



### **E-Enquiry Notice**

MSETCL invites bids for following E-Enquiry through E-Enquiry process of MSETCL in single bid system from registered contractors, agencies on Mahatransco website <http://mahatransco.in> for following works.

Sr. No.	E- Enquiry No & Description of Work	Due date & Time (Hrs) for submission & opening of E-Enquiry		
1.	Enquiry No. CELDK/ Maint/FM-14/1926 Dt. 09.09.2021			
	<b>Name of Work: Supply of plain white paper (A4 Size/70 GSM &amp; A4 Size 75 GSM) for day to day office work at SLDC, Airoli.</b>	<b>Download/Purchase of Enquiry Documents</b> Date: From 10.09.2021 to 17.09.2021.		
	<b>Estimated Cost (Rs.)</b>	<b>Enquiry Fee Non Refundable (Rs.)</b>	<b>Closing Date (Submission)</b>	<b>Opening date if possible.</b>
	1.19 Lakhs	Nil	17.09.2021 15.00 Hrs.	20.09.2021

**Contact Person:** Addl. Exec. Engineer (Maint.), State Load Dispatch Centre, Thane-Belapur Road. At & Post Airoli Navi Mumbai - 400708. Tel. No. 9867495101/8087070878/9323802683/9320844448

For further details visit our website <http://mahatransco.in>

1. The bidder should submit their bids to the office, well in advance within aforesaid date & time.
2. The copy of Enquiry fee receipt should be submitted along with the Bid.
3. The Enquiry fee amount indicated above should be paid in cash/DD only.
4. The quotation will not be accepted if enquiry fee is not paid.
5. MSETCL will not be responsible for non-submission of bid due to any website related problems.
6. The undersigned reserves the right to cancel the tender at any time without assigning any reason.

**SD/-**  
**(Ram N. Kolhe)**  
**Supdt. Engineer (SCADA/Admin)**  
**MSLDC, MSETCL, Airoli.**

**MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO.LTD.**

**Office of The Chief Engineer**

**Maharashtra State Load Dispatch Center, Thane-Belapur Road, P.O. Airoli,**

**Navi Mumbai Pin – 400 708.**

Tele :91-22-27601931 / 2937

Fax :91-22-27601769

Email : cesldc@mahasldc.in

website : <http://www.mahasldc.in>

**Ref: CELDK/Maint/FM-14/1926**

**Date: 09.09.2021**

To,

All Vendors,

**Sub:** Invitation of e - quotations for supply of plain white paper (A4 Size/70 GSM & A4 Size 75 GSM) for day to day office work at SLDC, Airoli.

Sealed quotations are invited for supply of plain white paper (A4 Size/70 GSM & A4 Size 75 GSM) for day to day office work at SLDC, Airoli (As per Schedule-A)

Dear Sir,

**TERMS & CONDITIONS:**

1. **Rates:** Quoted rates should be firm and should include all charges such as duties, all types of taxes, tolls etc. complete. Nothing extra will be paid on any account over the quoted rates & the rates shall be given in words & figures separately.
2. **Validity:** The rates quoted should be valid for 60 days of opening of quotations.
3. **Period:** The material as per order specification shall be delivered within 30 days of issue of order.
4. **Payment:** 100% payment will be made after completion of the work. No advance payment will be made.
5. **Security deposit:** You shall pay security deposit amounting 3% of the value of the order with 7 days of receiving order & same will be refunded 3 months after satisfactory execution of the order. In the event of unsatisfactory performance of the contract, this amount will be forfeited.

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**Regd. Office** – Prakashganga, C –19, E Block, Bandra – Kurla Complex, Bandra (East), Mumbai – 400 051 (India) Phone – (022) 2659 8595 / 2659 5000 Fax (022)26591254

6. You will have to submit photo copies of following documents along with the quotation. In case of failure to do so, quotation shall be liable for rejection.
  - PAN Card
  - GST registration
  - Registration under Bombay Shops Act, 1948 if applicable.
7. **Penalty:** If the material is not delivered in stipulated time period the penalty @ ½ % per week subject to max.10% of the order amount will be levied at the discretion of the Competent Authority.
8. Whenever there is paucity of funds, the priority of payments of bill of various agencies will be decided by the undersigned and all the rights in this regards are reserved with the undersigned and binding upon you. The contractor is not entitled to claim any interest/compensation due to delay in their payments of bills on account of paucity of funds.
9. The undersigned reserves the right to place order either partly or fully or to reject any or all the quotations without assigning any reasons whatsoever.

You are requested to submit your lowest offer in sealed envelope of maximum size 14x14 inch duly super scribed as "Quotation for supply of plain white paper (A4 Size/70 GSM & A4 Size 75 GSM) for day to day office work at SLDC, Airoli & Enquiry No.\_\_\_\_ and Date\_\_\_\_" should be submitted to this office on or before 15.00 hrs on 17/09/2021

**SD/-**  
**(Ram N. Kolhe)**  
**Supdtg. Engineer (SCADA/Admin)**  
**MSLDC, Airoli**

**Encl: Schedule-A**

**Schedule-A**

**Sub:** Invitation of e - quotations for supply of plain white paper (A4 Size/70 GSM & A4 Size 75 GSM) for day to day office work at SLDC, Airoli.

Sr. No.	Item Description	Unit	Qty.	Rate (Rs.)	Amount w/o GST (Rs.)	GST %	GST (Rs.)	Amount (Rs.)
1	2	3	4	5	6	7	8	9
					(4x5)		(6x7)	(6+8)
1	(JK/B2B) 70 GSM Plain White Photo Copier Paper A4 Size (HSN:.....)	Reams	400					
2	(JK/B2B) 75 GSM Plain White Photo Copier Paper A4 Size (HSN:.....)	Reams	200					
3	Total :							
In Words:.....								

**Vendor's Stamp/Seal**

SD/-  
(Ram N. Kolhe)  
Supdtg. Engineer (SCADA/Admin)  
MSLDC, Airoli