

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD**  
**(CIN No.U40109MH2005SGCI53646)**

**Office of the Executive Engineer**

EHV O & M Division-I, Pune

Block No.406, Administrative Building, 3<sup>rd</sup> Floor, Rasta Peth, Pune – 411011

Phone No : 26131362 (O), Fax No.: 26053991 E-mail- ee6140@mahatransco.in

**EE/EHV O&M Dn.-I/Pune/Tech./ 987**

**Date :09.08.2021**

**Sub: -** Re- E- enquiry for the work of upgradation of existing printers allotted to Executive Engineer and Additional Executive Engineer at EHV O & M Division-I, Pune.

**Dear Sir,**

Sealed and super scribed quotations are invited for the above work as mentioned in schedule A, so as to reach this office on or before 23.08.2021 upto 11:00 Hrs. You are requested to quote your reasonable rate for the above work. The terms and conditions are as follows.

**TERMS AND CONDITIONS:**

1) The offer should be submitted in two separate sealed envelopes contained in one main envelopes super scribing the subject.

**Envelope 1:** Should contain associated documents/Certificates/proof of qualifying pre-requisite Broachers attested certificate etc such as,

1. Valid shop act & establishment registration/ NOC of Grampanchayat/ Udyog Adhar.
2. PAN Card.
3. GST Registration.
4. Experience of similar type of work.

**If validity of any license/certificate expires during order period, you will have to renew the same & submit the copy to this office. Payment will be affected for valid period only.**

**Envelope 2:** Price bid documents: This should contain only price bid in given schedule, not in any other format.

1) After verifying full documents /certificated pre-qualification as above in envelope 1,if it is found that ,bidder fulfills the desired prerequisites, envelope 2. will be opened. If the same is not meeting the prerequisites, Envelope 2 shall not open.

2) Quotations with incomplete details submitted without sealing or superscripting not submitted in prescribed format etc are liable to reject. Offer on fax or e-mail will not be accepted. This office will not be responsible for delay in postal transit. The agency should not submit 'conditional quotation' such conditional offer shall be liable for rejection.

3) Validity period of offer should be not less than 60 days from the date of submission of offer.

4) **Security deposit:** You have to pay security deposit of 5 % of order value in form of cash/DD/BG which will be refunded after completion of Warranty period.

5) **Quality of material:** Quality material should be supplied as per specification in schedule A. Any defect observed in the material supplied by you, the same shall be replaced by you free of cost without delay.

6) **Delivery period:** The material shall be delivered at EHV O&M Division-I, Pune within 15 days from the date of issue of work order.

7) **Penalty:** If the material are not dispatched within the stipulated time, you will be liable to pay a penalty to the MSETCL at 1/2 % per week or maximum 10 % of order value will be recovered from your bills.

8) Bill along with following documents shall be submitted to the Executive Engineer, EHV O&M Division-I, Pune for passing payment.

A) Guarantee Certificate/Warranty Certificate .

B) GST & Pan No. Should be mentioned on bill.

C) Original CD of Drivers if any.

D) Manual if any.

9) **Guarantee of Quality of material:** Guaranteed for satisfactory performance for a period of 12 months from the date of receipt of material at site.

10) **Income tax:** if applicable will be deducted as per rules/ otherwise, you will have to submit income tax exemption certificate or income tax registration no. of your firm PAN No.

11) The MSETCL's general conditions for work contract are also applicable & will be binding on you.

12) The undersigned reserves the right to accept or reject the quotation/offer without assigning any reason thereof.

13) **Agreement:** An agreement is required to be executed by bidder with the company on stamp paper of Rs. 500/- containing all above terms & conditions of the order before its execution. The cost of the stamp paper should be born by you.

14) **Jurisdiction of Court:** All disputes or difference arises : jurisdiction of court shall be Pune Dist. Pune. In case of any dispute arising out of, the decision of the undersigned will be final and will be binding on you.

15) All General / Technical / Commercial terms & conditions of the contract of the Company are applicable to this contract.

Thanking you,

Encl: As Above (Schedule A)

Yours faithfully,

--sd--

( V.D. Munde )

**Executive Engineer**

**EHV O&M Division-I Pune**

**Copy to:** 1. The Dy. Manager (F&A), Dn .I, Pune.  
M/F.

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION COMPANY LTD.**

**EHV O&M DIVISION-I, PUNE**

**Schedule'A'**

**Subject** Work of upgradation of existing printers allotted to Executive Engineer and Additional  
**t** Executive Engineer at EHV O & M Division-I, Pune.

<b>Sr.No.</b>	<b>Particulars of Work</b>	<b>Qty</b>	<b>Ex Rate</b>	<b>GST 18 %</b>	<b>Total Amount</b>	<b>Remark</b>
1	All in one black and white printer(HP Make) with scanner, copier etc.	1	15210.17	2737.83	17948	
2	All in one color laser printer with scanner, copier etc.	1	27500	4950	32450	
<b>Total</b>					<b>50398</b>	

**Amount in words: Fifty Thousand Three Hundred and Ninety Eight Only.**

**The contractors have to quote above/below/At par in % in respect of total Amount. The contractor should not quote above/below/At par of individual items, such Price bid will be rejected.**

1. -----% **Below** ( In words -----) of the above total estimated cost.
2. ----- **At Par** ( In words -----) of the above total estimated cost.
3. -----% **Above** ( In word-----) of the above total estimated cost.

Dated

**Signature of Contractor with Seal**

Name -----

Address-----

--sd--

( V.D. Munde )

**Executive Engineer**  
**EHV O&M Division-I Pune**