as in words.

**NOTE:- Envelop No.2 (Price Bid) will be opened after qualifying in (Technical Bid) Envelop No.1**

2. **SCOPE OF WORK :-** the detailed are as per schedule 'A'
3. **QUOTED RATES:-** The quoted rates should include the cost of items strictly as per specification & test certificate etc. Taxes & Charges shall be mentioned clearly. If nothing mentioned it will be considered inclusive of all taxes & charges.

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4. **DELIVERY PERIOD:- 15 days** from the date of receipt of order at EHV PC O&M Zone Office, 2nd Floor, New Admin Building, Old Saikheda Road, Near New Durga Mandir, Jail Road, Nashik Road :- 422 101.
5. **CONSIGNEE:-** The Executive Engineer(Admin) EHV CC O&M Zone, MSETCL Nashik.
6. **PAYMENT:** - On completion of the order successfully, the bill in triplicate should be submitted to concern office. After MB recording of bills the payment will be made within a reasonable time by Concern Office.
7. **SECURITY DEPOSIT:** - The successful bidder will have to pay an amount equivalent to 10 % of contract value towards S.D. at concern office.
8. **VALIDITY OF OFFER:** - The offer should be valid for our acceptance for a period of **60 days** from the Due date of same.
9. The undersigned have the reserve right for relaxation of any condition mention above
10. The undersigned reserved the rights for cancellation of any or all quotations without assigning any reason.

**Encl :** Schedule 'A'

**Yours faithfully,**  
**-S/d-**  
**Chief Engineer**  
**EHV CC O&M Zone, Nashik**

**Copy to:-**

- 1) The AGM (F&A)/(HR), EHV PCO&M Zone Nashik
- 2) The Executive Engineer(Admin), EHV PC O&M Zone, Nashik.
- 3) Web Master
- 4) Notice Board

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**Schedule 'A'**

**Subject:** Purchase of Photo Copying Machine for EHV PC O&M Zone Office, Nashik.

Sr. No	Particulars	Rate per Unit	Qty.	Amount in Rs.
1.	Photo Copying machine with Multifunction Machine <ul style="list-style-type: none"> <li>▪ Scanner 600x600 dip for black&amp; White</li> <li>▪ Digital copier/printer/colour Scan (Scan to folder)</li> <li>▪ Network printer</li> <li>▪ 30/35/55 ppm (Page per Min.) or more</li> <li>▪ 2 GB RAM</li> <li>▪ 600 dpi X 600 dpi Printing</li> <li>▪ Print OS Compatibility</li> <li>▪ Multiple copies/Prints</li> <li>▪ Standard Collate &amp; Sorting</li> <li>▪ 2x250 Sheet paper cassette</li> <li>▪ 100 sheet stack bypass</li> <li>▪ Size A5-A3 size</li> <li>▪ 25%-400% ( in % increment)</li> <li>▪ Up to A3 size colour scanning</li> <li>▪ Low power consumption with RAPID fusing system</li> <li>▪ Mobile printing.</li> <li>▪ Tonner yield-more than 10,000 or A4 size</li> <li>▪ Wify system facility</li> <li>▪ Advance features like image combination, ID card Copy</li> </ul>		1 No	
<b>Total amount in Rs</b>				

-S/d-  
**CHIEF ENGINEER**  
EHV PC O&M Zone, Nasik