

MAHARASHTRA STATE ELECTRICITY TRANSMISSION CO. LTD.
(CIN NO. U40109MH2005SGC153646)

From:
Superintending Engineer
EHV Projects Circle, Adm. Building, IIIrd floor, Block No.405, Rasta Peth, PUNE -11
Contact No: Tel : 26134502 (P), 26135713 (O) Fax No. 020 26132248
Email id: se6600@mahatransco.in

SE/EHV/PC/PN/T/TL/No - 1 2 9 0

E- Enquiry

Date: 01 OCT 2021

Sub: E-Enquiry for providing Skilled / unskilled manpower at EHV Projects Circle, Pune for the period of 45 Days.

Sir,

You are requested to send your offer for providing Skilled / unskilled manpower at EHV Projects Circle, Pune for the period of a 45 Days. While submitting the offer the following conditions to be noted: -

1. The Skilled person to be provided for the post of Typist should have passed 12th Std Examination & should have knowledge of Marathi & English Typing. The unskilled person to be provided for the post of peon should have passed 4th Std Examination as per the revised qualifications of MSETCL.
2. The labour should have clear antecedents & should not have been involved in any criminal case etc.
3. The labour should be vigilant, alert & respectful & presentable while on duty. They should have good moral reputation & should be free from bad habits like alcoholics, theft etc. The contract labour should have weekly off as per rules.
4. The working timings will be **10:00 a.m. to 06.15 p.m. for skilled** and **09:30 a.m. to 06:45 p.m. for unskilled and Driver** & should be followed strictly. The holidays will be as per the company's holiday list for circle office.
5. You will have to make arrangement of relievers for weekly off/ leave etc. at your cost
6. The contract does not confer any right of employment in Company's Services
7. **You should quote fixed charges per days per Minimum Wages Act except GST & no other charges will be considered.**
8. Payment will be made subject to availability of funds.
9. Please quote rate under minimum wages Act 1948 and according to Zone. The office is situated at Rastapeth, Pune.
10. The separate sealed envelope for attached Xerox copies of qualifying requirements as below is to be submitted mentioning on the top of the envelop "DOCUMENT".
 - a) License for providing manpower on contract basis.
 - b) Proof for registration under ESI Act 1948 with code number of ESI if applicable.
 - c) Proof for registration under Employee's Provident fund with code number.
 - d) Proof for Professional Tax Number and PTEC & PTRC both,
 - e) Registration under Goods & Service Tax.
 - f) Proof for registration under Shop & Establishment Act 1948.
 - g) Copy of Maharashtra Labour Welfare Board Registration.

- h) Certificate of performance, completion of similar work in MSETCL / MSEDCL / other Govt. utilities for the last three years (FY 2018-19, 2019-20, 2020-21) to the extent of 25% of inquiry estimated cost issued by authorities not below the rank of Executive Engineer along with copies of work order. Similar works means Work of providing skilled/unskilled labour shall be considered.
11. The rates should be quoted on your firms letter head in sealed separate envelop mentioning on top of envelop "Quotation for providing Skilled / unskilled manpower at EHV Projects Circle, Pune for the period of a 45 Days".
 12. You will have to pay security deposit equal to 3% of the order amount& it will be refunded after successful completion of the work order period.
 13. Your quotation should reach to this office in person or by post on or before **11th October-2021 up to 10.00 Hrs.**
 14. Right to reject any or all offers without assigning any reasons are reserved with undersigned.
 15. Order should be valid for the period of a 45 Days or date the finalization of current year 2021-22 tender which is under process at this office, whichever is earlier.

Thanking you.

Encl: Schedule A

Yours faithfully,



(Charuta Bendre)
Superintending Engineer
EHV Proj. Circle Pune

SCHEDULE 'A'

Sub : E-enquiry for Providing Skilled / unskilled manpower at EHV Projects Circle, Pune for the period of 45 Days.

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Sr. No	Name of the Office	Zone	Post	Skilled/Se miskilled/ unskilled	No. of Outso urced	Mont hs	Rate without GST	GST (18%)	Rate with GST	Amount without GST	Amount with GST	Remarks
1	EHV Projects Circle, Pune	Zone I	Typist	Skilled	2	1.5	20,329.51	3,659.31	23,988.82	60,988.53	71,966.47	Rates should be mentioned per month
			Peon	Unskilled	4	1.5	17,728.06	3,191.05	20,919.11	106,368.36	125,514.66	Rates should be mentioned per month
			LDC/U DC	Skilled	2	1.5	20,329.51	3,659.31	23,988.82	60,988.53	71,966.47	Rates should be mentioned per month
			Total	8		10,509.67	68,896.75	228,345.42	269,447.60			
		GRAND TOTAL										
TOTAL					Total GST 18%			10,509.67		269,447.60		
TOTAL Amount with GST (18%)(Rs.)												
In Words Rs. Two Lakh Sixty Nine Thousand Four Hundred and Fourty Seven Rs. Sixty Paisa												

Name & Seal of Agency

(Charuta Bendre)
Superintending Engineer
EHV Proj. Circle, Pune