

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.**

**Office of The Chief Engineer**

**Maharashtra State Load Dispatch Center, Thane-Belapur Road, P.O. Airoli,  
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Ref: CELDK/Maint/FM-45/ No 0 1 6 0 4

Date: 26 JUL 2021

**ENQUIRY**

To,

All Vendors

**Sub:** E-quotation for Annual contract of running guesthouse for the FY2021-22 at SLDC, Airoli.

Dear Sir,

**Sealed quotations are invited from experienced parties/contractors for the Annual Contract of running guesthouse for the FY2021-22 at SLDC, Airoli on or before 02.08.2021 up to 15:00 hrs with following terms and conditions.**

**Terms & Conditions:**

- 1. Scope of Work:** You have to quote above said work as per Annexure-A,B & C. The rates should be inclusive of cleaning material required for running of guesthouse. Indicative list of material is attached in Annexure –B. The rates of food items to be provided in guesthouse are attached in Annexure –C. There should be no revision of rates of food item without prior permission of Competent Authority.
- 2. Taxes:** Prices quoted shall clearly indicate whether they are inclusive of taxes.
- 3. Validity:** Validity of your quotation should not be less than 60 days. You should visit the work site before submitting the quotation.
- 4. Payment:** Payment will be made on monthly basis. No advance payment will be made.
- 5. Period:** The work of maintenance will be for a period of one year.
- 6. Security Deposit:** You will have to pay security deposit amounting 3% of the value of the order on annual contract period which will be refunded after satisfactory execution of the order. In the event of unsatisfactory performance of the contract, this amount will be forfeited.

7. No extra charges for transportation, T&P and Labour, material etc will be paid, it will be arranged by you only. You should quote the rates as per Annexure-A enclosed herewith.
8. Contractor will be responsible for accidents to their workers occurring during the entire course of work and he will have to pay compensation whatsoever as per the prevailing Workman's Compensation Act.
9. Income Tax & any other tax (as applicable) at source will be deducted as per rules.
10. The undersigned reserves the right to cancel any or all the quotations without assigning any reasons thereof.
11. 1) Food and Drug Administration Certificate 2) Copy of GST Registration 3) PAN No 4) Bombay shop license certificate if applicable shall be attached along with your quotation.
12. The agency should have experience in running guesthouse. The value of completed work order/Work experience certificate should not be less than Rs.1,04,401/- during any one of previous 5 financial years. The work order/Work experience certificate for similar type of work should be issued by officer not below the rank of Executive Engineer in Govt. /Semi Govt/PSU/Reputed private company.
13. Apart from the above points, all the Terms & Conditions Published by M.S.E.B. in Booklet "Tender & Contract of Works" is applicable here also.

Yours faithfully

**SD/-**  
**Supdtg. Engineer (SCADA/Admin)**  
**MSLDC, MSETCL, Airoli.**



**Annexure-A**

**Name of Work :- Annual contract of running Guest House for the year 2021-22 at SLDC Airoli**

Sr. No.	Activity No.	SAC Code	Particulars of items	QTY	Unit	Rate in Rs.	Amount in Rs.
1			2	3	4	5	6
1	50014010	996311	Providing house keeping and catering services round the clock, attendant services for operation of Guest House including supply of labour, attendant, sweeper, caterer, meal server, cleaning the guest house regularly, washing and replacing the bed sheets, blankets, pillow covers, towels, napkins, curtains, carpet etc. overall watch and ward, opening and closing the main gate, operation of lighting, A.C. , fan system, water supply to guest house, keeping proper record of visitors, collection of charges and deposit to the company's office as directed by Engineer-in-charge. Note:- 1) No Material will be supplied other than cooking utensiles,dining set, Furniture, bed sheets, pillow, beds. 2) Meal and Breakfast is to provided at the rates shown in annexure 'B'	12.00	Month		
2	50018184	998533	Cleaning of Sofa with dry Vacuum applying fabric shampoo to fabric, cleaning the dirt with soft brush & wet vacuuming , etc or as directed by Engr-in-charge complete.(Rate per seat of Sofa)	14.00	EA		
3	50018186	998533	Cleaning of Single bed mattress with dry Vacuum applying fabric shampoo to fabric, cleaning the the dirt with soft brush & wet vacuuming , etc or as directed by Engr-in-charge complete.	8.00	EA		
Total:						Rs.	

SD/-  
SE(SCADA/Adm)  
MSLDC,MSETCL,Airoli

**ANNEXURE 'B'**

**List of Materials to be Provided/ Replaced Monthly by Agency**

1	Broom	1	No.
2	Kharata	1	No.
3	Phenyle 1000 ml	1	No.
4	Air freshner	3	No.
5	Mopper	1	No.
6	Small soap	10	No.
7	Colin 1000 ml	1	No.
8	Napthalene Balls	5	Pack
9	Liquid Soap	500	ml
10	Good Night	3	No.
11	Rin Powder	1	Kg.
12	Rin Soap	6	No.
13	harpic Toilet	500	ml
14	harpic Bathroom	500	ml

**ANNEXURE – C****(Rate list for the items to be served in Guest House)**

Sr.No.	Description of item	Rate
1	<b>Vegetarian Meal :</b>	
	I Rice	
	II Chapattis/Puris (3 Nos.)	
	III Vegetables- 2 Kinds	
	IV Dal Curry	
	V Curd	
	VI Papad & Pickle	
2	<b>Special Meals :Vegetarian</b> As above at Sr. No. 1 with one Sweet Dish	
3	<b>VIP Meal : Vegetarian</b>	
	I Dal fry/Dal Tadka	
	II Jira Rice/Pulav	
	III One Paneer bhaji	
	IV One Veg bhajii	
	V Veg raita/Bundi Raita/Dahi	
	VI Chpati with ghee - 3	
	VII Papad & Pickle	
	VIII Sweet	
4	<b>Non Vegetarian Meals :Egg</b>	
	I Rice	
	II Chapattis/ Puris (3 Nos.)	
	III Egg Curry	
	IV Papad & Pickle	
5	<b>Non Vegetarian Meals : Chicken/Mutton</b>	
	I Rice	
	II Chapattis/Puris (3Nos.)	
	III Chicket/Mutton Curry	
	IV Papad & Pickle	
6	<b>Non Vegetarian Meals : Fish</b>	
	I Rice	
	II Chapattis/Puris (3Nos.)	
	III Fish Curry	
	IV Papad & Pickle	
7	<b>Break Fast</b>	
	I Upma/Shira	
	II Poha	
	III Bread, Butter, Jam	
	IV Double omlet with bread, butter, Jam	
	V Sandwitch with bread, butter, Jam	
8	Tea	
9	Coffee	
10	Soft drink	
11	Bisleri water bottle	

Note:- For any special items served other than above rate shall be charged on the basis of Market rates.

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