



Maharashtra State Electricity Transmission Co. Ltd.

400 KV R.S. (O&M) DIVISION, DHULE

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Ref: EE/400KV/RS/O&M/DN/DHL/185

DATE: 20.04.2021

To,

Subject: E-Enquiry for Work of carrying out work of cleaning, sweeping and cleaning of toilet, WC pan, Urinal pan at 400 kV & 220KV S/S Control Room & offices under 400 kV R.S. (O&M) Dn. Kundane, Dhule

Dear Sir,


Sealed and super scribed quotations are invited for the above work as per enclosed schedule 'A'. You are requested to quote your lowest rate for the above work. The terms and conditions are as follows.

TERMS AND CONDITIONS:

1. Your quotation should reach this office **on or before date 30.04.2021 by 17:30 Hrs.** and same shall be opened at 11.00Hrs. on next office day, if possible.
2. **Rates:** Rates shall be quoted on firm quotation basis inclusive of all other charges, taxes, Except GST tax etc. The rate shall be quoted in words and figures.
3. **Document Required:** The rate offer must be accompanied with the following documents duly attested & signed by vender –
 - a. Proof of registration of firm under Bombay shop & Establishment Act.
 - b. The firm should be registered with P.F., If not applicable then undertaking for same.
 - c. PAN NO. & Income Tax return certificate for last three years.
 - d. GST Tax Registration Certificate, If not applicable then Certificate of annual turnover.
4. **Taxes:** the income tax will be deducted as per provision of ACT & work contract tax if applicable will be deducted from your Bill as per rule. Any other deduction if required under any finance acts shall also be made from contractor's bills, unless he produces necessary exemption certificate.
5. If any damage occurs to the company's property during execution of above work, contractor will have to make them good at his cost.
6. **Security deposits:** The You have to pay a security deposit of 5% of the order value for this work with MSETCL in the form of FDR/D.D./BG of any Nationalized/scheduled Bank in the name of Executive Engineer of 400KV R.S O&M Div. Dhule, payable at Dhule, valid for one year or Bank Guarantee in the prescribed format in favor of "M.S.E.T.C.L., 400KV R.S O&M Div. Dhule" valid for one year. The security Deposit to be submitted before starting of work. The security deposit will be refunded only after satisfactory completion of contract.
7. The validity of your offer should be for one year or up to Total Work order amount exhaust.
8. All terms and conditions as per Company's rules including those work in the M.S.E.T.Co. Ltd. booklet, "Tender and contract for works" are applicable in this case also. Not with standing stated herein, the Company's general terms and condition of contract shall be applicable to this contract also.
9. **MSETCL Decision final:** Undersigned reserves the right to accept any Tender or to reject/accept all the Tenders without assigning any reason.
10. **Jurisdiction of Court** Any dispute/differences arises, will be subjected to jurisdiction of Dhule court only.

- 11. Period of Contract:** The work order contract may be placed maximum for **1 year** or up to Total Work order amount exhaust. & amount limited to Rs.1,99,939.2/- (**Including GST Tax & all other charges**)
12. The submission of the tender by the tenderer implies that he has read the instructions, the conditions of the contract etc. and has made himself aware of the scope of the rates and local conditions and other factors bearing on the execution of the contract and the company shall not be liable to pay any extra charges for any reasons whatsoever in case the contractor is found later on to have misjudged by himself.
13. All terms and conditions as per Boards rules including those working the M.S.E.T.C.L. booklet. "Tender and contract for works" are applicable in this case also. Not with standing stated herein, the Boards general terms and condition of contract shall be applicable to this contract also.
14. MSETCL reserve rights to add more terms during the contract period if found necessary.
15. The work shall be supervised by the Engineer, appointed by under signed and it should be carried out to the satisfaction of Engineer In charge. In case of any dispute, decision of undersigned shall be final and binding on the contractor.
16. You shall be responsible for Cleaning & Sweeping and cleaning of toilet, WC pan, Urinal pan at 400KV Control room & offices under 400 KV RS & 220KV SS Premises. Any lapse in this respect shall be recoverable from your bill for which company will incur any expenditure.
17. If any of the services mentioned in the schedule A are not carried out on any particular day by you, the payment of respective day will be deducted from your Monthly Bill. Also fine of Rs. 100 per day shall be levied.
18. **Payment:** Monthly Bill payment will be paid to you by account payee cheque in reasonable time and as per the availability of funds after the satisfactory completion of work and as per Service period recorded in ERP-SAP SES.
19. **Tender Fee: Rs.100/-** will be the tender fees to be paid while submitting the quoted bid.
20. If it is found that contractor is not giving satisfactory service, the contract is liable for cancellation after giving 24 Hrs notice forfeiting the security deposit.
21. L1 bidder should have to execute the agreement on non-judicial stamp paper of Rs.500/- at your own cost as per the provision of 'Mumbai Mudrank Adhiniyam 1958, Clause No. 34' with requisite stamp duty immediately after the payment of security deposit.
22. All the works shall be executed by contractor in accordance with the laws in force in India relating to work & rules & regulation there under& any statutory modification thereof whenever they are applicable, unless otherwise agreed to in writing by engineer Incharge.
23. The contractor shall be responsible for loss, damage. If the damages occur to the company's property during execution of above work, you will have to make them good at your cost.
24. Agency will be responsible for payment or P.F, P.T and payment etc of your staff as per ACT applicable.
25. The employees/Labour of the agency will not be entitled for any facility as is being provided to MSETCL staff. It is the sole responsibility of agency to observe and abide by provisions of labour acts such as workmen compensation act, minimum wages Acts, payment of wages act, gratuity act, PF act and other regulation framed by govt. from time to time. MSETCL will not be responsible for any violation of this act.
26. All the laborer engaged by agency for this works should be physically fit & well behave. They should not found smoking or alcoholic drinking during working hours.
27. The MSETCL will not be responsible for any kind of accident or damages to Person/Personnel engaged in works during contract period. All the financial liabilities arising out of accident shall be borne by the agency.
28. Quantity mentioned in schedule" A" are tentative & payment will be made on the basis of actual quantities executed by you.

Yours faithfully


Executive Engineer
400 KV RS (O&M) Dn.
M.S.E.T.C.Ltd., Dhule.


MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.

SCHEDULE 'A'

Work of carrying out work of cleaning, sweeping and cleaning of toilet, WC pan, Urinal pan at 400 kV & 220KV S/S Control Room & offices under 400 kV R.S. (O&M) Dn. Kundane, Dhule

Sr. No.	Particular of work	Unit	Qty.	Rate/ Month	Total Amount
1	<p>Cleaning of 400 kV R.S. office, S/S, C.R. its premises at 400 kV R.S. Kundane, Dhule.</p> <p>1. Work involves day to day cleaning and sweeping of floor & desk tables of 400 kV C.R., Relay room, Dn. Offices, testing office, rest room, maint. S/Dn. Office, PLCC room, battery room, computer section, stair entrance, BCR in the yard & Vehicle parking section.</p> <p>2. Wet mapping of floor & removing of spider web on Walls & ceiling of the same as above twice a week & as per directives. Cleaning of glasses of window, doors portion of 400 kV C.R., Relay room, Dn. Offices, testing office, rest room, maint. S/Dn. Office, PLCC room, battery room, computer section, stair entrance, BCR in the yard.</p> <p>3. Cleaning of toilets block, urinal pan, w.c. pan etc. every alternate day of the week.</p> <p>*All above Work carried out by engaging 1 labour (1 sweeper) all the day with cleaning material.</p> <p>*Cleaning material i.e. floor cleaners, brooms, dusters, mops, odonil cakes, naphthalene balls, dettol, soap, washing powder etc. All the material should be supplied by the contractor daily to the labour for cleaning purpose.</p>	Month	12		Limited to Rs.1,99,939.2/- (Inclusive of all Taxes)
2	<p>Cleaning of 220KV S/S office, S/S, C.R. its premises at 400 kV R.S. Kundane, Dhule.</p> <p>1. Work involves day to day cleaning and sweeping of floor of 220KV S/S C.R., Relay room, AEE Office, PLCC room & passage area.</p> <p>2. Wet mapping of floor & removing of spider web on Walls & ceiling of the same as above twice a week & as per directives. Cleaning of glasses of window, doors portion of 220KV S/S C.R., Relay room, AEE Office, PLCC room & passage area.</p> <p>3. Cleaning of toilets block, urinal pan, w.c. pan etc. every alternate day of the week.</p> <p>*All above Work carried out by engaging same labour all the day with cleaning material.</p> <p>*Cleaning material i.e. floor cleaners, brooms, dusters, mops, odonil cakes, naphthalene balls, dettol, soap, washing powder etc. All the material should be supplied by the contractor daily to the labour for cleaning purpose.</p>	Month	12		
Total Rate/Month					

Rate/Month should be quoted Inclusive of all Taxes Except GST.


 Executive Engineer
 400 KV RS (O&M) Dn.
 M.S.E.T.C.Ltd. Kundane, Dhule.